August 11th, 2026

Camden County Senate Bill 40 Board

(dba) Camden County Developmental Disability Resources

Open Session Board Meeting

Agenda

Camden County Senate Bill 40 Board
DBA Camden County Developmental Disability Resources (CCDDR)
100 Third Street
Camdenton, MO 65020

Tentative Agenda for Open Session Board Meeting on August 11th, 2026, at 6:00 PM

This Board Meeting will be held at:

255 Keystone Industrial Park Drive
Camdenton, MO 65020

Participants can also Join via WebEx/Phone:

Click Here for WebEx Link

To Join by Phone: 1-415-655-0001
Meeting Number (Access Code): 2555 239 3224
Meeting Password: 48257372

Call to Order/Roll Call

Approval of Agenda

Approval of Open Session Board Meeting Minutes for July 14th, 2026

Acknowledgement of Distributed Materials to Board Members

- June 2026 Our Savior's Lighthouse Child & Family Development Center Monthly Reports (OSL)
- June 2026 I Wonder Y Preschool (IWYP) Monthly Reports
- June 2026 Children's Learning Center (CLC) Monthly Reports
- June 2026 Lake Area Industries (LAI) Monthly Reports
- 2026 1st Quarter Performance Summary
- June 2026 Support Coordination Report
- June 2026 Agency Economic Report
- June 2026 Credit Card Statement
- Resolutions 2026-36, 2026-37, 2026-38, 2026-39, 2026-40, 2026-41, 2026-42, 2026-43, 2026-44, 2026-45, 2026-46, 2026-47, 2026-48, & 2026-49

Speakers/Special Guests/Announcements

- NONE

Monthly Reports

- OSL
- IWYP
- CLC
- LAI

Committee Meetings (Updates)

1. Budget Appropriations Committee (August 4th, 2026)

    - Resolution 2026-36: Revised Fiscal Year 2026 Budget
    - Resolution 2026-37: LAI Special Funding Request
    - Resolution 2026-38: Reallocation of Restricted Funds & Special Funding Agreement
    - Resolution 2026-39: Amendment to CLC POS Agreement January 1st to December 31st, 2026
    - Resolution 2026-40: Amendment to IWYP POS Agreement January 1st to December 31st, 2026
    - Resolution 2026-41: Change in Mileage Rate

2. Agency Governance Committee (August 6th, 2026)

    - Resolution 2026-42: Approval of Amended Policy 11
    - Resolution 2026-43: Approval of Amended Policy 19
    - Resolution 2026-44: Approval of Amended Policy 21
    - Resolution 2026-45: Approval of Amended Policy 37
    - Resolution 2026-46: Approval of New Policy 50
    - Resolution 2026-47: Approval of New Policy 51
    - Resolution 2026-48: Approval of Amended Transportation Manual
    - Resolution 2026-49: Approval of Performance Measurement & Management Plan 2027-2029

Old Business for Discussion

- NONE

New Business for Discussion

- NONE

CCDDR Reports

- 2026 1st Quarter Performance Summary
- June 2026 Support Coordination Report
- June 2026 Agency Economic Report

June 2026 Credit Card Statements

Discussion & Conclusion of Other Resolutions

- NONE

Open Discussions

Public Comment

Pursuant to **ARTICLE IV, "**Meetings", Section 5. Public Comment:

"The Board values input from the public. There shall be opportunity for comment by the public during the portion of the Board agenda designated for "Public Comment". Public comment shall be limited to no more than 3 minutes per person to allow all who wish to participate to speak. It is the policy of the Board that the Board shall not respond to public comment at the Board meeting."

"Only comments related to agency-related matters will be received, however such comments need not be related to specific items of the Board's agenda for the meeting. The Board shall not receive comments related to specific client matters and/or personnel grievances, which are addressed separately per Board policies and procedures."

Adjournment of Open Session

Closed Session Pursuant to Section 610.021 RSMo, subsections (1) and (14)

The news media may obtain copies of this notice, and a direct link to the WebEx meeting can be submitted to anyone requesting access by contacting:

Ed Thomas, CCDDR Executive Director
100 Third Street (Physical Address), P.O. Box 722 (Mailing Address), Camdenton, MO 65065
Office: 573-317-9233 Fax: 573-317-9332 Email: director@ccddr.org

July 14th, 2026

Open Session Minutes

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES

Open Session Minutes of July 14th, 2026

Members Present Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

Members Absent Kym Jones, Brian Willey, Kelly Vernetti

Others Present Ed Thomas, Executive Director

Guests Present Natalie Couch, Robert Bixby, Debrah Phillips, Angela St. Joan (LAI)
Megan Thurman (CLC)
Jeanna Booth, Nicole Whittle, Elizabeth Chambers (CCDDR)

Approval of Agenda

Motion by Brent Simpson, second Ro Witt, to approve the agenda as presented.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: None

ABSTAIN: None

Motion carries.

Approval of Open Session Board Meeting Minutes for June 9th, 2026

Motion by Brent Simpson, second Paul DiBello to approve the Open Session Board Meeting Minutes for June 9th, 2026, as presented.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Brent Simpson

NO: None

ABSTAIN: Elizabeth Perkins, Ro Witt

Motion carries.

Acknowledgement of Distributed Reports & Documents to Board Members

- April & May 2026 Our Savior's Lighthouse Child and Family Development Center Monthly Reports (OSL)
- May 2026 I Wonder Y Preschool (IWYP) Monthly Reports
- May 2026 Children's Learning Center (CLC) Monthly Reports
- May 2026 Lake Area Industries (LAI) Monthly Reports
- May 2026 Support Coordination Report
- May 2026 Agency Economic Report
- May 2026 Credit Card Statement
- Resolutions 2026-29, 2026-32, 2026-33, 2026-34, & 2026-35

Speakers/Special Guests/Announcements

None

Monthly Reports

Our Saviors Lighthouse (OSL)

OSL is still serving two clients. There are two months of financial information in the Board packets.

I Wonder Y Preschool (IWYP)

IWYP had two clients with one client attending only during the summer. Their attendance has doubled with three clients attending during the summer and an additional three clients attending year-round.

Children's Learning Center (CLC)

The Step Ahead Program currently serves 37 children with 29 having identified special needs or developmental delays. There are five full-time one-on-one children, one part-time one-on-one child, and 19 day hab children with varying schedules. CLC is working on its annual audit and Missouri accreditation renewal. They are preparing for the 2026-2027 school year and will be contacting new families and updating family paperwork.

The playground resurfacing is complete. Now they are staining and sealing the playground equipment. A volunteer is repairing the slide steps and landing. Replacement fence posts were ordered, and a volunteer has temporarily secured the fence, so it stays safe. When the fence posts arrive, they will be set in concrete, and the entire fence will be reinforced with new mental ties. Quotes for ADA door openers and playground door improvements are still being sought. Adrienne submitted a grant application to the Daybreak Rotary Club to support future projects and programming. CLC will be participating in the Kiwanis Duck Drop on Saturday, August 1st from 8:00 am to noon with a community information and activity booth. CLC received an unexpected and generous donation from a church in Macks Creek. Items included potty training kits, sand toys, watering cans, sunglasses, ice cream scoops, and popsicle holders.

Mary Hayslett said that when she visited CLC last year, they had an issue with space. She asked if that had been addressed and where things stood with the Third Street building. Ed responded that the Strategic Plan states that CCDDR will probably be vacating that building by June 30th of next year. CCDDR and CLC will probably start having conversations at the beginning of next year to see what that process might look like so the Board can review what the needs and circumstances might be. Mary asked if CLC was able to use any of the space for storage. Ed said that not all the space has been cleared out. Two offices were just set up but the back area where the support coordinators used to office could possibly be used. He has also thought maybe LAI might need some space for employment supports because those cannot be provided at LAI. Megan said a few playground things and an outdoor shed were moved to the opposite side of the building to store gardening tools and toys.

Lake Area Industries (LAI)

In June, LAI employed a total of 59 people with 55 being CCDDR clients and 4 being DESE-only. Two new employees started in June. This month, there are two new people in the process of starting work.

Packaging has been very busy and there are two large creamer orders to package. A promotional product order was completed for Keefe, and a catalog mailer will be coming in next week. For Innovative Procurement, they have rod and reel combos and saltwater tackleboxes. BTI is caught up and Optic

Armor is bringing a new order. Springfield Strapping and Packaging brough a new job to bid. It is another version of a target that is honoring a retired Navy SEAL. This job would have 20 times the volume of the jobs LAI normally does for them so it will require some help. The customer loves working with LAI so LAI has reached out to Laclede Industries and Gateway Industries, and they are both interested in partnering. That job will be a big job for everyone if it is secured.

The new job coach for the horse rescue is working out very well and doing a fantastic job. The main contact for Camden on the Lake is retiring. That person has been very flexible and understanding and LAI will be working there a lot over the coming weeks. There was a four-day trapshooting event that brought in $2,800 in revenue. The Mini Shootout is coming up the second weekend in August and LAI will be working at the food tent.

Foam recycling is making progress. There is almost enough foam and plastic to send out a full load. Shredding has been busy. A truck load of electronics was sent out a week and a half ago. It takes time for the final weights to be determined but it was a full load. Solid Waste District T accidentally sent over $8,000 in advance so that will show up on the next financial report. There was an error, but they were told to just hang on to it since a pickup needs to be scheduled soon.

The garden center is done for the season. It was open a lot longer than usual. It was not as profitable as last year and that could be because the market is so competitive. The prices increased a little to get a better profit margin. It was a strange season, but all the plants were paid for and enough was made to make it worth the effort. There was a big Fourth of July luncheon. Mary Kay from the amphitheater was doing 29 good deeds to celebrate her son's life and she brought dilly bars by for everyone on his birthday.

LAI received a $10,000 grant from United Way to go toward a recycling and delivery truck. LAI will be the Rotary Sudsy Supper recipient in September.

There was $7,000 in billing submitted to DMH but there have been several roadblocks. Seven individuals were approved and then there was nothing but denials. Natalie has been working with Jennifer to figure out why they were being denied. DMH wants to see a lot of specific details so they will be submitting a form with extra information in hopes that they are approved. Nothing had changed language-wise between the ones that were approved and the ones that were denied. It sounds like some of them may have been sent to a different regional office since someone from Rolla was on vacation, so that might have been why a few were approved. A few others issues also came up. Natalie was finally able to schedule a call with Kim Buckman and she said that two people receiving DESE services and two people receiving DMH services cannot share a job coach. That makes it difficult when the customer is expecting four people and only two or three people end up coming out. Kim also said the Department of Labor would have a problem with someone making two different wages for the same job on two different days. Natalie understands that logic, but LAI has a certificate from the Department of Labor that allows them to pay commensurate wages. She does not see how improving their wages half the time is a bad thing. She will have to keep pushing that because now employees can only work two days a week, so they do not exceed income limits and lose their benefits. That means there are seven people who can only work two days a week, but the customer is still expecting people to be there the other three days of the week. LAI does not have people to be able to do that. She is hopeful things will turn around.

Natalie handed out a packet with the building project update as everyone came in. She completed the three-year pro forma and a SWOT analysis. There have also been two new bids received. It seems like two of the contractors have backed out of the process. The bid from Otto Construction is not finalized and they are still waiting for some of the subcontractors to get back to them. The bid should be finalized by next Tuesday. LAI has not received an award or a denial from the Department of Economic Development NAP program. They advertise that they typically award in June and the project dates are July 1st. Natalie has called, emailed, and checked the portal and it still shows as in progress. They are going to proceed as if the tax credits will not be awarded. If the tax credits do end up being awarded, they will have three years to sell them to get the funds and there will be other future needs moving forward with the change in plans. The old building will eventually need to be torn down, and the warehouse may need to be insualted, the floor finished, and HVAC added. There are a lot of things that could be done during phase two of the project. The new bids are being quoted for about 5,696 square feet which is about 60% of what the original size of the building was, and it will be an addition instead of a freestanding building. From the City's standpoint, it would now require a sprinkler system because the whole building will have more square footage. Since it is mixed use, they would only require the addition and existing warehouse to be sprinkled.

The revised bids brough the whole project cost from almost $1.4 million to about $900,000. That is not the exact total on the bids and there will be some increases over time since the Bailey & Hubert bid was only good for seven days. The Otto bid is not formal yet and LAI knows the price for the sprinkler system is short. The baler pricing was obtained in March and that specific baler is no longer available.

LAI's Building and Finance Committee met today and they are willing to spend what is in reserves minus 180 days of expenses. That will give them $730,000 to put toward the project. They will be left with a gap of $170,000 and they would like to move forward with committing to the project, selecting a vendor, and drawing up a contract so they will be ready to go as soon as the gap of $170,000 can be filled. They hope the gap will be filled by August 18th, which is the date of their next board meeting, because they are struggling to keep up with carboard more every single day. The foam is a mess outside, and the volume is increasing rapidly. The project probably should have been done a few years ago and they know it will probably take about 8 months to complete after the contract is signed. They ask that the Senate Bill 40 Board commit to filling that $170,000 gap by August 11th so they can approve a contract at their August board meeting.

Elizabeth Perkins commented that DMH and VR have the same rules when it comes to employment services. She said she could see how that could become a roadblock so she would encourage the benefits planning up front. Natalie said that was another roadblock that she did not cover during her report. DMH requires the person to go to a WIPA provider first. LAI must show that the referral was made to WIPA and then wait 30 days for them to not provide service and then LAI can provide benefits planning. That takes another month to get approved, and it cannot be done in LAI's offices. The supported employment is way more lucrative than the benefits planning so they have just been doing it for free to get things moving instead of waiting for all those processes to happen. They have found that most people can work two to three days a week and some can even work four. It depends on whether they have SSI or SSDI. The problem is that their parents still want them to work 5 days a week in a meaningful activity, so they are trying to figure that out. What is right for the employee and the family does not always work in DMH's world. They still plan to do the benefits planning up front because people are very hesitant. There have been people that could work four days a week with the DMH rates, and they have chosen to only do one because they are really scared.

Ed asked if LAI had thought about creating separate not-for-profit so they would eliminate any issues of people making minimum wage one day and not making minimum wage the next. The not-for-profit could have a separate agreement with those companies, and the people could stay working at the sheltered workshop without losing benefits and paying minimum wage the whole time. They could work under the LAI umbrella some of the time and then under the not-for-profit when they are doing supported employment. Natalie said they can absolutely have them work in the field two days and then work the other three days in the workshop, but she does not have other people to fill their spots on the crew to meet the customers' needs. Natalie said she did not understand how an additional nonprofit would solve the problem. Ed said it would just be a different employer. Natalie said that is not really the issue. They do not have to be employed directly by the employer until they are doing the individual employment supports. She said she is open to any ideas on how to make this work at this point.

Elizabeth said she had one more thing to add. VR is rolling out customized employment in Kansas City, and it will deploy in central Missouri in October for providers who have volunteered to go through the training. There is a provider in the area, Firefly, that may sign up to do that. There are some other neat options such as micro enterprises and some other things that are targeted toward individuals who are also receiving waiver services. There could be some great options for the individuals that LAI gets to that next step.

Ed asked if DESE continues to pay if the employees work for minimum wage on the one side and then are not paid minimum wage on the other days. Natalie said that DESE is easy. They do not have all the rules and are the least of her concern. They are even letting LAI bill for transporting them because they know LAI cannot bill DMH for transportation since they are already using their two trips a day to get to and from LAI.

Committee Meetings (Updates)

Human Resources Committee Meeting (July 8th, 2026)

The Committee discussed the new Employee Grievances and Complaints Procedure. No one had objections to the procedures and now there is a detailed procedure moving forward.

Old Business for Discussion

None

New Business for Discussion

None

CCDDR Reports

Mary 2026 Support Coordination Report

CCDDR had 367 clients at the end of May. At one point, the caseloads hit 370 and then slipped back to 369 which is the current caseload count today. The highest pre-COVID caseload count was 369. There was one pending intake, nine approved intakes, two transfers in, one transfer out, and two discharges during May. Medicaid eligibility was 81.2% and year-to-date Medicaid claim submission collection as of the first part of July was 98.4%. Spend-down and Ticket-to-Work premiums that were being debited from people's accounts were not being posted to Mo HealthNet so that was affecting the billing. The issue must be resolved because $5,000 in payments were received on the last rebilling.

May 2026 Agency Economic Report

May year-to-date SB 40 Tax Program income was higher than projected and year-to-date Services Program income was also higher than projected. May overall year-to-date SB 40 Tax Program expenses were lower than budgeted. Children's programs expenses were higher than budgeted due to higher than anticipated client participation. Overall Services program expenses were lower than budgeted. Repairs and maintenance were over budget due to higher than anticipated repairs and preventive maintenance costs. Other General and Administrative expenses were over budget because the final invoice for the 2024 audit was not received and paid until January of this year. Ed has almost completed the draft revised budget and has started the 2027 budget process. He is scheduling a meeting with the Budget Appropriations Committee.

Brent Simpson asked if there were any projections for restricted carryover and what the reserve outlook is. Ed responded that since there were some reductions in costs made this year, that the reserve is going to be okay. For 2027, there may be a little more in reserves when looking at the 4 months of trailing expenses, but it would not be much. The carryover is hard to project. He will know a better number by late September or early October. Projections for the Tax side could be somewhere between $50,000 to $75,000. It is hard to tell with the Services side because there is so much billing left for the year.

Motion by Brent Simpson, second Elizabeth Perkins to approve the reports as presented.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: None

ABSTAIN: None

Motion carries.

May 2026 Credit Card Statements

No questions and a vote not necessary.

Discussion & Conclusion of Resolutions

2. Resolution 2026-29: LAI Special Funding Request

Brent asked if the updated building plan would be sufficient to meet LAI's needs. Natalie responded that they really need the bigger bailer to make things more efficient and they need to be able to bring the foam inside to get it processed year-round. It will allow them to fit all those processes in the new building. Mary asked if LAI would have the added benefit of continuing to operate in the old building while construction was happening. Natalie said that concrete will need to be torn up so they may be able to walk all the way around to the back side and into the foam entrance. The internal wall between the two portions could come down so they could still access the shredding portion. Bailing cardboard would be tough because the bailer is currently in the warehouse that is going to be blocked by the construction. She is hoping they can install some temporary power and put the new bailer on the garden center under the roof until construction is complete. It will be winter and no one will want to work outside but at least it will be three times faster to do the actual bailing.

Ed said that looking at the bottom line on the net income on the pro forma there is an escalating loss on net income but theoretically, they would probably be gaining more revenue if capacity and efficiency are increased. Natalie said she did not think so. It was a good exercise and a good suggestion to put the pro forma together. It made her scared for LAI's future because recycling has market-driven value. There is no guarantee as to what they will get for carboard, electronics, and foam. They hardly get any service revenue from cardboard recycling and people just expect that you do it for free. They must haul in all of the cardboard. On the pro forma, she did not increase fuel and equipment. She did increase labor by 3 years historical increases. There is not a good way to predict what the service revenue is going to be. She based the changes she made on historical volume. Carboard capacity doubles the first year and then triples the second and third year. The revenue from electronics and foam was increased. Minimum wage is going to continue to go up and that every bit of extra revenue comes with more expenses. There will also be additional electricity to heat and cool the building as well as additional insurance premiums. She adjusted those figures using square footage. She did not even take into consideration that the insurance premiums have been increasing rapidly from year to year. The State budget is also getting tighter and there probably will not be any increases from DESE. Recycling is not a very profitable business, but it has been a good employer and a great way to connect with the community.

Ed said that LAI is at a break even as of the end of May. By the end of year one after construction of the building, LAI will be losing about $69,000. Natalie said that is because the labor expenses have gone up for both employees and staff by 15%. She does not think that will stop with minimum wage increases. The LAI Board just voted to move employee wages up from $7.25 to $7.50 and to increase piece rates to give a little bit of an insurance policy with the Department of Labor. Wages have not been increased in a long time. Ed said he understands these numbers are only projections, but there is a $270,000 loss projected for year three after the building. Natalie said the loss is not really due to the building, this is probably going to happen anyway. She is only projecting a $90,000 increase in service revenue over the three years where the expenses are continuing to skyrocket. Funding has not followed the same trajectory. Net incomes were looking healthy three years ago and now they are not. She tried to only change the things she knew would change with recycling. The POS agreement, State aid, and other contributions she just kept the same. She hopes DMH will help but she is not feeling very confident.

Elizabeth asked how many employees earn minimum wage. Natalie said just the ones that started receiving DMH services are earning minimum wage. Elizabeth said the business model and the contracts with the businesses should be covering the wages for those individuals. Natalie said yes. Elizabeth said she is looking at the variances in the wages and the 15% increase looks steep. Natalie said she knows it is high, but that is based on historical data.

Laura asked how a pro forma for LAI's current situation would differ from the pro forma with the building project. Natalie said it would not have $90,000 additional service revenue. Laura said that it would be $90,000 worse than what is already projected over the next three years. Natalie said yes. It is scary and that is why she wants to keep the reserves and needs help with the POS Agreement. LAI needs help with the building and that will not be the end of their future needs. The building is aging and something will still need to be done with the old recycling building. Laura said it seems very unsustainable in a sense. Natalie said she does not know what else she can do and she is trying everything. She has given increases to her customers but eventually they will disappear if she keeps doing that. It has taken them 10 years to get the reserves they have, and she is not ready to part ways with them because this is very scary. Laura said the Board would have to take everything into consideration with their own budget.

Brent asked which businesses have the best margin and which businesses employ the most people. Natalie responded that packaging has the best margin. They never turn down a packaging job. There has historically not been enough packaging in the area to keep everyone working, which is what led them to get into recycling and the offsite teams. Packaging is always the answer for workshops. The supervision ratio is lower and the margins are higher.

Ed said that based on the financials he has reviewed, packaging and recycling at the two most profitable programs. Natalie said the last 12 months of packaging was $253,000 and recycling was a lot lower. Ed said he was talking about net income. Natalie said to keep in mind that they do an allocation of admin expenses at the end of each month that is based on employee wages. Most of the employees work in packaging so most of the admin gets allocated into contract packaging so it takes a huge hit on the net income. Ed said that contract packaging flip flops each year as most profitable. Natalie said gross profit would be a better indicator of which one is the most profitable. Laura said recycling would not pay all the administrative costs, but packaging does.

Brent said that the new cardboard baler would add efficiencies and may also expand job opportunity as well. Natalie said it does not take as skilled of a laborer to bale the cardboard because the machine cycles itself. A conveyor just has to be loaded, and it processes the cardboard three times faster.

Elizabeth said that the 15% increase in wages still seems high. Natalie said that when she started working at LAI, the minimum wage was $8.25 and now it is $15.00 and it will continue to increase. She said another thing to keep in mind is that anybody who is working a $7.25 job will be affected if the Federal minimum wage goes up at all. Then they would have to be paid commensurate again and there would need to be time studies and that is all going to be based on prevailing wage. She would like to be able to take baby steps to prepare for that, so it does not hurt as much when it happens. Eventually the Federal minimum wage will increase and there is legislation introduced every year to do that. Ed asked if there were organizations of a certain size that did not have to pay the $15 minimum wage. Natalie said that they have been told by DESE that they are not exempt from that.

Brent said he appreciates the work they have put in to pivot and adjust what would have been the perfect solution into something more financially feasible. Mary said she would like to see the $170,000 restricted in the Board's budgeting process. It wouldn't necessarily need to be $170,000 restricted all in this fiscal year, it could be done over two years and paid out as LAI pays it out. She proposed that LAI submit a new special funding request at the level needed and then stipulate that as the draws come in during construction, the Board could fund 20%, pay as you go. They should submit a new special funding request, and the current resolution should be ignored. Laura asked if the current resolution needed to be voted upon to follow operating procedures. Ed said the Board has the option of flat out not approving the $500,000 request and asking for a new one. It could also be tabled for next time or set for a different amount. It is really up to the Board. It would be nice for the paper trail if a new request was submitted. Mary said that right now the narrative is irrelevant because that is not the building they are planning for anyway. It really needs to be revised. Ed said his recommendation to not approve the current request with the stipulation that a new request be submitted. Laura agreed that is what she would like to see. The Board will need to have a budget meeting, and they are already working on scheduling one.

Mary asked when LAI would have a better idea of what the draws could look like over the course of the project. Natalie said she should have a better idea by next Tuesday. Mary would like to see how much would need to be budgeted for each fiscal year. Robert said he would anticipate the first draw being the largest because the supplier will need to pay for all the material to get started.

Ed said he would caution the Board before it gets into conversation on how this is going to be funded. The Board has not yet decided if it will be funded. The only extra money CCDDR has is what is in reserves. If that amount is requested and funded, that is the only place it could come from. CCDDR is dealing with the same issues that LAI is with the State budget. There will not be a TCM increase anytime soon and there will not be a significant amount of increase in the personal property or the property taxes. He would caution stating how the request would be funded when the revised request has not been received yet. Laura agreed that a budget meeting needs to be held and policies need to be reviewed. There needs to be a discussion about what the reserves will look like. There needs to be a chance to review a revised request. Ed said he did not want to insinuate that there is a desire to fund or not to fund, he just does not want to get too far ahead. Natalie said she understands the need for a revised request and will revise it with the new lump sum.

Motion by Brent Simpson, second Ro Witt to not approve Resolution 2026-29 as presented and request LAI submit a revised Special Funding Request.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: None

ABSTAIN: None

Motion carries.

3. Resolution 2026-32: OATS Contract Renewal July 1st, 2026, to June 30th, 2027 – Employment Transportation

OATS sent their new contract three days before the old contract expired. There is a 20% increase in the transportation costs to and from LAI for OATS. Public funding for transportation in Missouri has gone from $11.7 million to $4.2 million in the last two years. The increase could be even bigger next year if funding decreases to $1.7 million. The current buses are crowded and there is a need for another bus route so OATS can accommodate all LAI's employees. He recommends that Board approve this contract, so service is not disrupted for the employees going to and from work at LAI. He will be talking with OATS about sending the new contract so close to the expiration of the current contract. This is the second year in a row that they have been sent late. He expected an increase of some kind but 20% is significant. The cost is going from $30 per hour to $36 per hour. Ed has not gotten a lot of information from OATS about how the funding works since CCDDR is paying for the operation of a bus that is also receiving Medicaid funding.

Mary asked if the agreement could be signed for only 30 days so the Board can have time to review the new contract. Ed said the old contract has already expired and they are still transporting clients. If they do not agree to it, they could stop transporting at any time. The Board does have the option not to sign, but OATS has options on their side as well. The budget can absorb the increase for the next year, but he does want clarity on the transportation services that are being paid for. OATS is the only provider of this type of service in the area. There is not a good way to substitute the service through private taxi services, Uber, or Lyft.

Motion by Brent Simpson, second Ro Witt to approve Resolution 2026-32 as presented.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: Mary Hayslett

ABSTAIN: None

Motion carries.

4. Resolution 2026-33: Approval of Amended Policy 12

This policy was updated to include current terminology and updated hyperlinks.

5. Resolution 2026-34: Approval of Amended Policy 33

This policy was updated to include current terminology and updated hyperlinks.

6. Resolution 2026-35: Approval of Amended Client-Family Handbook

The handbook was updated to include current terminology, updated hyperlinks, and the addition of the Keystone location.

Motion by Elizabeth Perkins, second Paul DiBello to approve Resolution 2026-33, Resolution 2026-34, and Resolution 2026-35 as presented.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: None

ABSTAIN: None

Motion carries.

Open Discussion

None

Public Comment

None

Adjournment of Open Session

Motion by Ro Witt, second Brent Simpson to adjourn the Open Session Board meeting.

AYE: Paul DiBello, Mary Hayslett, Laura Martin, Elizabeth Perkins, Brent Simpson, Ro Witt

NO: None

ABSTAIN: None

Motion carries.

The Open Session Board meeting was adjourned.

____
Board Chairperson/Other Board Member

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Secretary/Other Board Member

OSL June 2026 Reports

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Activity

June 2026

	Total
Revenue	
Subsidy Payment	6,063.20
Tuition	8,632.60
Total for Revenue	**$14,695.80**
Gross Profit	**$14,695.80**
Expenditures	
Activities	476.74
Curriculum	98.33
Food	1,550.83
Interest Paid	46.56
Job Supplies	447.91
Legal & Professional Services	32.00
Office Supplies & Software	107.00
Office/General Administrative Expenses	15.85
Payroll Expenses	
Taxes	1,525.33
Wages	20,025.79
Total for Payroll Expenses	**$21,551.12**
QuickBooks Payments Fees	167.00
Staff Functions	50.72
Telephone	37.60
Total for Expenditures	**$24,581.66**
Net Operating Revenue	**-$9,885.86**
Other Revenue	
Other Income	
Donations	500.00
Grant	5,000.00
Total for Other Income	**$5,500.00**
Total for Other Revenue	**$5,500.00**
Net Other Revenue	**$5,500.00**
Net Revenue	**-$4,385.86**

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Activity

January-June, 2026

	Total
Revenue	
Subsidy Payment	34,345.60
Tuition	56,899.70
Total for Revenue	**$91,245.30**
Gross Profit	**$91,245.30**
Expenditures	
Activities	1,011.67
Bank Charges & Fees	1.00
Curriculum	589.98
Food	6,229.47
Insurance	872.00
Interest and Penalty	
Interest	0.24
Penalty	30.05
Total for Interest and Penalty	**$30.29**
Interest Paid	339.76
Job Supplies	1,419.88
Legal & Professional Services	67.55
Office Supplies & Software	697.46
Office/General Administrative Expenses	91.70
Payroll Expenses	
Taxes	6,753.88
Wages	88,709.61
Total for Payroll Expenses	**$95,463.49**
QuickBooks Payments Fees	1,008.00
Repairs & Maintenance	214.69
Staff Functions	433.34
Telephone	188.00
Total for Expenditures	**$108,658.28**
Net Operating Revenue	**-$17,412.98**
Other Revenue	
Other Income	$26.00
CD Interest	179.46
Donations	23,950.00

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Activity

January-June, 2026

	Total
Grant	35,500.00
Total for Other Income	**$59,655.46**
Total for Other Revenue	**$59,655.46**
Other Expenditures	
OS Transfers	19,983.14
Total for Other Expenditures	**$19,983.14**
Net Other Revenue	**$39,672.32**
Net Revenue	**$22,259.34**

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Financial Position Summary

As of Jun 30, 2026

Distribution account	Total
Assets	$31,200.68
Current Assets	$31,200.68
Bank Accounts	$28,712.64
Accounts Receivable	$0.00
Other Current Assets	$2,488.04
Total for Current Assets	**$31,200.68**
Fixed Assets	$0.00
Total for Assets	**$31,200.68**
Liabilities and Equity	$31,200.68
Liabilities	$17,437.36
Current Liabilities	$7,888.10
Accounts Payable	$0.00
Other Current Liabilities	$7,888.10
Total for Current Liabilities	**$7,888.10**
Long-term Liabilities	$9,549.26
Total for Liabilities	**$17,437.36**
Equity	$13,763.32
Total for Liabilities and Equity	**$31,200.68**

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Cash Flows

June 2026

Account Name	Total
OPERATING ACTIVITIES	
Net Revenue	-4,385.86
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Direct Deposit Payable	0.00
OS941Accrual	374.28
Payroll Liabilities:Daycare Half Days Employee Discount	1,178.50
Payroll Liabilities:Federal Taxes (941/944)	1,198.41
Payroll Liabilities:MO Income Tax	326.34
Payroll Liabilities:MO Unemployment Tax	0.00
Payroll Refunds	630.29
QuickBooks Tax Holding Account	-4,317.37
Total for Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**-$609.55**
Net cash provided by operating activities	**-$4,995.41**
FINANCING ACTIVITIES	
OakStar Loan	-153.44
Net cash provided by financing activities	**-$153.44**
NET CASH INCREASE FOR PERIOD	**-$5,148.85**
Cash at beginning of period	**$33,861.49**
CASH AT END OF PERIOD	**$28,712.64**

Our Savior Lutheran Church DBA LighthouseCFDC (2)

Statement of Cash Flows

January-June, 2026

Account Name	Total
OPERATING ACTIVITIES	
Net Revenue	22,259.34
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Accounts Payable (A/P)	0.00
Direct Deposit Payable	0.00
OS941Accrual	633.56
Payroll Liabilities:Daycare Half Days Employee Discount	3,296.00
Payroll Liabilities:Federal Taxes (941/944)	913.36
Payroll Liabilities:MO Income Tax	121.00
Payroll Liabilities:MO Unemployment Tax	0.00
Payroll Refunds	0.00
QuickBooks Tax Holding Account	-4,317.37
Total for Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**$646.55**
Net cash provided by operating activities	**$22,905.89**
FINANCING ACTIVITIES	
OakStar Loan	-5,479.75
Net cash provided by financing activities	**-$5,479.75**
NET CASH INCREASE FOR PERIOD	$17,426.14
Cash at beginning of period	$11,286.50
CASH AT END OF PERIOD	$28,712.64

IWYP June 2026 Reports

Narrative:

I Wonder Y Preschool and WAVE Childcare are not for profit, 501(c)3 Missouri Methodist supported children's programs dedicated to providing exceptional care to children 3 to 12 years of age. Highly qualified staff provide gentle and loving support to children with the primary goal of aiding each child to reach their fullest potential. Independently created curriculum incorporates a skill set geared toward individual goals and is focused on reaching physical, mental, and spiritual growth in a safe environment. I Wonder Y Preschool and WAVE Childcare are housed by Camdenton United Methodist Church and gladly accepts subsidized payments to help support family needs. All child care programs strive to create an environment that is inclusive to the needs of each child while fostering a love of learning and friendships. Inquiries into the various outreach programs supported by Camdenton United Methodist can be made by calling 573-346-5350 or visiting our website at CamUMC.org.

CamUMC currently offers support through several children and youth programs. The current attendance numbers are:
20 I Wonder Y Preschoolers
36 WAVE Summer Care (Elementary Age)
25 CamUMC J-Force (Youth- Elementary Age)
10 CamUMCYF (Youth- Junior High and High School Age)
Currently, five participants qualify for CCDDR assistance for one-on-one care. We offer an avg. of 7 hours of care per child for these children each day (Monday-Friday).

All programs will close August 17th - 20th for cleaning and preparation for the upcoming 2026/2027 school year. We will resume programs on Monday, Aug. 24th.
J Force and Youth meetings are held every week during the school session months and include special outings.
Preschool is offered Monday - Friday 7:00 am - 5:30 pm
All Day School-Age care is offered Monday - Friday 7:30 am - 5:30 pm, and After-School care is offered Monday - Friday 3:30 pm - 5:30 pm.
All programs follow Camdenton R-III inclement weather closings.

CamUMC I Wonder Y Preschool
Cash Flow Statement June 2026

Inflow:		YTD June, 2026
Tuitions:	$ 14014.89	$ 61876.51
Donations:	$ 400.00	$ 2400.00
DESE:	$ * 7249.62	$ * 15869.62
CCDDR:	$ 14215.65	$ 31239.61
DESE Remittance:	$ 215.60	$ 215.60
Total Income:	$ 36095.76	$ 111601.34
Outflow:		
Staff Expenses:	$ 25353.82	$ 89335.14
Food:	$ 1959.40	$ 7827.05
Supplies:	$ 0.0	$ 1667.18
Misc Expenses: (printer, shared utilities)	$ 350.00	$ 2100.00
Training	$ 00.00	$ 51.00
Total Expenses:	$ 27663.22	$ 100980.37
Total cash in =	$ 36095.76	$ 111601.34
Total cash out =	$ 27663.22	$ 100980.37
Total profit =	$ 8432.54	$ 10620.97
Net liquidity =	$ 14852.00	$ 14852.00
Net Assets =	$ 275439.00	$ 275439.00
Net liabilities =	$ 7996.06	$ 7996.06
Net equity=	$ 6855.94	$ 6855.94
Shareholders equity =	$ 275439.00	$ 275439.00

*Error in processing payments from DESE. Some of these are in remittance review as of 03/03/2025. In February of 2025, we received a total of $4553.09 in remittance payments from DESE and those figures will reflect on the Feb. 2025 Cash Flow statement. For this year, I will include a space for remittance payments to better reflect overall cash flow.

CLC June 2026 Reports

CLC

CHILDRENS LEARNING CENTER

SB40/CCDDR
August 2026

CHILDREN'S LEARNING CENTER
AGENCY UPDATE/PROGRESS REPORT
July 14, 2026

Child Count / Attendance:

The Step Ahead program currently serves 37 enrolled children.

Of these, 29 children have identified special needs or developmental delays.

Current attendance includes:

- 5 full-time one-on-one children
- 1 part-time one-on-one child
- 19 day habilitation children with varying schedules

Community Events:

General Program News:

- We are in the middle of our annual audit and Missouri Accreditation Renewal.
- We are preparing for the 2026-2027 school year and will be contacting new families soon for new student orientations and will be updating current student paperwork.

Program Activities:

- We had our first water day today and the kids had so much fun!

Grants / Fundraisers:

- Playground resurfacing has been successfully sealed using funds provided through the United Way Grant. We are now completing the final phase of the project, which includes staining and sealing the wooden playground equipment. A volunteer has also offered to repair the slide steps and landing using a commercial deck repair product.
- Replacement posts for the playground fence have been ordered. In the meantime, a volunteer has temporarily secured the fence to ensure children's safety. Once the new posts arrive, they will be set in concrete, and the entire fence will be reinforced with new metal ties to provide a secure and safe play environment.
- We continue to obtain additional quotes for the planned door replacement and accessibility improvements at Children's Learning Center.
- Adrienne submitted a grant application to the Daybreak Rotary Club to support future CLC projects and programming.
- Children's Learning Center will participate in the Kiwanis Duck Drop Carnival on **Saturday, August 1**, from **8:00 a.m. to 12:00 p.m.** with a community information and activity booth to promote our programs and connect with local families.
- CLC recently received a generous donation from a church in Macks Creek that included potty-training change kits, sand toys, watering cans, sunglasses, ice cream scoops, and popsicle holders. We are incredibly grateful for this unexpected gift, which will directly benefit the children in our programs.

CHILDREN'S LEARNING CENTER

Statement of Activity

January - June, 2026

	FIRST STEPS	STEP AHEAD	NOT SPECIFIED	TOTAL
Revenue				
40000 INCOME				$0.00
41000 Contributions & Grants				$0.00
41100 CACFP		11,308.09		$11,308.09
41200 Camden County SB40	6,320.97	141,368.89		$147,689.86
41400 United Way Grant		5,168.00		$5,168.00
41500 Misc. Grant Revenue		25,000.00		$25,000.00
41600 Community Foundation of the Ozarks		2,000.00		$2,000.00
Total 41000 Contributions & Grants	**6,320.97**	**184,844.98**		**$191,165.95**
42000 Program Services				$0.00
42100 First Steps				$0.00
42130 Natural Environment Mileage	1,299.62			$1,299.62
42150 Physical Therapy	**6,155.00**			**$6,155.00**
42170 Speech/Language Therapy	**5,160.00**			**$5,160.00**
Total 42100 First Steps	**12,614.62**			**$12,614.62**
Total 42000 Program Services	**12,614.62**			**$12,614.62**
43000 Tuition				$0.00
43500 Tuition		6,970.00		$6,970.00
43505 Subsidy Tuition		8,506.88		$8,506.88
Total 43500 Tuition		**15,476.88**		**$15,476.88**
Total 43000 Tuition		**15,476.88**		**$15,476.88**
45000 Other Revenue		15,515.00		$15,515.00
45200 Fundraising Income				$0.00
45280 Pizza For A Purpose		6,419.49		$6,419.49
Total 45200 Fundraising Income		**6,419.49**		**$6,419.49**
45300 Donation Income				$0.00
45310 Donations		470.00		$470.00
45312 Community Rewards		151.75		$151.75
45315 Bear Market		450.00		$450.00
45351 Community Foundation of the Lake		5,000.00		$5,000.00
Total 45310 Donations		**6,071.75**		**$6,071.75**
Total 45300 Donation Income		**6,071.75**		**$6,071.75**
Total 45000 Other Revenue		**28,006.24**		**$28,006.24**
Total 40000 INCOME	**18,935.59**	**228,328.10**		**$247,263.69**
Total Revenue	**$18,935.59**	**$228,328.10**	**$0.00**	**$247,263.69**
GROSS PROFIT	**$18,935.59**	**$228,328.10**	**$0.00**	**$247,263.69**
Expenditures				
50000 EXPENDITURES				$0.00
51000 Payroll Expenditures				$0.00
51100 Employee Salaries		**151,921.05**		**$151,921.05**
51400 Employee Retirement		**2,420.00**		**$2,420.00**
51500 Employee Taxes		**12,225.47**	**0.00**	**$12,225.47**

	FIRST STEPS	STEP AHEAD	NOT SPECIFIED	TOTAL
51800 Payroll Bank/Electronic Transaction Fees		9.73		$9.73
51900 Workermans Comp Insurance		4,845.00		$4,845.00
Total 51000 Payroll Expenditures		**171,421.25**	**0.00**	**$171,421.25**
52000 Advertising/Promotional		674.23		$674.23
53000 Equipment		1,759.88		$1,759.88
54000 Fundraising/Grants				$0.00
54510 United Way Grant		5,161.59		$5,161.59
54700 Pizza For A Purpose		1,094.50		$1,094.50
Total 54000 Fundraising/Grants		**6,256.09**		**$6,256.09**
55000 Insurance				$0.00
55200 Commercial General Liability	445.00	1,780.00		$2,225.00
55300 Commercial Property	542.80	2,171.20		$2,714.00
55400 Director's & Officers	90.00	360.00		$450.00
55500 Hired & Non-Owned Auto	113.60	454.40		$568.00
55700 Crime Policy	236.40	945.60		$1,182.00
Total 55000 Insurance	**1,427.80**	**5,711.20**		**$7,139.00**
56000 Office Expenditures				$0.00
56100 Copy Machine	23.75	94.96		$118.71
56300 Office Supplies	27.21	329.41		$356.62
Total 56000 Office Expenditures	**50.96**	**424.37**		**$475.33**
57000 Office/General Administrative Expenditures		143.10		$143.10
57160 QuickBooks Payments Fees	10.00	1,576.46		$1,586.46
57200 Bank Charges		61.00		$61.00
57220 Stop Payment/Return Check Fees		480.00		$480.00
Total 57200 Bank Charges		**541.00**		**$541.00**
57400 Child Management Software		210.00		$210.00
57600 License/Accreditation/Permit Fees		625.00		$625.00
57700 Membership/Association Dues		110.00		$110.00
Total 57000 Office/General Administrative Expenditures	**10.00**	**3,205.56**		**$3,215.56**
58000 Operating Supplies				$0.00
58100 Classroom Consumables		297.85		$297.85
58200 Dining		8,928.79		$8,928.79
58400 Sanitizing		614.55		$614.55
Total 58000 Operating Supplies		**9,841.19**		**$9,841.19**
59000 Program Service Fees				$0.00
59100 First Steps				$0.00
59130 Natural Environment Mileage	1,695.33			$1,695.33
59150 Physical Therapy	6,861.24			$6,861.24
59170 Speech/Language Therapy	5,989.37			$5,989.37
Total 59100 First Steps	**14,545.94**			**$14,545.94**
Total 59000 Program Service Fees	**14,545.94**			**$14,545.94**
61000 Repair & Maintenance		106.17		$106.17
62000 Safety & Security	129.80	1,052.28		$1,182.08
63000 Utilities				$0.00
63100 Electric	455.71	1,822.78		$2,278.49
63200 Internet	120.93	483.83		$604.76
63300 Telephone	180.00	720.00		$900.00
63400 Trash Service		296.10		$296.10
63500 Water Softener		100.79		$100.79

	FIRST STEPS	STEP AHEAD	NOT SPECIFIED	TOTAL
Total 63000 Utilities	**756.64**	**3,423.50**		**$4,180.14**
Total 50000 EXPENDITURES	**16,921.14**	**203,875.72**	**0.00**	**$220,796.86**
Payroll Expenses				$0.00
Company Contributions				$0.00
Retirement		1,320.00	0.00	$1,320.00
Total Company Contributions		**1,320.00**	**0.00**	**$1,320.00**
Total Payroll Expenses		**1,320.00**	**0.00**	**$1,320.00**
Reimbursements		122.08		$122.08
Total Expenditures	**$16,921.14**	**$205,317.80**	**$0.00**	**$222,238.94**
NET OPERATING REVENUE	**$2,014.45**	**$23,010.30**	**$0.00**	**$25,024.75**
NET REVENUE	**$2,014.45**	**$23,010.30**	**$0.00**	**$25,024.75**

CHILDREN'S LEARNING CENTER

Statement of Activity

June 2026

	FIRST STEPS	STEP AHEAD	NOT SPECIFIED	TOTAL
Revenue				
40000 INCOME				$0.00
41000 Contributions & Grants				$0.00
41100 CACFP		1,772.49		$1,772.49
41200 Camden County SB40	1,079.19	27,191.34		$28,270.53
41400 United Way Grant		5,168.00		$5,168.00
41600 Community Foundation of the Ozarks		2,000.00		$2,000.00
Total 41000 Contributions & Grants	**1,079.19**	**36,131.83**		**$37,211.02**
42000 Program Services				$0.00
42100 First Steps				$0.00
42130 Natural Environment Mileage	396.06			$396.06
42150 Physical Therapy	**1,177.50**			**$1,177.50**
42170 Speech/Language Therapy	**1,588.75**			**$1,588.75**
Total 42100 First Steps	**3,162.31**			**$3,162.31**
Total 42000 Program Services	**3,162.31**			**$3,162.31**
43000 Tuition				$0.00
43500 Tuition		1,850.00		$1,850.00
43505 Subsidy Tuition		1,281.92		$1,281.92
Total 43500 Tuition		**3,131.92**		**$3,131.92**
Total 43000 Tuition		**3,131.92**		**$3,131.92**
45000 Other Revenue		2,000.00		$2,000.00
45300 Donation Income				$0.00
45310 Donations				$0.00
45315 Bear Market		75.00		$75.00
Total 45310 Donations		**75.00**		**$75.00**
Total 45300 Donation Income		**75.00**		**$75.00**
Total 45000 Other Revenue		**2,075.00**		**$2,075.00**
Total 40000 INCOME	**4,241.50**	**41,338.75**		**$45,580.25**
Total Revenue	**$4,241.50**	**$41,338.75**	**$0.00**	**$45,580.25**
GROSS PROFIT	**$4,241.50**	**$41,338.75**	**$0.00**	**$45,580.25**
Expenditures				
50000 EXPENDITURES				$0.00
51000 Payroll Expenditures				$0.00
51100 Employee Salaries		**26,084.13**		**$26,084.13**
51400 Employee Retirement		**440.00**		**$440.00**
51500 Employee Taxes		**2,017.34**	**0.00**	**$2,017.34**
Total 51000 Payroll Expenditures		**28,541.47**	**0.00**	**$28,541.47**
52000 Advertising/Promotional		20.00		$20.00
54000 Fundraising/Grants				$0.00
54510 United Way Grant		2,762.74		$2,762.74
Total 54000 Fundraising/Grants		**2,762.74**		**$2,762.74**
56000 Office Expenditures				$0.00

	FIRST STEPS	STEP AHEAD	NOT SPECIFIED	TOTAL
56100 Copy Machine	4.59	18.35		$22.94
56300 Office Supplies		38.91		$38.91
Total 56000 Office Expenditures	**4.59**	**57.26**		**$61.85**
57000 Office/General Administrative Expenditures				$0.00
57160 QuickBooks Payments Fees		270.60		$270.60
57200 Bank Charges		61.00		$61.00
57220 Stop Payment/Return Check Fees		10.00		$10.00
Total 57200 Bank Charges		**71.00**		**$71.00**
57400 Child Management Software		35.00		$35.00
57600 License/Accreditation/Permit Fees		475.00		$475.00
Total 57000 Office/General Administrative Expenditures		**851.60**		**$851.60**
58000 Operating Supplies				$0.00
58100 Classroom Consumables		124.97		$124.97
58200 Dining		1,691.26		$1,691.26
58400 Sanitizing		100.47		$100.47
Total 58000 Operating Supplies		**1,916.70**		**$1,916.70**
59000 Program Service Fees				$0.00
59100 First Steps				$0.00
59130 Natural Environment Mileage	791.77			$791.77
59150 Physical Therapy	**2,446.25**			**$2,446.25**
59170 Speech/Language Therapy	**3,068.28**			**$3,068.28**
Total 59100 First Steps	**6,306.30**			**$6,306.30**
Total 59000 Program Service Fees	**6,306.30**			**$6,306.30**
61000 Repair & Maintenance		106.17		$106.17
62000 Safety & Security	5.80	63.20		$69.00
63000 Utilities				$0.00
63100 Electric	50.92	203.66		$254.58
63200 Internet	18.69	74.78		$93.47
63300 Telephone	30.00	120.00		$150.00
63400 Trash Service		49.35		$49.35
Total 63000 Utilities	**99.61**	**447.79**		**$547.40**
Total 50000 EXPENDITURES	**6,416.30**	**34,766.93**	**0.00**	**$41,183.23**
Payroll Expenses				$0.00
Company Contributions				$0.00
Retirement		220.00	0.00	$220.00
Total Company Contributions		**220.00**	**0.00**	**$220.00**
Total Payroll Expenses		**220.00**	**0.00**	**$220.00**
Total Expenditures	**$6,416.30**	**$34,986.93**	**$0.00**	**$41,403.23**
NET OPERATING REVENUE	**$ -2,174.80**	**$6,351.82**	**$0.00**	**$4,177.02**
NET REVENUE	**$ -2,174.80**	**$6,351.82**	**$0.00**	**$4,177.02**

CHILDREN'S LEARNING CENTER

Statement of Cash Flows

January - June, 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	25,024.75
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Accounts Receivable (A/R)	-1,875.00
QuickBooks Tax Holding Account	2,990.34
Accounts Payable (A/P)	5,761.59
21000 CBOLO MasterCard -8027	-534.31
21200 Kroger-DS1634 CLC	-1,272.90
22300 Payroll Liabilities:Federal Taxes (941/944)	0.00
22400 Payroll Liabilities:MO Income Tax	-50.00
22500 Payroll Liabilities:MO Unemployment Tax	95.74
Direct Deposit Payable	11,287.66
Payroll Liabilities:Ascensus	2,640.00
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**19,043.12**
Net cash provided by operating activities	**$44,067.87**
FINANCING ACTIVITIES	
Retained Earnings	457.53
Net cash provided by financing activities	**$457.53**
NET CASH INCREASE FOR PERIOD	**$44,525.40**
Cash at beginning of period	248,130.05
CASH AT END OF PERIOD	**$292,655.45**

CHILDREN'S LEARNING CENTER

Statement of Cash Flows

June 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	4,177.02
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Accounts Receivable (A/R)	0.00
QuickBooks Tax Holding Account	-35.92
Accounts Payable (A/P)	4,702.53
21000 CBOLO MasterCard -8027	-3,462.80
21200 Kroger-DS1634 CLC	-163.96
22300 Payroll Liabilities:Federal Taxes (941/944)	0.00
22400 Payroll Liabilities:MO Income Tax	14.00
22500 Payroll Liabilities:MO Unemployment Tax	21.91
Direct Deposit Payable	0.00
Payroll Liabilities:Ascensus	440.00
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**1,515.76**
Net cash provided by operating activities	**$5,692.78**
NET CASH INCREASE FOR PERIOD	**$5,692.78**
Cash at beginning of period	286,962.67
CASH AT END OF PERIOD	**$292,655.45**

CHILDREN'S LEARNING CENTER

Statement of Financial Position

As of July 16, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11000 CBOLO Checking	223,161.87
12000 Community Foundation of the Ozarks	53,530.76
Total Bank Accounts	**$276,692.63**
Accounts Receivable	
Accounts Receivable (A/R)	4,425.00
Total Accounts Receivable	**$4,425.00**
Other Current Assets	
14000 Undeposited Funds	1,435.00
Cash Advance	700.00
Payroll Corrections	-464.47
Prepaid Expenses	7,971.74
QuickBooks Tax Holding Account	4,703.92
Repayment	
Cash Advance Repayment	-1,000.00
Total Repayment	**-1,000.00**
Total Other Current Assets	**$13,346.19**
Total Current Assets	**$294,463.82**
TOTAL ASSETS	**$294,463.82**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	**$0.00**
Credit Cards	
21000 CBOLO MasterCard -8027	29.01
21200 Kroger-DS1634 CLC	97.49
Total Credit Cards	**$126.50**
Other Current Liabilities	
22000 Payroll Liabilities	110.29
22100 Anthem	2,191.63
22200 Childcare Tuition	3,141.44
22300 Federal Taxes (941/944)	-5,151.58
22400 MO Income Tax	-1,722.48
22500 MO Unemployment Tax	-982.89
22600 Primevest Financial	448.19
Aflac	8,859.15
Aliera	9,354.60
Ascensus	25,815.00
Globe Life - After Tax	147.81

	TOTAL
Globe Life - After Tax Life Insurance Children	157.08
Globe Life Accidental Insurance - Pre-Tax Insurance	903.09
Globe Life After Tax	113.52
Health Care (United HealthCare)	821.87
US Department of Education	1,115.65
Total 22000 Payroll Liabilities	**45,322.37**
Direct Deposit Payable	-50.00
Total Other Current Liabilities	**$45,272.37**
Total Current Liabilities	**$45,398.87**
Total Liabilities	**$45,398.87**
Equity	
30000 Opening Balance Equity	16,194.08
Retained Earnings	216,138.89
Net Revenue	16,731.98
Total Equity	**$249,064.95**
TOTAL LIABILITIES AND EQUITY	**$294,463.82**

CHILDREN'S LEARNING CENTER

A/P Aging Summary

As of June 30, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Bankcard Services	3,644.37					$3,644.37
Kroger/Gerbes	1,855.22					$1,855.22
Lebanon Phone Center & Alarm, Inc.	75.00					$75.00
Missouri Accreditation	475.00					$475.00
TOTAL	**$6,049.59**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$6,049.59**

CHILDREN'S LEARNING CENTER

A/P Aging Summary

As of June 30, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Bankcard Services	3,644.37					$3,644.37
Kroger/Gerbes	1,855.22					$1,855.22
Lebanon Phone Center & Alarm, Inc.	75.00					$75.00
Missouri Accreditation	475.00					$475.00
TOTAL	**$6,049.59**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$6,049.59**

CHILDREN'S LEARNING CENTER

A/R Aging Summary

As of June 30, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
[redacted]		90.00				$90.00
[redacted]					20.00	$20.00
[redacted]		-270.00				$ -270.00
[redacted]					90.00	$90.00
[redacted]		100.00				$100.00
[redacted]		50.00				$50.00
[redacted]		100.00				$100.00
[redacted]	750.00					$750.00
[redacted]			255.00			$255.00
[redacted]		150.00	150.00			$300.00
[redacted]		50.00				$50.00
[redacted]		-720.00				$ -720.00
[redacted]		150.00				$150.00
[redacted]		-100.00				$ -100.00
[redacted]		50.00	50.00	50.00	50.00	$200.00
[redacted]		120.00	100.00		300.00	$520.00
[redacted]		150.00	110.00			$260.00
TOTAL	**$750.00**	**$ -80.00**	**$665.00**	**$50.00**	**$460.00**	**$1,845.00**

CHILDREN'S LEARNING CENTER

A/R Aging Summary

As of June 30, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
[redacted]		90.00				$90.00
[redacted]					20.00	$20.00
[redacted]		-270.00				$ -270.00
[redacted]					90.00	$90.00
[redacted]		100.00				$100.00
[redacted]		50.00				$50.00
[redacted]		100.00				$100.00
[redacted]	750.00					$750.00
[redacted]			255.00			$255.00
[redacted]		150.00	150.00			$300.00
[redacted]		50.00				$50.00
[redacted]		-720.00				$ -720.00
[redacted]		150.00				$150.00
[redacted]		-100.00				$ -100.00
[redacted]		50.00	50.00	50.00	50.00	$200.00
[redacted]		120.00	100.00		300.00	$520.00
[redacted]		150.00	110.00			$260.00
TOTAL	**$750.00**	**$ -80.00**	**$665.00**	**$50.00**	**$460.00**	**$1,845.00**

LAI June 2026 Reports

Monthly Financial Reports

Lake Area Industries, Inc.

June 30, 2026

Lake Area Industries, Inc.
Balance Sheet Comparison

	30-Jun-26	30-Jun-25
ASSETS		
Current Assets		
Total Bank Accounts	**629,828**	**206,825**
Total Accounts Receivable	**60,770**	**163,491**
Other Current Assets		
CASH	943	940
Certificates of Deposit	733,529	970,297
Community Foundation of the Ozarks Agency Partner Account	2,002	1,917
INVENTORY	13,874	9,863
Undeposited Funds	(1,656)	0
Total Other Current Assets	**748,693**	**983,017**
Total Current Assets	**1,439,291**	**1,353,333**
Fixed Assets		
ACCUMULATED DEPRECIATION	(941,286)	(914,329)
AUTO AND TRUCK	259,947	259,947
BUILDING	392,982	418,508
FURN & FIX ORIGINAL VALUE	19,284	19,284
GH RETAIL STORE	14,355	16,505
GREENHOUSE EQUIPMENT	2,870	2,870
LAND	33,324	33,324
LAND IMPROVEMENT	157,239	179,952
MACHINERY & EQIPMENT	236,691	237,291
OFFICE EQUIPMENT	11,066	9,106
Sewer Equipment	19,354	19,354
SHREDDING EQUIPMENT	71,022	45,572
Total Fixed Assets	**276,845**	**327,382**
Other Assets		
UTILITY DEPOSITS	554	554
Total Other Assets	**554**	**554**
TOTAL ASSETS	**1,716,690**	**1,681,268**
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Total Accounts Payable	**16,996**	**3,275**
Total Credit Cards	**2,672**	**5,300**
Other Current Liabilities		
ACCRUED WAGES	35,488	6,434
Gift Certificate Payable	0	(125)
Missouri Department of Revenue Payable	0	54
Rock Sales @ 80%	48	34

SALES TAX PAYABLE	0	5,008
Total Other Current Liabilities	**35,536**	**11,404**
Total Current Liabilities	**55,205**	**19,979**
Total Liabilities	**55,205**	**19,979**
Equity		
Designated Net Assets for Recycling Building Project	500,000	
Unrestricted Net Assets	1,140,264	1,602,828
Net Income	21,221	58,462
Total Equity	**1,661,485**	**1,661,290**
TOTAL LIABILITIES AND EQUITY	**1,716,690**	**1,681,268**

Lake Area Industries, Inc.
Profit and Loss

	Jun 2026		Total	
	Current	Jun 2025 (PY)	Current	Jan - Jun, 2025 (PY)
Income				
CONTRACT PACKAGING	18,926	17,003	143,042	104,459
GREENHOUSE SALES	3,600	4,314	47,842	51,725
OFF-SITE WORK	13,437	14,174	75,746	73,986
Recycling Income	5,974	12,984	33,441	46,526
Total Income	**41,937**	**48,475**	**300,070**	**276,695**
Cost of Goods Sold				
CONTRACT LABOR			787	2,274
Cost of Goods Sold	1,537	1,847	19,201	9,668
GG PLANTS & SUPPLIES		46	26,115	29,494
MANUFACTURING SUPPLIES			1,114	0
MTA Food Counter	2,044	2,424	10,838	9,141
SHIPPING AND DELIVERY			2,266	2,169
WAGES-EMPLOYEES	31,798	29,351	166,649	154,547
Total Cost of Goods Sold	**35,379**	**33,667**	**226,970**	**207,294**
Gross Profit	**6,558**	**14,808**	**73,100**	**69,402**
Expenses				
ACCTG. & AUDIT FEES			12,325	11,700
ALL OTHER EXPENSES	1,897	3,220	13,659	12,685
CASH OVER/SHORT	(5)	3	(39)	31
EQUIP. PURCHASES & MAINTENANCE	2,240	2,828	12,470	16,629
INSURANCE	3,349	2,959	20,092	18,393
PAYROLL	39,135	30,392	234,909	176,949
PAYROLL EXP & BENEFITS	12,226	9,809	69,776	59,044
PROFESSIONAL SERVICES	2,447	2,112	13,771	12,109
SALES TAX	23		23	0
SUPPLIES	24	44	1,533	647
UTILITIES	1,209	1,234	9,045	13,343
Total Expenses	**62,546**	**52,601**	**387,564**	**321,530**
Net Operating Income	**(55,988)**	**(37,793)**	**(314,464)**	**(252,128)**
Other Income				
DMH Employment Services Revenue	7,190		7,578	0
INTEREST INCOME	4,724	2,088	18,356	21,498
MISCELLANEOUS INCOME	1	5	75	33
OTHER CONTRIBUTIONS	21,088	10,937	61,567	41,004
SB-40 REVENUE	17,587	16,172	105,356	91,366
STATE AID	30,850	27,011	167,632	156,689
Unrealized Gain (Loss) on CDs			387	0
Total Other Income	**81,441**	**56,212**	**360,951**	**310,590**
Other Expenses				
DEPRECIATION	4,211		25,265	0
Total Other Expenses	**4,211**	**0**	**25,265**	**0**
Net Other Income	**77,230**	**56,212**	**335,686**	**310,590**
Net Income	**21,242**	**18,419**	**21,222**	**58,462**

Lake Area Industries, Inc.
Budget vs. Actuals

	Jun 2026			Total		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
CONTRACT PACKAGING	18,926	16,595	2,331	143,042	99,568	43,474
GREENHOUSE SALES	3,600	4,566	(966)	47,842	27,395	20,448
OFF-SITE WORK	13,437	12,030	1,407	75,746	72,181	3,565
Recycling Income	5,974	7,554	(1,581)	33,441	45,326	(11,884)
Total Income	**41,937**	**40,745**	**1,192**	**300,070**	**244,469**	**55,601**
Cost of Goods Sold						
CONTRACT LABOR			0	787	0	787
Cost of Goods Sold	1,537	1,557	(19)	19,201	9,339	9,861
GG PLANTS & SUPPLIES		2,863	(2,863)	26,115	17,180	8,935
MANUFACTURING SUPPLIES			0	1,114	0	1,114
MTA Food Counter	2,044	1,116	928	10,838	6,696	4,142
SHIPPING AND DELIVERY			0	2,266	0	2,266
WAGES-EMPLOYEES	31,798	28,922	2,876	166,649	173,530	(6,880)
Total Cost of Goods Sold	**35,379**	**34,457**	**921**	**226,970**	**206,744**	**20,226**
Gross Profit	**6,558**	**6,287**	**271**	**73,100**	**37,725**	**35,376**
Expenses						
ACCTG. & AUDIT FEES		0	0	12,325	12,500	(175)
ALL OTHER EXPENSES	1,897	3,323	(1,426)	13,659	19,941	(6,282)
CASH OVER/SHORT	(5)		(5)	(39)	0	(39)
EQUIP. PURCHASES & MAINTENANCE	2,240	4,332	(2,091)	12,470	25,990	(13,520)
INSURANCE	3,349	3,892	(543)	20,092	23,350	(3,258)
PAYROLL	39,135	33,121	6,015	234,909	198,725	36,185
PAYROLL EXP & BENEFITS	12,226	11,706	521	69,776	70,233	(457)
PROFESSIONAL SERVICES	2,447	2,039	408	13,771	12,232	1,539
SALES TAX	23		23	23	0	23
SUPPLIES	24	318	(294)	1,533	1,909	(375)
UTILITIES	1,209	1,910	(700)	9,045	11,458	(2,413)
Total Expenses	**62,546**	**60,639**	**1,906**	**387,564**	**376,337**	**11,228**
Net Operating Income	**(55,988)**	**(54,352)**	**(1,636)**	**(314,464)**	**(338,612)**	**24,148**
Other Income						
DMH Employment Services Revenue	7,190	6,917	274	7,578	41,500	(33,922)
INTEREST INCOME	4,724	2,917	1,808	18,356	17,500	856
MISCELLANEOUS INCOME	1		1	75	0	75
OTHER CONTRIBUTIONS	21,088		21,088	61,567	0	61,567
SB-40 REVENUE	17,587	19,301	(1,714)	105,356	115,803	(10,447)
STATE AID	30,850	26,260	4,590	167,632	157,559	10,073
Unrealized Gain (Loss) on CDs			0	387	0	387
Total Other Income	**81,441**	**55,394**	**26,048**	**360,951**	**332,362**	**28,589**
Other Expenses						
ALLOCATION NON OPERATING EXPENSES	0	0	(0)	0	0	(0)
DEPRECIATION	4,211		4,211	25,265	0	25,265
Total Other Expenses	**4,211**	**0**	**4,211**	**25,265**	**0**	**25,265**
Net Other Income	**77,230**	**55,394**	**21,837**	**335,686**	**332,362**	**3,324**
Net Income	**21,242**	**1,042**	**20,201**	**21,222**	**(6,250)**	**27,472**

Lake Area Industries, Inc.
Statement of Cash Flows
YTD

	Total
OPERATING ACTIVITIES	
Net Income	21,221
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	7,621
CASH:Employee Store Cash	(3)
Certificates of Deposit:2025 11.25 CD Sullivan Bank - 4.25%	261,541
Certificates of Deposit:2026 03.14 CD Heritage - 4.5% Acct# 7089	258,441
Certificates of Deposit:2026 05.08 CD Edward Jones - 5.0%	75,320
Certificates of Deposit:2026 08.14 CD Heritage - 4.039% Acct #8166	(247,434)
Certificates of Deposit:2026 10.24 CD OakStar CDARS - 3.975%	(2,478)
Certificates of Deposit:Edward Jones Cash	147,105
Certificates of Deposit:Edward Jones Mutual Fund	(228,183)
Community Foundation of the Ozarks Agency Partner Account	(15)
Interest Receivable	2,610
INVENTORY:GG PLANT & SUPPLIES INVEN	0
INVENTORY:RAW MATERIAL INVENTORY	257
Accounts Payable	8,708
CBOLO CC - 5044 Natalie	(6,513)
CBOLO CC - 9051 Lillie	171
Eagle Stop Gas Cards	254
Sam's Club Mastercard- 2148	321
Accrued Expense	0
ACCRUED WAGES	8,983
ACCRUED WAGES:pto payable	13,389
AFLAC DEDUCTIONS PAYABLE	(0)
Gift Certificate Payable	0
Missouri Department of Revenue Payable	0
Rock Sales @ 80%	48
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**300,143**
Net cash provided by operating activities	**321,364**
INVESTING ACTIVITIES	
ACCUMULATED DEPRECIATION	25,265
Net cash provided by investing activities	**25,265**
FINANCING ACTIVITIES	
Unrestricted Net Assets	45
Net cash provided by financing activities	**45**
Net cash increase for period	**346,674**
Cash at beginning of period	281,498
Cash at end of period	**628,172**

Lake Area Industries, Inc.
Statement of Cash Flows
June 2026

	Total
OPERATING ACTIVITIES	
Net Income	21,242
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	16,677
CASH:Employee Store Cash	(158)
Certificates of Deposit:2026 08.14 CD Heritage - 4.039% Acct #8166	(2,434)
Certificates of Deposit:2026 10.24 CD OakStar CDARS - 3.975%	(950)
INVENTORY:RAW MATERIAL INVENTORY	(4,748)
Accounts Payable	10,529
CBOLO CC - 5044 Natalie	300
CBOLO CC - 9051 Lillie	(1,550)
Eagle Stop Gas Cards	(58)
Sam's Club Mastercard- 2148	(221)
ACCRUED WAGES	4,463
ACCRUED WAGES:pto payable	(270)
AFLAC DEDUCTIONS PAYABLE	(0)
Gift Certificate Payable	0
Missouri Department of Revenue Payable	(4,287)
Rock Sales @ 80%	(784)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**16,510**
Net cash provided by operating activities	37,752
INVESTING ACTIVITIES	
ACCUMULATED DEPRECIATION	4,211
Net cash provided by investing activities	**4,211**
Net cash increase for period	**41,963**
Cash at beginning of period	586,209
Cash at end of period	**628,172**

Lake Area Industries, Inc.
A/P Aging Summary
As of June 30, 2026

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
TOTAL	16,251	798	0	(53)	0	16,996

Lake Area Industries, Inc.
A/R Aging Summary
As of June 30, 2026

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
TOTAL	$ 53,017	$ 965	$ 891	$ 5,584	$ 313	$ 60,770

Resolutions 2026-36, 2026-37, 2026-38, 2026-39, 2026-40, & 2026-41

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-36

REVISED FISCAL YEAR 2026 BUDGET

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, Section 205.968, Paragraph 1, defines the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources) as a "political subdivision" of Camden County.

WHEREAS, Section 67.030 RSMo states "The governing body of each political subdivision may revise, alter, increase or decrease the items contained in the proposed budget, subject to such limitations as may be provided by law or charter; provided, that in no event shall the total authorized expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. Except as otherwise provided by law or charter, the governing body of each political subdivision shall, before the beginning of the fiscal year, approve the budget and approve or adopt such orders, motions, resolutions, or ordinances as may be required to authorize the budgeted expenditures and produce the revenues estimated in the budget."

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", concludes the Fiscal Year 2026 Budget needs to be revised so that the proper business of the Board can be conducted with the best possible practices and appropriate expenditures can be negotiated and/or authorized within the guidelines of the budget revisions.

2. That the Fiscal Year 2026 Revised Budget, which is identified in Attachment "A" hereto, shall be adopted as a result of the passage of this Resolution.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____________________________________ ____________________
Chairperson/Officer/Board Member Date

____________________________________ ____________________
Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-36

Revised FY 2026 Budget Narrative Summary

SB 40 Tax Program

- 4000 – Income: The revisions reflect an increase in anticipated interest earned on the operational (Checking) and operational reserves (Money Market) bank accounts since the recent Banking Services RFP award.
- 5800 – Other General & Administrative: There were no revisions.
- 6700 – Partnership for Hope: There were no revisions.
- 6900 – CCDDR Programs & Services Expenses: The revision reflects an increase in TCM Support and decrease in Ancillary Services funding. The revision also reflects the elimination of the DMH Billing expense (the state did not exceed its allocation "cap" for TCM services funding; therefore, CCDDR did not get an invoice from DMH). The revisions reflect an overall decrease in expenses for this category.
- 7200 – Children's Programs Expenses: The increase reflects actual payments and revised projections, which are more than originally budgeted. CLC and IWYP experienced an increase in the number of CCDDR clients and service hours. The POS Agreements for CLC and IWYP will need to be amended.
- 7300 – Sheltered Employment Programs Expenses: The decrease reflects actual payments and revised projections, which are less than originally budgeted. No amendments will be needed for LAI's POS Agreement; however, OATS transportation costs did increase 20% effective 7/1/2026.
- 7900 – Special/Additional Needs Expenses: The decrease reflects less than originally budgeted special needs since there is no DMH/DDD service Wait List in effect at the time this budget was revised.

Services Program

- 4500 – Income: The revision reflects increases in TCM Support, anticipated interest earned on the operational (Checking) account since the recent Banking Services RFP award, and TCM billing. The Lake of the Ozarks Council of Local Governments contract income for developing the Human Services Transportation Plan was also added, and there is a decrease in Ancillary Services funding needed. Overall income is projected to be higher than originally budgeted.
- 5000 – Payroll & Benefits Expenses: The increase reflects the need to increase staffing (two employees).
- 5100 – Repairs & Maintenance Expenses: The increase reflects actual payments and revised projections. The overall increase in expenses was mainly due to unanticipated HVAC repairs needed at 100 Third Street.
- 5500 – Contracted Business Services: The overall increase reflects revised year-end projections for Landscape Maintenance, Copier/Scanner, and Cell Phone/Mobile Internet expenses. There was a delay in issuing the new CCDDR cell phones, which caused a delay in deactivating the CCDDR mobile internet devices (new cell phones have mobile internet capabilities). The mobile internet devices have been deactivated.
- 5600 – Presentations/Public Meetings Expenses: The decrease reflects actual payments and revised projections, which are slightly less than originally budgeted.
- 5700 – Office Expenses: Year-end projections were adjusted, which are slightly more than originally budgeted.
- 5800 – Other General & Administrative Expenses: The increase reflects the final Evers CPAs payment for the completion of the 2024 audit, which was originally budgeted to be received and paid in 2025 but was received and paid in 2026. The revision also reflects additional allocations for Legal/Attorney Fees expenses.
- 5900 – Utilities Expenses: The decrease reflects actual payments and revised projections, which are significantly less than originally budgeted. At the time the 2026 Budget was finalized, there were no known costs associated with the Keystone utility usages after renovations. CCDDR staff began moving into and occupying the Keystone facility in November 2025.
- 6100 – Insurance Expenses: There were no revisions.
- 8500 – Depreciation Expenses: There were no revisions.
- Restricted Fund Contributions: Due to the increase in projected income, the offsets from restricted funds were also reduced.

Revised SB 40 Tax Programs 2026 Budget: Percent of Total Expenses		
Children's Programs	$439,070	37.02%
Sheltered Employment Programs	$294,010	24.79%
CCDDR Programs	$262,409	22.12%
SB 40 Tax Programs Management	$138,340	11.66%
Partnership for Hope Waiver Programs Match	$46,860	3.95%
Special/Additional Needs Programs	$5,137	0.43%
Other General & Administrative	$300	0.03%
Total	$1,186,126	100.00%

Revised Services Programs 2026 Budget: Percent of Total Expenses		
Services Programs Payroll & Benefits	$1,371,625	82.18%
Contracted Business Services	$146,125	8.76%
Other General & Administrative	$70,900	4.25%
Insurance	$29,800	1.79%
Office Expenses	$18,840	1.13%
Utilities	$18,600	1.11%
Facility Repairs & Maintenance	$10,380	0.62%
Presentations/Public Meetings	$2,760	0.17%
Total	$1,669,030	100.00%

	SB 40 Tax - 2026		
	Prior	Revised	Difference
Income			
4000 SB 40 Tax Income	$1,162,992	$1,186,127	$23,135
Expenses			
5000 Payroll & Benefits	$0	$0	$0
5100 Repairs & Maintenance	$0	$0	$0
5500 Contracted Business Services	$0	$0	$0
5600 Presentations/Public Meetings	$0	$0	$0
5700 Office Expenses	$0	$0	$0
5800 Other General & Administrative	$300	$300	$0
5900 Utilities	$0	$0	$0
6100 Insurance	$0	$0	$0
6700 Partnership for Hope	$46,860	$46,860	$0
6900 CCDDR Services	$422,871	$400,749	($22,122)
7100 Housing Programs	$0	$0	$0
7200 Childrens Programs	$383,700	$439,070	$55,370
7300 Sheltered Employment Programs	$296,520	$294,010	($2,510)
7500 Community Employment Programs	$0	$0	$0
7600 Community Resources	$0	$0	$0
7900 Special/Additional Needs	$12,741	$5,137	($7,604)
Total Expenses	**$1,162,992**	**$1,186,126**	**$23,135**
Current Year Revenue Less Expenses	**$0**	**$0**	**$0**
Restricted Fund Contributions (Offsets)	**$0**	**$0**	**$0**
Net Operating Income	**$0**	**$0**	**$0**
Other Expenses			
8500 Depreciation	$0	$0	$0
Total Other Expenses	**$0**	**$0**	**$0**
Net Other Income	**$0**	**$0**	**$0**
Net Income	**$0**	**$0**	**$0**
Net Income Less Depreciation	**$0**	**$0**	**$0**

	Services 2026		
	Prior	**Revised**	**Difference**
Income			
4000 SB 40 Tax Income	$1,412,655	$1,582,503	$169,848
Expenses			
5000 Payroll & Benefits	$1,335,340	$1,371,625	$36,285
5100 Repairs & Maintenance	$3,420	$10,380	$6,960
5500 Contracted Business Services	$142,045	$146,125	$4,080
5600 Presentations/Public Meetings	$2,880	$2,760	($120)
5700 Office Expenses	$18,000	$18,840	$840
5800 Other General & Administrative	$63,450	$70,900	$7,450
5900 Utilities	$36,000	$18,600	($17,400)
6100 Insurance	$29,800	$29,800	$0
6700 Partnership for Hope	$0	$0	$0
6900 CCDDR Services	$0	$0	$0
7100 Housing Programs	$0	$0	$0
7200 Childrens Programs	$0	$0	$0
7300 Sheltered Employment Programs	$0	$0	$0
7500 Community Employment Programs	$0	$0	$0
7600 Community Resources	$0	$0	$0
7900 Special/Additional Needs	$0	$0	$0
Total Expenses	**$1,630,935**	**$1,669,030**	**$38,095**
Current Year Revenue Less Expenses	**($218,280)**	**($86,527)**	**$131,753**
Restricted Fund Contributions (Offsets)	**$218,280**	**$86,527**	**($131,753)**
Net Operating Income	**$0**	**$0**	**$0**
Other Expenses			
8500 Depreciation	$81,344	$81,344	$0
Total Other Expenses	**$81,344**	**$81,344**	**$0**
Net Other Income	**($81,344)**	**($81,344)**	**$0**
Net Income	**($81,344)**	**($81,344)**	**$0**
Net Income Less Depreciation	**$0**	**$0**	**$0**

Proposed Increase from Last TCM Rate Study in 2022	18.80%
CPI Calculated Increase Since 2015	39.00%

SB 40 Tax Cash Flow Analysis

		Offsets	$0
Partnership for Hope Waiver Supports	$46,860	3.95%	$1,186,126
Other G&A/CCDDR Programs & Services	$401,049	33.81%	$1,186,126
Housing Programs	$0	0.00%	$1,186,126
Children's Programs	$439,070	37.02%	$1,186,126
Sheltered Workshop	$294,010	24.79%	$1,186,126
Community Employment Programs	$0	0.00%	$1,186,126
Community Resources	$0	0.00%	$1,186,126
Special/Additional Needs	$5,137	0.43%	$1,186,126
Total	$1,186,126	100.00%	$1,186,126
Balances?	Yes		

Services Cash Flow Analysis

		Offsets	($86,527)
Payroll & Benefits	$1,371,625	82.18%	$1,669,030
Repairs & Maintenance to Property & Building	$10,380	0.62%	$1,669,030
Contracted Business Services	$146,125	8.76%	$1,669,030
Presentations/Public Meetings	$2,760	0.17%	$1,669,030
Office Expenses	$18,840	1.13%	$1,669,030
Other General & Administrative	$70,900	4.25%	$1,669,030
Utilities	$18,600	1.11%	$1,669,030
Insurance	$29,800	1.79%	$1,669,030
Community Resources	$0	0.00%	$1,669,030
Total	$1,669,030	100.00%	$1,582,503
Balances?	Yes	(Manually)	

Medicaid & Non-Medicaid Service Revenue Proportion Calculation

	Total	% of Total
Total Services	$1,311,714	100.00%
Medicaid Services	$1,161,373	88.54%
CRC Services	$0	0.00%
Ancillary Services	$138,340	10.55%
Contracted Services	$12,000	0.91%
Other Contracted Services	$0	0.00%
Total	$1,311,714	100.00%
Balances?	Yes	

Payroll Expense Calculation

	Total	% of Total			
Total Payroll Expenses	$1,371,625	100.00%	TCM Portion	CRC Portion	Ancly Portion
TCM Payroll Expenses	$1,124,523	81.98%	$1,124,523	$0	$0
CRC Payroll Expenses	$0	0.00%	$0	$0	$0
Admin Payroll Expenses	$247,102	18.02%	$123,551	$0	$123,551
Total	$1,371,625	100.00%	$1,248,074	$0	$123,551
	Verification	$1,371,625	Balances?	Yes	

Payroll Expense Class Proportion Calculation

	Total			
Payroll Expenses: Less Ancillary Income to Offset	$1,124,523	% TCM/CRC	TCM	CRC
TCM Payroll Expenses	$1,124,523	100.00%	$1,124,523	
CRC Payroll Expenses	$0	0.00%		$0
Admin Payroll Expenses: Less Ancillary Portion	$123,551		$123,551	$0
Total	$1,248,074	100.00%	$1,248,074	$0
	Verification	$1,248,074	Balances?	Yes

Non-Payroll Cash Expense Class Proportion Calculation

	Total	% of Total			
Total Non-Payroll Expenses	$297,405	100.00%	TCM Portion	CRC Portion	Ancly Portion
TCM Portion	$243,827	81.98%	$243,827		
CRC Portion	$0	0.00%		$0	
Admin Portion	$53,578	18.02%	$26,789	$0	$26,789
Total	$297,405	100.00%	$270,616	$0	$26,789
	Verification	$297,405	Balances?	Yes	

TCM Program Cash Flow Analysis

Revenue			Revenue	
	Total	% of Total	Needed Rate Increase	Total
Medicaid Services	$1,161,373	99.28%	39.00%	$1,614,309
Rent	$5,358	0.46%	0.00%	$5,358
Grants	$0	0.00%	0.00%	$0
Interest Income	$3,022	0.26%	0.00%	$3,022
Contracted Services	$0	0.00%	0.00%	$0
Miscellaneous Income	$0	0.00%	0.00%	$0
Total Revenue	$1,169,753	100.00%	Total Revenue	$1,622,689
Expenses	Total	% of Total	Expenses	Total
TCM Payroll	$1,124,523	74.05%	0.00%	$1,124,523
Admin Payroll	$123,551	8.14%	0.00%	$123,551
TCM Operational Costs	$270,616	17.82%	0.00%	$270,616
Total Cash Expenses	$1,518,689	100.00%	Total Expenses	$1,518,689
Overage/(Shortfall)	($348,936)		Overage/(Shortfall)	$103,999
Offset from Restricted Funds	$86,527		Offset from Restricted Funds	$0
TCM Overage/(Shortfall)	($262,409)		Overage/(Shortfall)	$103,999

CRC Program Cash Flow Analysis

Revenue		
	Total	% of Total
Non-Medicaid Services	$0	#DIV/0!
Rent	$0	#DIV/0!
Grants	$0	#DIV/0!
Interest Income	$0	#DIV/0!
Contracted Services	$0	#DIV/0!
Miscellaneous Income	$0	#DIV/0!
Total Revenue	$0	#DIV/0!
Expenses	Total	% of Total
CRC Payroll	$0	#DIV/0!
Admin Payroll	$0	#DIV/0!
CRC Operational Costs	$0	#DIV/0!
Total Cash Expense	$0	#DIV/0!
Overage/(Shortfall)	$0	
Offset from Restricted Funds	$0	
CRC Overage/(Shortfall)	$0	

Ancillary Program Cash Flow Analysis

Revenue		
	Total	% of Total
Ancillary Services	$138,340	92.02%
Rent	$0	0.00%
Grants	$0	0.00%
Interest Income	$0	0.00%
Contracted Services	$12,000	7.98%
Miscellaneous Income	$0	0.00%
Total Revenue	$150,340	100.00%
Expenses	Total	% of Total
Ancillary Payroll	$123,551	82.18%
Ancillary Operational Costs	$26,789	17.82%
Total Cash Expense	$150,340	100.00%
Overage/(Shortfall)	$0	
Offset from Restricted Funds	$0	
Ancillary Overage/(Shortfall)	$0	

Net Income Less Depreciation (All Programs)	*($262,409)*	*Net Income Less Depreciation (All Programs)*	*$103,999*

Total Income w/TCM Shortfall (All Programs)	*$1,582,503*	
Balances with Budget?	*Yes*	*(Manually Verify)*

Total Expenses w/out Offsets	*$1,669,030*	
Balances with Budget?	*Yes*	*(Manually Verify)*

Grants Applied to CRC

CRC Payroll	*$0*
CRC Non-Payroll	*$0*
Grants Received (Deduct from CRC)	*$0*

Grants/Other Contracts Applied to Ancillary

Ancillary Payroll	*$0*
Ancillary Non-Payroll	*$0*
Grants Received (Deduct from CRC)	*$0*

Enter Into Budget

Total CRC Payroll	*$0*	
Total CRC Admin Portion	*$0*	
Total CRC Non-Payroll	*$0*	*(Manually)*
Total Annually	*$0*	

$0

Enter Into Budget

Total Ancillary Payroll	*$123,551*	
Total Ancillary Non-Payroll	*$26,789*	*(Manually)*
Total Annually	*$150,340*	

$26,789

Revised SB 40 Tax 2026				
	Acct	Title		
Income				
4000	SB 40 Tax Income			
	4105	County Tax Receipts		$1,160,492
	4140	Interest Income - County Tax Funds		$23,194
	4150	MEHTAP Grant		$2,441
			Total Income	$1,186,127
Expenses				
5800	Other General & Administrative			
	5805	Audit Service/Fees		$0
	5810	Consulting Fees		$0
	5815	CPA Fees		$0
	5820	Legal/Attorney Fees		$0
	5825	License/Certification/Permit Fees		$0
	5830	Membership/Association Dues		$0
	5855	Seminars/Training		$0
	5860	Survey Expenses		$0
	5865	Travel/Lodging/Meals Expense		$0
	5898	Offset from Restricted Funds		$0
	5899	Miscellaneous		$300
			Total Other G&A	$300
6700	Partnership for Hope			
	6705	Transportation		$14,400
	6706	Career Planning		$600
	6707	Pre-Vocational Services - Individual		$0
	6708	Job Development		$0
	6709	Community Employment - Individual		$0
	6710	Behavior Services/Senior B. Consultant		$0
	6711	Pre-Vocational Services - Group		$0
	6712	Supported Employment - Group		$0
	6715	Behavior Services/Positive B. Support		$0
	6716	Senior Behavior Consultant		$0
	6720	Behavior Analysis		$0
	6725	Community Specialist		$180
	6730	Environmental Accessibility Adaptations		$0
	6735	Dental		$0
	6740	PA - Indiv., Self-Directed		$10,800
	6745	PA - Agency/Contractor (General)		$0
	6750	PA - Medical/Behv		$0
	6755	Assistive Technology		$180
	6760	Home Skills Development - Individual		$1,800
	6765	Support Broker, Agency		$0
	6775	Special Medical Equipment & Supplies		$3,000
	6780	Offsite Day Hab - Individual		$8,400
	6785	Offsite Day Hab - Group		$300
	6790	Onsite Day Hab - Individual		$0
	6791	Individual Skill Development - Group		$0
	6795	Career Prep Services - Off Site Grp		$0
	6796	Temporary Residential		$0
	6797	Onsite Day Hab - Group		$2,400
	6798	Offset from Restricted Funds		$0
	6799	Miscellaneous		$4,800
			Total Partnership for Hope	$46,860

6900	CCDDR Programs & Services		
	6920	DMH Billing	$0
	6930	TCM Support	$262,409
	6940	Non-Medicaid Services	$0
	6950	Ancillary Services	$138,340
	6998	Offset from Restricted Funds	$0
		Total TCM	$400,749
7100	Housing Programs		
	7105	Housing Voucher Program	$0
	7110	Reasonable Accommodations Requests	$0
	7115	Universal Housing Design Assistance	$0
	7120	Transitional Housing	$0
	7125	Inspections	$0
	7130	Re-Inspections	$0
	7198	Offset from Restricted Funds	$0
		Total Housing Programs	$0
7200	Children's Programs		
	7205	CLC Operations	$0
	7210	New Programs	$0
	7215	EDGE Program	$0
	7220	First Steps Program	$13,370
	7225	Step Ahead Program	$322,470
	7230	OSLCFDC	$33,000
	7235	IWYP	$70,230
	7298	Offset from Restricted Funds	$0
		Total CLC	$439,070
7300	Sheltered Employment Programs		
	7305	LAI - Employment	$231,620
	7310	LAI - Transportation	$62,390
	7311	Transportation - No Medicaid Rate	$0
	7312	Transportation - Medicaid Rate Differential	$0
	7315	DESE Shortfall	$0
	7320	New Programs	$0
	7325	Thrift Store	$0
	7330	Contract Packaging	$0
	7335	Foam Recycling	$0
	7340	Gifted Gardens	$0
	7345	Miscellaneous/Unclassified Services	$0
	7350	Shredding	$0
	7355	Wood Products	$0
	7390	LAI - Operations Shortfall	$0
	7391	LAI - Transportation - Operations Shortfall - Offset	$0
	7395	Assets/Capital Improvements	$0
	7398	Offset from Restricted Funds	$0
		Total Sheltered Employment	$294,010

7500	Community Employment		
	7505	Pre-Vocational Services - Individual	$0
	7510	Supported Employment - Individual	$0
	7515	Career Planning	$0
	7520	Job Development	$0
	7525	Pre-Vocational Services - Group	$0
	7530	Supported Employment - Group	$0
	7550	Transportation	$0
	7598	Offset from Restricted Funds	$0
	7599	Miscellaneous	$0
		Total Community Employment	$0
7600	Community Resources		
	7605	Community Inclusion Development	$0
	7610	Public Transit Services	$0
	7615	Housing Programs	$0
	7698	Offset from Restricted Funds	$0
		Total Community Resources	$0
7900	Special/Additional Needs		
	7905	Medicaid Spend Down	$0
	7910	Brownell's PT - Other	$0
	7915	Personal Assistant	$0
	7920	Other Miscellaneous Service Costs	$4,400
	7925	Transportation	$0
	7998	Offset from Restricted Funds	$0
	7999	Misc (Services, Supplies, Materials, Equipment, etc)	$737
		Total Special/Add. Needs	$5,137
		Total Expenses	$1,186,126
		Net Income	$0

SB 40 Tax (Monthly)

	Acct	Title	January	February	March	April	May	June	July	August	September	October	November	December	Totals
4000	SB 40 Tax Income		76.08%	15.11%	3.36%	1.17%	1.22%	0.65%	0.59%	0.75%	0.49%	0.25%	0.34%	0.00%	
	4105	County Tax Receipts	$882,844	$175,391	$39,042	$13,548	$14,193	$7,547	$6,825	$8,664	$5,703	$2,846	$3,888	$0	$1,160,492
	4140	Interest Income - County Tax Funds	$442	$656	$750	$1,110	$1,997	$3,144	$3,194	$2,897	$2,639	$2,380	$2,122	$1,864	$23,194
	4150	MEHTAP Grant	$2,441	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,441
		Total Income	$885,727	$176,047	$39,792	$14,658	$16,190	$10,691	$10,019	$11,561	$8,341	$5,226	$6,010	$1,864	$1,186,127
5800	Other General & Administrative														
	5805	Audit Service/Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5810	Consulting Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5815	CPA Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5820	Legal/Attorney Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5825	License/Certification/Permit Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5830	Membership/Association Dues	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5855	Seminars/Training	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5860	Survey Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5865	Travel/Lodging/Meals Expense	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5898	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5899	Miscellaneous	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$300
		Total Other G&A	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$300
6700	Partnership for Hope														
	6705	Transportation	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$14,400
	6706	Career Planning	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$600
	6707	Pre-Vocational Services - Individual	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6708	Job Development	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6709	Community Employment - Individual	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6710	Behavior Services/Senior B. Consultant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6711	Pre-Vocational Services - Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6712	Supported Employment - Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6715	Behavior Services/Positive B. Support	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6716	Senior Behavior Consultant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6720	Behavior Analysis	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6725	Community Specialist	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$180
	6730	Environmental Accessibility Adaptations	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6735	Dental	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6740	PA - Indiv., Self-Directed	$900	$900	$900	$900	$900	$900	$900	$900	$900	$900	$900	$900	$10,800
	6745	PA - Agency/Contractor (General)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6750	PA - Medical/Behv	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6755	Assistive Technology	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$180
	6760	Home Skills Development - Individual	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$1,800
	6765	Support Broker, Agency	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6775	Special Medical Equipment & Supplies	$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$3,000
	6780	Offsite Day Hab - Individual	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$8,400
	6785	Offsite Day Hab - Group	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$300
	6790	Onsite Day Hab - Individual	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6791	Individual Skill Development - Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6795	Career Prep Services - Off Site Grp	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6796	Temporary Residential	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6797	Onsite Day Hab - Group	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$2,400
	6798	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6799	Miscellaneous	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$4,800
		Total Partnership for Hope	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$3,905	$46,860
6900	CCDDR Programs & Services														
	6920	DMH Billing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6930	TCM Support	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$262,409
	6940	Non-Medicaid Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6950	Ancillary Services	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$138,340
	6998	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total TCM	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$33,396	$400,749

7100	Housing Programs														
	7105	Housing Voucher Program	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7110	Reasonable Accommodations Requests	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7115	Universal Housing Design Assistance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7120	Transitional Housing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7125	Inspections	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7130	Re-Inspections	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7198	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Housing Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7200	Children's Programs														
	7205	CLC Operations	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7210	New Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7215	EDGE Program	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7220	First Steps Program	$1,030	$1,080	$1,140	$1,030	$1,080	$1,080	$1,030	$1,100	$1,200	$1,200	$1,200	$1,200	$13,370
	7225	Step Ahead Program	$17,290	$20,190	$27,610	$26,370	$27,200	$21,580	$38,230	$37,680	$28,080	$28,080	$28,680	$21,480	$322,470
	7230	OSLCFDC	$2,600	$2,600	$2,600	$2,600	$2,600	$2,600	$3,500	$3,500	$2,600	$2,600	$2,600	$2,600	$33,000
	7235	IWYP	$2,280	$2,570	$3,010	$2,620	$3,230	$4,300	$14,220	$15,000	$8,000	$5,000	$5,000	$5,000	$70,230
	7298	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total CLC	$23,200	$26,440	$34,360	$32,620	$34,110	$29,560	$56,980	$57,280	$39,880	$36,880	$37,480	$30,280	$439,070
7300	Sheltered Employment Programs														
	7305	LAI - Employment	$18,510	$16,010	$18,510	$20,510	$20,510	$20,510	$19,010	$20,510	$20,010	$19,010	$20,510	$18,010	$231,620
	7310	LAI - Transportation	$3,970	$4,990	$5,390	$4,690	$4,080	$5,250	$5,670	$5,670	$5,670	$5,670	$5,670	$5,670	$62,390
	7311	Transportation - No Medicaid Rate	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7312	Transportation - Medicaid Rate Differential	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7315	DESE Shortfall	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7320	New Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7325	Thrift Store	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7330	Contract Packaging	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7335	Foam Recycling	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7340	Gifted Gardens	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7345	Miscellaneous/Unclassified Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7350	Shredding	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7355	Wood Products	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7390	LAI - Operations Shortfall	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7391	LAI - Transportation - Operations Shortfall Offset from Rest	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7395	Assets/Capital Improvements	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7398	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Sheltered Employment	$22,480	$21,000	$23,900	$25,200	$24,590	$25,760	$24,680	$26,180	$25,680	$24,680	$26,180	$23,680	$294,010
7500	Community Employment														
	7505	Pre-Vocational Services - Individual	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7510	Supported Employment - Individual	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7515	Career Planning	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7520	Job Development	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7525	Pre-Vocational Services - Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7530	Supported Employment - Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7550	Transportation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7598	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7599	Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Community Employment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7600	Community Resources														
	7605	Community Inclusion Development	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7610	Public Transit Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7615	Housing Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7698	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Community Resources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

7900	Special/Additional Needs													
7905	Medicaid Spend Down	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7910	Brownell's PT - Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7915	Personal Assistant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7920	Other Miscellaneous Service Costs	$1,100	$0	$0	$1,100	$0	$0	$1,100	$0	$0	$1,100	$0	$0	$4,400
7925	Transportation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7998	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7999	Misc (Services, Supplies, Materials, Equipment, etc)	$0	$0	$137	$0	$0	$0	$100	$100	$100	$100	$100	$100	$737
	Total Special/Add. Needs	$1,100	$0	$137	$1,100	$0	$0	$1,200	$100	$100	$1,200	$100	$100	$5,137
	Total Expenses	$84,106	$84,766	$95,723	$96,246	$96,026	$92,646	$120,186	$120,886	$102,986	$100,086	$101,086	$91,386	$1,186,126
	Net Income	$801,621	$91,282	($55,930)	($81,588)	($79,835)	($81,955)	($110,167)	($109,325)	($94,644)	($94,860)	($95,075)	($89,522)	$0

Revised Services 2026			
	Acct	Title	
Income			
4500	Services Income		
	4505	Medicaid Services	$1,161,373
	4506	Non-Medicaid Services	$0
	4507	Ancillary Services	$138,340
	4508	Non-Billable	$0
	4515	TCM Support	$262,409
	4516	Contracted Services	$12,000
	4530	Rent	$5,358
	4535	Grants	$0
	4540	Interest Income - Services Funds	$3,022
	4545	Other Contracted Services	$0
	4999	Miscellaneous	$0
		Total Income	$1,582,503
Expenses			
5000	Payroll & Benefits		
	5004	CRC Employee Salaries	$0
	5005	TCM Employee Salaries	$768,186
	5006	Administrative Employee Salaries	$185,256
	5014	CRC Employee Taxes	$0
	5015	TCM Employee Taxes	$60,196
	5016	Administrative Employee Taxes	$14,284
	5017	TCM Payroll Bank/Electronic Transaction Fees	$0
	5018	Administrative Payroll Bank/Electronic Fees	$0
	5019	CRC Payroll Bank/Electronic Fees	$0
	5020	TCM Employee Retirement	$62,471
	5021	Administrative Employee Retirement	$15,691
	5022	CRC Employee Retirement	$0
	5025	TCM Employee Health Insurance	$194,335
	5026	Administrative Employee Health Insurance	$28,020
	5027	CRC Employee Health Insurance	$0
	5030	TCM Employee Vision/Optical Insurance	$0
	5031	Administrative Employee Vision/Optical Insurance	$0
	5032	CRC Employee Vision/Optical Insurance	$0
	5035	TCM Employee Dental Insurance	$0
	5036	Administrative Employee Dental Insurance	$0
	5037	CRC Employee Dental Insurance	$0
	5040	TCM Employee Life Insurance	$2,930
	5041	Administrative Employee Life Insurance	$480
	5042	CRC Employee Life Insurance	$0
	5045	TCM Employee Supplemental Insurance	$0
	5046	Administrative Employee Supplemental Insurance	$0
	5047	CRC Employee Supplemental Insurance	$0
	5050	TCM Employee Workmans Comp Insurance	$13,052
	5051	Administrative Employee Workmans Comp Insurance	$1,631
	5052	CRC Employee Workmans Comp Insurance	$0
	5055	TCM Employee Mileage	$20,663
	5056	Administrative Employee Mileage	$1,200
	5057	CRC Employee Mileage	$0
	5060	TCM Employee Background Checks	$120
	5061	Administrative Employee Background Checks	$120
	5062	CRC Employee Background Checks	$0
	5065	TCM Employee Drug Testing	$120
	5066	Administrative Employee Drug Testing	$120
	5067	CRC Employee Drug Testing	$0
	5070	TCM Employee Cell Phone Reimbursement	$2,450
	5071	Administrative Cell Phone Reimbursement	$300
	5072	CRC Employee Cell Phone Reimbursement	$0
	5098	Offset from Restricted Funds	($86,527)
		Total Payroll & Benefits	$1,285,098

5100	Repairs & Maintenance to Property & Building		
	5105	Appliance Repairs	$0
	5110	Building-Exterior	$0
	5115	Building-Interior	$0
	5120	Cleaning Supplies	$180
	5125	Common Area Repairs	$0
	5130	Door Repairs	$0
	5135	Electrical Supplies/Repairs	$0
	5140	Floor Covering Repairs	$0
	5145	HVAC Supplies/Repairs	$6,000
	5150	Intrusion Alarm Repairs	$0
	5155	Lighting supplies/Bulbs	$300
	5160	Locks & Keys	$2,400
	5165	Maintenance Supplies/Equipment	$0
	5170	Parking Lot Maint./Repairs	$0
	5175	Plumbing Supplies/Repairs	$1,200
	5180	Roof Supplies/Repairs	$0
	5185	Safety Equipment/System Repairs	$300
	5190	Vehicle Servicing/Repairs/Licensing	$0
	5195	Window/Glass Repairs	$0
	5198	Offset from Restricted Funds	$0
	5199	Miscellaneous	$0
		Total R&M to Property & Building	$10,380
5500	Contracted Business Services		
	5505	Bookkeeping/Accounting Contract	$7,600
	5510	Cell Phone/Mobile Internet Contract	$10,200
	5512	Copier/Scanner Contract	$1,680
	5515	Fire Alarm Contract	$315
	5520	Housekeeping/Cleaning Contract	$7,200
	5530	InfoTech Support Contract	$48,000
	5535	Internet Contract	$4,800
	5540	Intrusion Alarm Contract	$0
	5545	Landscape Maintenance	$9,600
	5550	Maintenance Contract	$0
	5560	Pest Control Contract	$2,400
	5565	Snow Removal Contract	$1,750
	5567	Software Usage/Support Contract	$47,000
	5569	Telephone System Support Contract	$0
	5570	Trash Removal Contract	$4,800
	5575	Web Site Design/Hosting Contract	$780
	5579	Rent	$0
	5580	Storage	$0
	5598	Offset from Restricted Funds	$0
	5599	Miscellaneous	$0
		Total Contracted Business Services	$146,125
5600	Presentations/Public Meetings		
	5605	PSA/Presentations/Publications Expense	$1,130
	5610	Public Meetings Expenses	$1,390
	5615	Signage	$240
		Total Presentations/Public Meetings	$2,760
5700	Office Expenses		
	5705	Computer Hardware/Software Expense	$240
	5710	Copy Machine Expense	$0
	5715	Office Furniture Expense	$1,200
	5720	Office Supplies	$4,800
	5725	Postage & Delivery	$3,600
	5730	Printing Expense	$600
	5735	Telephone Expense	$8,400
	5798	Offset from Restricted Funds	$0
	5799	Miscellaneous	$0
		Total Office Expenses	$18,840

5800	Other General & Administrative		
	5805	Audit Service/Fees	$15,250
	5810	Consulting Fees	$0
	5815	CPA Fees	$0
	5820	Legal/Attorney Fees	$30,000
	5825	License/Certification/Permit Fees	$0
	5830	Membership/Association Dues	$8,650
	5835	Translator Fees	$1,200
	5855	Seminars/Training	$3,600
	5860	Survey Expenses	$11,000
	5865	Travel/Lodging/Meals Expense	$0
	5870	Community Partnerships/Programs	$0
	5898	Offset from Restricted Funds	$0
	5899	Miscellaneous	$1,200
		Total Other G&A	$70,900
5900	Utilities		
	5905	Electric	$12,000
	5910	Gas	$4,800
	5915	Water/Sewer	$1,800
		Total Utilities	$18,600
6100	Insurance		
	6110	Liability Insurance	$14,400
	6115	Vehicle Insurance	$0
	6120	Building Insurance	$14,400
	6150	Broker/Other Fees	$1,000
	6199	Other Insurance	$0
		Total Insurance	$29,800
7600	Community Resources		
	7605	Community Inclusion Development	$0
	7610	Public Transit Services	$0
	7615	Housing Programs	$0
	7698	Offset from Restricted Funds	$0
	7699	Other Services	$0
		Total Community Resources	$0
		Subtotal Expenses	$1,582,503
Other Expenses			
8500	Depreciation		
	8505	Building Depreciation	$15,300
	8510	Remodeling Depreciation	$38,000
	8515	Equipment Depreciation	$15,000
	8520	Vehicles Depreciation	$0
	8525	I.T. Right of Use Subscription	$13,044
		Total Depreciation	$81,344
		Total Other Expenses	$81,344
		Total Expenses	$1,663,847
		Net Income	($81,344)
		Net Income Less Depreciation	$0

Services (Monthly)

	Acct	Title	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
4500	Services Income														
	4505	Medicaid Services	$80,274	$87,143	$101,088	$96,604	$125,271	$88,327	$91,164	$122,083	$85,332	$112,128	$91,960	$80,000	$1,161,373
	4506	Non-Medicaid Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	4507	Ancillary Services	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$11,528	$138,340
	4508	Non-Billable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	4515	TCM Support	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$21,867	$262,409
	4516	Contracted Services	$0	$0	$0	$2,310	$1,050	$1,440	$2,000	$2,000	$2,000	$1,000	$200	$0	$12,000
	4530	Rent	$0	$0	$0	$0	$0	$0	$893	$893	$893	$893	$893	$893	$5,358
	4535	Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	4540	Interest Income - Services Funds	$88	$59	$70	$71	$76	$332	$388	$388	$388	$388	$388	$388	$3,022
	4545	Other Contracted Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	4999	Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Income	$113,758	$120,598	$134,554	$132,381	$159,793	$123,495	$127,840	$158,759	$122,008	$147,804	$126,836	$114,676	$1,582,503
5000	Payroll & Benefits														
	5004	CRC Employee Salaries	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5005	TCM Employee Salaries	$77,150	$57,270	$57,950	$57,580	$57,750	$56,480	$78,905	$52,603	$55,941	$61,874	$61,874	$92,810	$768,186
	5006	Administrative Employee Salaries	$20,160	$13,490	$13,490	$13,490	$13,660	$13,660	$20,851	$13,901	$13,901	$13,901	$13,901	$20,851	$185,256
	5014	CRC Employee Taxes	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5015	TCM Employee Taxes	$6,370	$4,540	$4,410	$4,350	$4,350	$4,250	$6,206	$4,194	$4,449	$4,903	$4,903	$7,270	$60,196
	5016	Administrative Employee Taxes	$1,640	$1,020	$1,010	$1,010	$1,020	$1,020	$1,615	$1,083	$1,083	$1,083	$1,083	$1,615	$14,284
	5017	TCM Payroll Bank/Electronic Transaction Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5018	Administrative Payroll Bank/Electronic Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5019	CRC Payroll Bank/Electronic Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5020	TCM Employee Retirement	$6,020	$4,270	$4,290	$4,570	$4,580	$4,400	$6,707	$4,471	$4,755	$5,259	$5,259	$7,889	$62,471
	5021	Administrative Employee Retirement	$1,700	$1,140	$1,140	$1,140	$1,150	$1,150	$1,772	$1,182	$1,182	$1,182	$1,182	$1,772	$15,691
	5022	CRC Employee Retirement	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5025	TCM Employee Health Insurance	$15,130	$16,300	$16,300	$16,300	$16,300	$15,140	$16,478	$16,478	$16,478	$16,478	$16,478	$16,478	$194,335
	5026	Administrative Employee Health Insurance	$2,330	$2,330	$2,330	$2,330	$2,330	$2,330	$2,340	$2,340	$2,340	$2,340	$2,340	$2,340	$28,020
	5027	CRC Employee Health Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5030	TCM Employee Vision/Optical Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5031	Administrative Employee Vision/Optical Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5032	CRC Employee Vision/Optical Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5035	TCM Employee Dental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5036	Administrative Employee Dental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5037	CRC Employee Dental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5040	TCM Employee Life Insurance	$190	$190	$210	$210	$210	$190	$288	$288	$288	$288	$288	$288	$2,930
	5041	Administrative Employee Life Insurance	$40	$40	$40	$40	$40	$40	$40	$40	$40	$40	$40	$40	$480
	5042	CRC Employee Life Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5045	TCM Employee Supplemental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5046	Administrative Employee Supplemental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5047	CRC Employee Supplemental Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5050	TCM Employee Workmans Comp Insurance	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$1,088	$13,052
	5051	Administrative Employee Workmans Comp Insurance	$136	$136	$136	$136	$136	$136	$136	$136	$136	$136	$136	$136	$1,631
	5052	CRC Employee Workmans Comp Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5055	TCM Employee Mileage	$1,140	$1,310	$1,620	$2,320	$1,600	$1,860	$1,802	$1,802	$1,802	$1,802	$1,802	$1,802	$20,663
	5056	Administrative Employee Mileage	$0	$0	$0	$0	$0	$0	$200	$200	$200	$200	$200	$200	$1,200
	5057	CRC Employee Mileage	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5060	TCM Employee Background Checks	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$120
	5061	Administrative Employee Background Checks	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$120
	5062	CRC Employee Background Checks	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5065	TCM Employee Drug Testing	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$120
	5066	Administrative Employee Drug Testing	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$120
	5067	CRC Employee Drug Testing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5070	TCM Employee Cell Phone Reimbursement	$850	$850	$750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,450
	5071	Administrative Cell Phone Reimbursement	$100	$100	$100	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300
	5072	CRC Employee Cell Phone Reimbursement	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5098	Offset from Restricted Funds	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($7,211)	($86,527)
		Total Payroll & Benefits	$126,873	$96,903	$97,693	$97,393	$97,043	$94,573	$131,258	$92,635	$96,512	$103,403	$103,403	$147,409	$1,285,098

5100	Repairs & Maintenance to Property & Building														
	5105	Appliance Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5110	Building-Exterior	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5115	Building-Interior	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5120	Cleaning Supplies	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$15	$180
	5125	Common Area Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5130	Door Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5135	Electrical Supplies/Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5140	Floor Covering Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5145	HVAC Supplies/Repairs	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$6,000
	5150	Intrusion Alarm Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5155	Lighting Supplies/Bulbs	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$300
	5160	Locks & Keys	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$2,400
	5165	Maintenance Supplies/Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5170	Parking Lot Maint./Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5175	Plumbing Supplies/Repairs	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,200
	5180	Roof Supplies/Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5185	Safety Equipment/System Repairs	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$300
	5190	Vehicle Servicing/Repairs/Licensing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5195	Window/Glass Repairs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5198	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5199	Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total R&M to Property & Building	$865	$865	$865	$865	$865	$865	$865	$865	$865	$865	$865	$865	$10,380
5500	Contracted Business Services														
	5505	Bookkeeping/Accounting Contract	$0	$2,500	$0	$0	$1,700	$0	$0	$1,700	$0	$0	$1,700	$0	$7,600
	5510	Cell Phone/Mobile Internet Contract	$850	$850	$850	$850	$850	$850	$850	$850	$850	$850	$850	$850	$10,200
	5512	Copier/Scanner Contract	$140	$140	$140	$140	$140	$140	$140	$140	$140	$140	$140	$140	$1,680
	5515	Fire Alarm Contract	$0	$0	$240	$75	$0	$0	$0	$0	$0	$0	$0	$0	$315
	5520	Housekeeping/Cleaning Contract	$600	$600	$600	$600	$600	$600	$600	$600	$600	$600	$600	$600	$7,200
	5530	InfoTech Support Contract	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$48,000
	5535	Internet Contract	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$4,800
	5540	Intrusion Alarm Contract	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5545	Landscape Maintenance	$800	$800	$800	$800	$800	$800	$800	$800	$800	$800	$800	$800	$9,600
	5550	Maintenance Contract	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5560	Pest Control Contract	$600	$0	$0	$600	$0	$0	$600	$0	$0	$600	$0	$0	$2,400
	5565	Snow Removal Contract	$350	$350	$350	$0	$0	$0	$0	$0	$0	$0	$350	$350	$1,750
	5567	Software Usage/Support Contract	$3,200	$8,200	$3,200	$3,200	$3,200	$3,200	$3,200	$3,200	$3,200	$6,800	$3,200	$3,200	$47,000
	5569	Telephone System Support Contract	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5570	Trash Removal Contract	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$4,800
	5575	Web Site Design/Hosting Contract	$65	$65	$65	$65	$65	$65	$65	$65	$65	$65	$65	$65	$780
	5579	Rent	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5580	Storage	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5598	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5599	Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Contracted Business Services	$11,405	$18,305	$11,045	$11,130	$12,155	$10,455	$11,055	$12,155	$10,455	$14,655	$12,505	$10,805	$146,125
5600	Presentations/Public Meetings														
	5605	PSA/Presentations/Publications Expense	$0	$350	$60	$0	$0	$0	$120	$120	$120	$120	$120	$120	$1,130
	5610	Public Meetings Expenses	$0	$50	$40	$60	$30	$490	$120	$120	$120	$120	$120	$120	$1,390
	5615	Signage	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$240
		Total Presentations/Public Meetings	$20	$420	$120	$80	$50	$510	$260	$260	$260	$260	$260	$260	$2,760
5700	Office Expenses														
	5705	Computer Hardware/Software Expense	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$20	$240
	5710	Copy Machine Expense	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5715	Office Furniture Expense	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,200
	5720	Office Supplies	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$4,800
	5725	Postage & Delivery	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$3,600
	5730	Printing Expense	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$600
	5735	Telephone Expense	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$700	$8,400
	5798	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5799	Miscellaneous	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Office Expenses	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$1,570	$18,840

5800	Other General & Administrative														
	5805	Audit Service/Fees	$3,250	$0	$0	$0	$0	$0	$6,000	$0	$0	$0	$0	$6,000	$15,250
	5810	Consulting Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5815	CPA Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5820	Legal/Attorney Fees	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$30,000
	5825	License/Certification/Permit Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5830	Membership/Association Dues	$7,000	$150	$0	$400	$0	$400	$0	$200	$0	$0	$0	$500	$8,650
	5835	Translator Fees	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,200
	5855	Seminars/Training	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$3,600
	5860	Survey Expenses	$0	$0	$0	$0	$0	$0	$11,000	$0	$0	$0	$0	$0	$11,000
	5865	Travel/Lodging/Meals Expense	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5870	Community Partnerships/Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5898	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	5899	Miscellaneous	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,200
		Total Other G&A	$13,250	$3,150	$3,000	$3,400	$3,000	$3,400	$20,000	$3,200	$3,000	$3,000	$3,000	$9,500	$70,900
5900	Utilities														
	5905	Electric	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$12,000
	5910	Gas	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$400	$4,800
	5915	Water/Sewer	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$1,800
		Total Utilities	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$1,550	$18,600
6100	Insurance														
	6110	Liability Insurance	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$14,400
	6115	Vehicle Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	6120	Building Insurance	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200	$14,400
	6150	Broker/Other Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000	$1,000
	6199	Other Insurance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Insurance	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$2,400	$3,400	$29,800
7600	Community Resources														
	7605	Community Inclusion Development	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7610	Public Transit Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7615	Housing Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7698	Offset from Restricted Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	7699	Other Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
		Total Community Resources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
8500	Depreciation														
	8505	Building Depreciation	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$1,275	$15,300
	8510	Remodeling Depreciation	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$3,167	$38,000
	8515	Equipment Depreciation	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$1,250	$15,000
	8520	Vehicles Depreciation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	8525	I.T. Right of Use Subscription	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$1,087	$13,044
		Total Depreciation	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$6,779	$81,344
		Total Expenses	$164,712	$131,942	$125,022	$125,167	$125,412	$122,102	$175,736	$121,414	$123,391	$134,482	$132,332	$182,138	$1,663,847
		Net Income	($50,953)	($11,344)	$9,532	$7,214	$34,381	$1,393	($47,896)	$37,345	($1,383)	$13,323	($5,496)	($67,461)	($81,344)
		Net Income Less Depreciation	($44,175)	($4,565)	$16,311	$13,993	$41,160	$8,172	($41,117)	$44,124	$5,396	$20,101	$1,283	($60,683)	$0

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-37

LAI SPECIAL FUNDING REQUEST

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, The Camden County SB 40 Board has historically approved or not approved Special Funding Requests from service providers for Camden County clients based on the projects and/or specific circumstances at the time Special Funding Requests are submitted to the Board for consideration.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", recognizes a Special Funding Request (see Attachment "A" hereto) has been received from Lake Area Industries, hereafter referred to as "LAI".

2. That the Board acknowledges LAI's Special Funding Request is for the construction of a new recycling facility at LAI, and the Board approves funding in the amount of $50,000.00 to help offset the costs of construction for the new recycling facility at LAI.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ________________________
Chairperson/Officer/Board Member Date

____ ________________________
Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-37

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES
SPECIAL FUNDING REQUEST

I. AGENCY INFORMATION

Agency Name: Lake Area Industries, Inc.

Address: 1720 N Business Rt. 5, Camdenton, MO 65020

Phone #: 573-346-7934

Contact Person: Natalie Couch

II. FUNDING REQUESTED

Purpose of this Special Funding Request:

- ☐ New Service and/or Support Program
- ☐ Transportation
- ☐ Community Inclusion
- ☐ Community Employment
- ☐ Housing
- ☐ Vehicle(s)
- ☑ Property Acquisition and/or New Construction
- ☐ Other Capital/Major Purchases (Equipment, Renovations, Major Repairs, etc.)
- ☐ Health & Safety Abatement
- ☐ Operational Shortfall
- ☐ Other:________________

Amount Requested: $ 170,000.00

(All supporting evidence associated with this request MUST be attached. CCDDR Reserves the right to request additional documentation as needed to support this Funding Request. See CCDDR Policy #10)

"I certify to the best of my knowledge and belief that all data supplied with this request is true and correct to the best of my knowledge. This request has been duly authorized by the governing body of the applicant, and I further understand and agree to the conditions and funding policies issued by Camden County Developmental Disability Resources."

Natalie Couch — 7/16/26

(Authorized Signature) — (Date)

Printed Name of Authorized Agency Representative: Natalie Couch

LAI
Lake Area Industries

Recycling Building Project Description

Lake Area Industries (LAI) has strived to provide employment for citizens with disabilities in Camden County since 1983. LAI currently employs 59 employees with disabilities, 56 of which are eligible for services through Camden County Developmental Disability Resources (CCDDR). LAI's mission is to provide meaningful employment services for individuals with disabilities in their choice of sheltered or community integrated settings; empowering them to reach their individual career goals and realize economic self-sufficiency.

Over the years LAI has offered many different services to our community to make it possible for adults with disabilities in Camden County who want to work to have meaningful jobs. The sheltered employment program is designed so that the taxpayer's investment into the program is complemented by business revenue generated by the services it provides. This can be more challenging outside of metropolitan areas as it is more difficult to find packaging work where there are not many manufacturers. LAI is very fortunate to have the packaging work we have and would not be able to provide as many jobs without the customers that have partnered with us for decades. Even with the packaging work we are more fortunate than most to have, it is not enough to keep everyone employed. We have worked hard to fill that gap so that everyone that wants to work at LAI may. We have had a wood shop, a thrift store, a greenhouse, and many other business ventures over the years. While these all provided great jobs, they were not financially sustainable due to challenges such as cash flow difficulties, expensive rent, and market competition.

We must find a business that we can sustain financially, but more importantly, the jobs the business creates must be a good match for our employees' skill sets. One area that is underserved in our community and provides many good matching job opportunities for the individuals we serve is recycling. Recycling jobs are simple and repetitive, and many of our employees like the physical type of work recycling provides as an alternative to a job that requires sitting down. Recycling is a natural fit for workshops as we generate a lot of cardboard when providing packaging services that must be recycled. LAI has been in the recycling business throughout the years, always recycling our own cardboard, secure document destruction, the textiles generated from the thrift store, beverage destruction, glass recycling, etc. Workshops across the state, especially in the more rural areas, provide recycling services and therefore we are robustly supported by our Solid Waste Management Districts and prioritized when it comes to the grants they award. Another benefit of providing recycling services is that it creates opportunities for our employees to have face-to-face contact with our community. They often get to help them unload electronics, cardboard, shredding, and HHW when they bring it to recycle, and our customers love to interact with our employees. Many people discover LAI through our recycling programs and become supporters or use additional services they learn about when they are here. When we can show people that we are doing good things in our community and putting their tax investment to good use, they appreciate us and want to help. We get a lot of free advertising with our recycling programs through the city newsletter, the Solid Waste Management District website and facebook pages, the Chambers of Commerce, etc.

Our current recycling building is a 1950's lean-to that was inexpensively and poorly enclosed in 1998 to be utilized as a wood shop. The floor is not level making it difficult to secure for our secure document destruction operation and to keep critters out of since the garage doors are not flush with the ground. The wooden frame that enclosed the building is rotting as it sits on the ground and takes on rainwater making it hard to keep our doors latched and secure. The floors are not smooth, making it difficult to sweep up and keep the dust controlled. There is no plumbing in the building therefore, it is not sprinkled and our employees must come into the workshop to use the restroom. We currently bale cardboard in our warehouse that does not have heat or air conditioning. Baling cardboard in the warehouse is not ideal anyway because it blocks our warehouse door and exposes our employees to forklift traffic that is necessary to keep packaging operations moving on the production floor. Most of our foam recycling takes place outdoors as the section of the building that houses the densifier is very small and dock foam is very big. Beyond these physical issues with the building, is the fact that our employees deserve a nicer place to work. They deserve to have a climate-controlled environment that is safe, has restrooms nearby, level floors, and is more easily and effectively kept clean and tidy.

Recycling services employed 15% of our employees last year and is the business unit that best covers its direct cost of business expense with sales, even topping packaging. We shipped 13 loads of Old Corrugated Cardboard (OCC) and 3 loads of Sorted Office Paper (SOP), a load of HDPE, a load of EPS, 2 loads of electronics, and two loads of HHW in the last 12 months. The market value of all recyclables fluctuates monthly. Below is a history of both OCC and SOP averages: OCC $101/ton in 2025, $120/ton in 2024, $58/ton in 2023, $172/ton in 2022 and SOP $151/ton in 2025, $162/ton in 2024, $207/ton in 2023, and $296/ton in 2022.

Shredding is the recycling service that provides the best fitting jobs for our employees as sorting can be done sitting at and they may be paid a commensurate wage very easily since they work independently. Our shredding equipment is in great condition as we took the opportunity to upgrade it in 2022 by purchasing a sort conveyor and bin tipper when another workshop was selling their equipment. We plan to attach the shredder to the baler with a conveyor when reinstalling it in the new building to eliminate the need to manually fill the vertical baler with grabbers. We will still need someone to cycle the baler and push the shredded material across the baling chamber, but it will be more efficient, ergonomic, and tidier. The first building plan included an office that would serve as a shredding witness room and will have a viewing window so that customers can view their shredding being done without entering the secure area. The revised building plan would allow for witnesses to watch shredding from the breakroom windows.

We own 7 trailers out in the community collecting cardboard and one to swap out the trailers with when we pick up. We service 4 trailers for Laclede Industries that they own when needed. We also have 2 trailers that we use for public collection which seems to be increasing as more people learn it is available to use. We are to the point with our current balers that we should not add more volume as our balers are being operated at full capacity. This project includes the purchase of a used horizontal baler. Changing our cardboard recycling process from using a vertical baler to an automatic horizontal baler will allow us to bale 3 times more volume with the same labor cost. The horizontal baler we wish to purchase with this project will have an automatic feed conveyor allowing our employees to continuously feed the material into the baler and not having to stop and wait for the baler to cycle. By reducing the labor cost to process our cardboard and increasing our cardboard volume, recycling cardboard will become more profitable. We could possibly take on a new waste stream such as textiles, news/magazine, plastics, etc. A horizontal baler is also a safer baling process for our employees as they simply load material onto a conveyor instead of loading material directly into a confined space. When OSHA's On-site program inspectors came for our consultation last year, they recommended that we have our employees use grabbers or a rake to load the baler with so that they were not crossing the barrier of a permit required confined space. We have them use grabbers to load the shredding baler, however that is impossible to do with cardboard. The horizontal baler with a feed conveyor would eliminate this hazard altogether.

In late 2024 we began accepting electronics for recycling. We charge $25 for CRT TVs and monitors and $15 for flat screen TVs, but all other electronics are accepted for free. We get a large amount from the MOSWMDT collection events as well. We sent our first mill direct load of electronics in October 2025 and made over $1,000 in addition to the revenue brought in from customers dropping off TV's. There is potential to squeeze more revenue out of electronics by charging for hard drive destruction, or even potentially disassembling some of the items before shipping if we need the work in the future.

We also began collecting Household Hazardous Waste this year for the MOSWMDT district. They approached us to take on the project after the City of Lebanon discontinued accepting HHW. So far it has been well received and appreciated by our community and has helped us reach more customers for shredding, foam, electronics, cardboard, and the garden center as well as simply letting them know we are here. We have sent two loads to Clean Harbors so far. The SWMD will always prioritize HHW grants, therefore, we should always be funded for this project (if grant funding is received by the district), and our additional requests will be prioritized because we do HHW.

Over the last two years, we have had an increase in dock foam coming in from dock companies. In 2020, we didn't hardly have any, but we had $2,600 in 2021, $5,500 in 2022, $4,200 in 2023, $6,600 in 2024, and $7,484 in 2025 showing this will only continue to grow in time. We were able to ship a load of EPS (Canada instead of China for the first time!) and HDPE in 2025 more than doubling our sales. We purchased a bobcat with $25,000 of grant funds in September which has helped speed up the foam recycling process immensely! We are now baling the plastic to fit more weight on the truck shipping it to the end recycler. The end market for foam has improved since the foam is now cleaner. Foam recycling will always be necessary in this area and will continue to increase in volume as the encapsulated foam on the lake ages with time. The typical warranty for dock floats is 15 years, and most were installed before 2008 when Ameren mandated their use, so they should start failing more rapidly with time. Dock foam recycling is very messy, especially when it is windy. If we can keep the mess indoors, as the building plan will allow, it will be much easier to contain the mess and sweep up the loose foam that is created when breaking it into small enough chunks to go into the machine. Dock foam is waterlogged when it comes to us and therefore it freezes in the winter. It also stays frozen since it is foam (insulated) making it difficult to process in the winter months. The larger space will allow us to store and process it indoors, eliminating this problem.

Recycling in general has proven to be a good job provider for our employees and is well supported by our community. We now just need to focus on making our processes more efficient and setting up our facility to be flexible as the recycling market changes over time. We also know that change is constant in the sheltered workshop business and have put much thought into how this addition is designed so that it can be used in the future if we need to shift from recycling to something different such as commercial laundry services, day services, vocational skills training, or anything else that would serve our employees. The addition will no longer be free standing or include restrooms, office space, but will be prepared for additional plumbing to be able to be added so that it will be versatile and adaptable to changes.

While we are excited about taking on waivered employment services, we know this is also not a solution to keeping everyone employed. We have successfully kept 3 off-site employment crews working for 3 years; providing 12 full-time positions. This has been a wonderful solution to help us keep everyone working, however it only provides 12 jobs, and not all of our employees can do the type of work required on the crews. Offsite work crews have also come at a cost to LAI due to the low supervisory ratio required. We are hopeful that adding the DMH funding stream will change that, however it has been very difficult to get employees authorized for employment services, difficult to comply with DMH's requirements while meeting our customers' needs, and difficult to overcome fears of increased wages and benefit reduction. We are only able to provide group supported employment and prevocational services as the other services must be referred to VR. We are hopeful of growing this business unit and one day becoming CARF accredited to pursue a contract with VR so that our employee/clients can stay with LAI for all services. This will be a long and costly process but is our long-term goal.

Building Plan #1:
While we know this building and equipment project is needed and well overdue, we needed to get an idea of what it would cost to make a reality. In December 2025, we designated $500,000 of our investments for the purpose of getting

this project started. We worked with one of our supporters, Tony Otto, owner of Otto Construction, who volunteered his architect's time to develop a floor plan that would replace the old recycling building, double the size, and work with all our operations and best utilize the space and land we have available. We went through multiple revisions but in the end decided it would be best to make the building two separate levels to make the best use of the land, existing concrete, best fit the equipment, and be the most cost effective, but never liked the idea of two levels. We also wanted to add a lean-to and edge of dock leveler along the back retaining wall originally. The lean-to would provide covered storage for our cardboard bales, and densified foam to keep dry prior to being shipped. The dock leveler would allow us to have a second loading dock which would come in handy in many situations. When we load recycling trailers, we wouldn't have to take each bale through the warehouse to load the truck and would also be able to take a delivery or pick-up while we have a load staged on one of the docks like we do when we take in the semi-trailer of cardboard that we process from MTA. We could potentially use the outdoor loading dock to take in larger recycling loads. One example that it would help with is a moving company that brings us cardboard by the truck load could unload there instead of filling our public drop-off trailer. This would give them a quicker solution and would free up our public trailer to collect more. It could potentially be used to stage a trailer to collect cardboard bales or electronics as our volume increases. An extra dock will always be helpful, and this is a very inexpensive way to add that option. We also wanted to relocate where our public collection trailers are parked and make it easier for people to drop off their cardboard and closer for us to haul them to the processing area.

Once we had the best layout configured, we needed to know what it was going to cost, so we decided to put it out to bid. Before issuing the RFP, we developed a scope of work so that we would get comparable bids. Again, Tony helped us out with this process by calling upon his HVAC and Electrical subcontractors to get correct specifications for what our equipment would require and what the building needs would be. Tony owns a concrete company as well, so he also helped us with the concrete specifications. We had other interested contractors review the specifications and got their feedback prior to posting the RFP and made many revisions to make sure it was detailed and thorough. We then issued the RFP and worked to get as many bidders as possible. We ended up with 5 bids on 4/7/26. We decided to eliminate PCE immediately as their bid was substantially more expensive than the remaining 4 bids. The average of the 4 most competitive bids was $1,222,355. There would be additional expenses to complete the project as we also would have needed to relocate the power lines to allow for construction and expansion of the building and purchase a used baler. Laclede Electric provided an estimate of $16,229 for the overhead power relocation. We also received a quote from DeHart Equipment for a refurbished horizontal baler with a feed conveyor for $113,420. We also would have needed to get a site survey completed and received an estimate for $4,000 from Alpha Engineering and Surveying. That brought the total project cost to $1,356,004, which was determined to be unattainable.

Natalie applied for a Neighborhood Assistance Program grant through the Missouri Department of Economic Development on 5/1 asking for $350,000 in 70% tax credits to be sold over a 3-year period so that we can help fill $500,000 of the gap in funds we currently have. We specifically asked for the tax credit funds to go towards the portions of the project that could potentially be delayed for this reason. Those portions include the sprinkler system- $75,000, the baler- $113,420, the insulation- $22,739, the Lean-to- $42,418, the HVAC- $136,262, the general contracting fees- $70,395, and even a portion of the plumbing- $57,140.

LAI's building committee led by board member, Robert Bixby, worked with the 4 contractors to identify any opportunities for savings. He verified their proposals were fixed cost so that we don't have unexpected expenses come up throughout the project. He also verified that their bids meet the specifications in the scope of work we created, making sure they don't need to add costs for engineered drawings, and verifying they need a site survey. He is also checked to see if any of their subs were willing to reduce their costs as a charitable contribution. He also looked at the grinder pump to make sure it was necessary and if so, where it was most inexpensively placed. Lastly, he checked to see if any structural changes such as a wood structure instead of iron or a standard gabled roof line were available to reduce the cost of the building and erection of the structure. Robert's work did not result in enough savings being identified to move forward with the original building plan.

Building Plan #2:

The committee started to consider alternative solutions and came up with the idea of keeping the old recycling building for storage and building a smaller structure in the existing courtyard that could house the horizontal baler, shredding, and foam processing equipment. They worked with the most competitive contractors who still had interest in the project (down to 2 at this point) to see if the concept was feasible and would result in substantial savings. The committee first measured the new available space to determine if it would be sufficient to fit all the recycling equipment and although it is a little tight, it is possible (see attached drawing of new building plan). The committee also discovered a few benefits of the new plan including an additional indoor loading dock, no need for a lean-to as the old building can be utilized, everyone working in one building, and the warehouse gaining fire suppression. The next step was to revise the scope of work to reflect all the new details of the project so we could obtain competitive bids.

LAI received two revised bids reflecting the project changes to retain the old building for storage and build addition to existing workshop at a reduced size of approximately 5,696 sq. ft.

The attached summary shows the revised building plan reduces the total cost of project from **$1,356,004 down to $900,000** making the project more attainable. Please note the following as to why we are estimating the total cost to be $900,000:

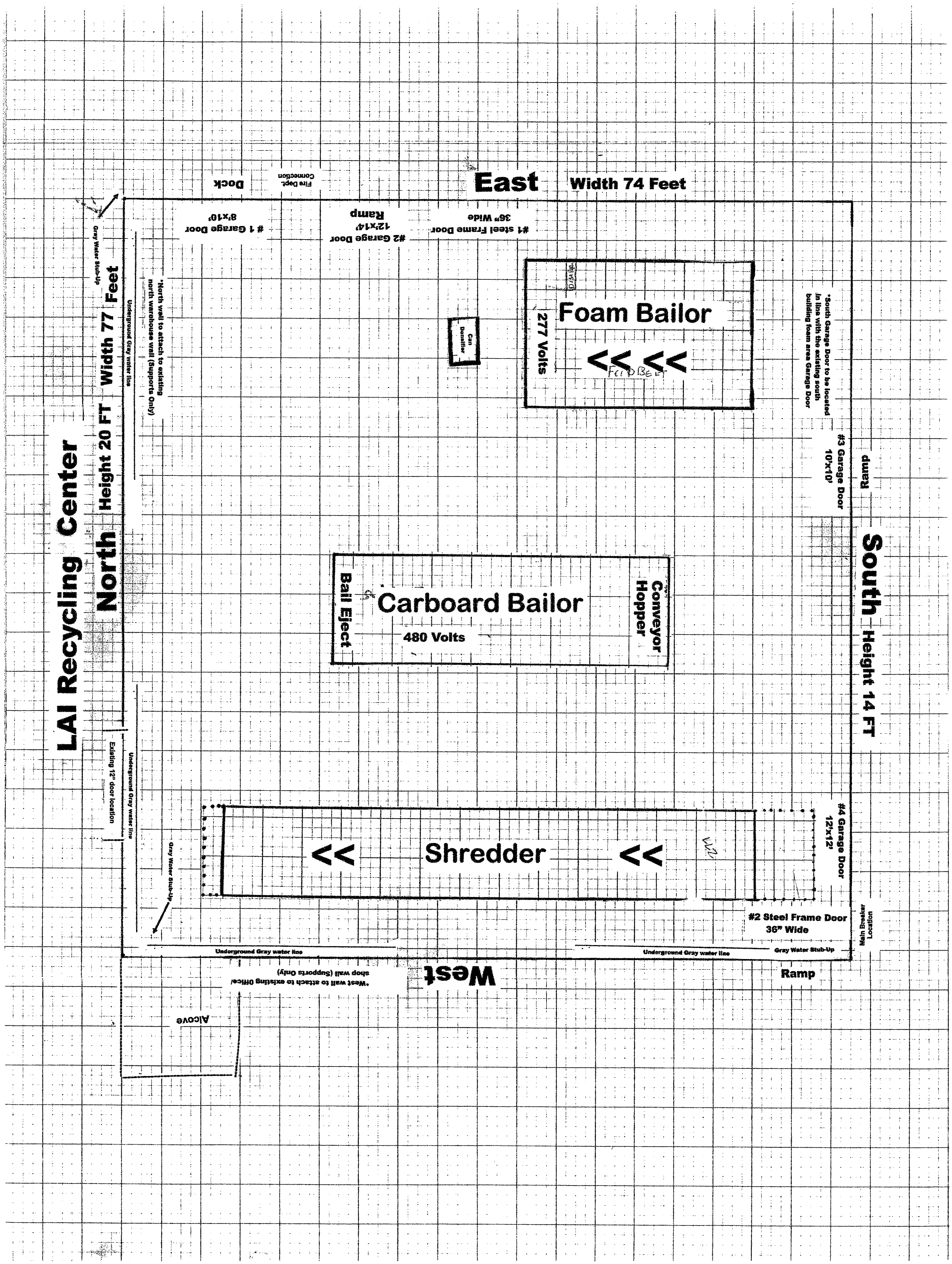
- Market pricing fluctuation as Bailey and Huberts bid was only good for 7 days
- Otto Constructions' bid is not final yet and we know is underestimated on the sprinkler system. He is still working to gather bids from subs but plans to submit final bid by 7/20.
- The baler pricing was provided in March and may vary depending on the availability of used equipment.

LAI has not received any notice of award or denial of the NAP tax credits that were applied for on 5/1/26. NAP project start dates are 7/1/26 and typically awards are made in June, which is worrisome. We applied for a 3-year project and even if tax credits are awarded, they must be sold to turn them into cash. Hopefully we will get them and sell them quickly, but for now, we are assuming they will not come through. The tax credits are not specific to the building drawings, and we are confident they could be used towards a second phase of this project that will be necessary in time (tear down of old building; warehouse improvements including HVAC, insulation, or restrooms; or recycling collection and parking area).

The SB-40 Board asked that LAI complete a 3-year pro-forma and SWOT analysis which are also attached. LAI's building and finance committees both met to review the 3-year pro-forma, SWOT analysis, revised bids, and our current financial position and discuss our plan to move forward on 7/14. After reviewing the documents, they decided that LAI needs to keep 180 days' cash reserves but is willing to the remaining $730,000 towards the project. LAI wants to retain the remaining 180 cash reserves it has taken us almost 10 years to save for the following reasons: we are struggling currently to generate a net income, we know there are funding challenges ahead of us from the current condition of the State budget, we know there are funding challenges SB-40 is facing with potential decrease in property tax they receive, the cost of doing business has risen rapidly with minimum wage increases and will likely continue to do so, DMH has not gone as smoothly as we hoped, and there is always the threat of increased Federal minimum wage and the elimination of 14c.

Our board believes that construction costs will rise quickly with any amount of time the project is delayed, and the volume of cardboard and foam are growing every day, therefore we are anxious to get started as soon as possible. The contractors have committed to a timeline from 6.5 months to 8 months from start to finish. We need to move forward with the project with the assumption that we will not be receiving any tax credits so that we don't continue to delay it even further. LAI's committees will be requesting that the full LAI board approve a project budget not to exceed $900,000 next Tuesday 7/21 for the purpose of moving forward with the selection of a contractor and development of a contract in preparation to be ready to sign once the $170,000 gap is secured. They also decided to provide SB-40 with an update at the meeting on 7/14 requesting their commitment to filling the $170,000 gap by 8/11 so that we can approve a contract at our August meeting on 8/18.

As you can see, we have put a lot of work into trying to make this project a reality for our employees. We are asking for the SB-40 board's assistance with this project so that we can get it started as soon as possible.



LAI Recycling Center
North
Height 20 FT
Width 77 Feet
East
Width 74 Feet
South
Height 14 FT
West
Dock
Fire Dept. Connection
1 Garage Door
8'x10'
#2 Garage Door
12'x14'
Ramp
#1 steel Frame Door
36" Wide
Gray Water Stub-Up
Underground Gray water line
*North wall to attach to existing north warehouse wall (Supports Only)
Can Densifier
Foam Bailor
277 Volts
<< <<
*South Garage Door to be located in line with the existing south building foam area Garage Door
#3 Garage Door
10'x10'
Ramp
Carboard Bailor
480 Volts
Bail Eject
Conveyor Hopper
Existing 12' door location
Underground Gray water line
Gray Water Stub-Up
<<
Shredder
<<
#4 Garage Door
12'x12'
#2 Steel Frame Door
36" Wide
Main Breaker Location
Underground Gray water line
Underground Gray water line
Gray Water Stub-Up
Ramp
*West wall to attach to existing Office/ shop wall (Supports Only)
Alcove

	Bailey & Hubert	Otto
Excavation	$75,000	
Concrete	$125,000	$184,603
Building Structure	$220,000	$189,075
Insulation Alternatives	$30,000	
Electrical	$120,000	$66,421
HVAC	$85,000	$62,803
Plumbing	$20,000	$41,235
Sprinkler System	$75,000	We know this is very underestimated in this bid and anticipate it will increase by a minimum of $50,000
Anticipated General Conditions including overhead and profit		$116,343
Contractor Donation Committed	$10,000	
Sum of subcatagories	$740,000	$710,479
Baler	$115,000	$115,000
Temporary electricity for Baler during construction	$20,000.00	$20,000.00
Site Survey	$5,000.00	$5,000.00
Total estimated project cost	$880,000	$850,479

3 year Pro Forma

	Year 1	Year 2	Year 3	
Income				
CONTRACT PACKAGING	253,835	253,835	253,835	
GREENHOUSE SALES	52,423	52,423	52,423	
OFF-SITE WORK	118,359	118,359	118,359	
MTA Food Sales	33,073	33,073	33,073	
OFF-SITE Work DMH	60	60	60	
Total OFF-SITE WORK	151,492	151,492	151,492	
Cardboard Recycling additional revenue	22,867	45,732	45,732	Increase of 22,867 year 1 (double), 45,734 years 2 & 3 (tripple)
DOCUMENT SHREDDING	66,240	66,240	66,240	
Electronics Recycling	6,963	8,963	10,963	Increasing by $2,000 over previous year
FOAM RECYCLING	24,523	34,523	44,523	Increasing by $10,000 over previous year
Total Recycling Income	120,593	155,458	167,458	
Total Income	578,344	613,209	625,209	
Total Cost of Goods Sold	42,455	42,455	42,455	
WAGES-EMPLOYEES	377,519	434,147	499,269	15% increase each year
Accrued Wages Certified Employees	6,935	6,935	6,935	
Total WAGES-EMPLOYEES	384,514	441,142	506,264	
Total Cost of Goods Sold	477,942	534,570	599,692	
Gross Profit	100,402	78,639	25,517	
Expenses				
Total ALL OTHER EXPENSES	42,066	42,066	42,066	
Total EQUIP. PURCHASES & MAINTENANCE	28,404	28,404	28,404	
BUSINESS COMP. INSURANCE	46,122	46,122	46,122	Increase of $6,747 annually
OFFICERS & DIRECTORS INSURANCE	3,120	3,120	3,120	
Total INSURANCE	49,242	49,242	49,242	
WAGES- CLERICAL	165,228	171,837	178,711	Increase of 4%
WAGES- STAFF SUPERVISORS	282,894	325,328	374,127	Increase of 15%
Total PAYROLL	448,122	497,165	552,837	
401K Company Match	8,405	8,405	8,405	
FICA EXP. - MEDICARE TAXES	10,547	10,547	10,547	
FICA EXP. - SOCIAL SECURITY TAX	45,705	45,705	45,705	
HEALTH MEDICAL & LIFE INSURANCE	38,752	38,752	38,752	
WORKERS COMPENSATIONS INC.	23,742	23,742	23,742	
Total PAYROLL EXP & BENEFITS	138,594	151,068	164,664	Increase of 9%
PROFESSIONAL SERVICES	28,545	28,545	28,545	
UTILITIES - CITY WATER	694	694	694	
UTILITIES - ELECTRIC	13,527	13,527	13,527	Increase of $2,400
UTILITIES - TELE & INTERNET	1,818	1,818	1,818	
UTILITIES - TRASH SERVICE	2,988	2,988	2,988	
Total UTILITIES	19,028	19,028	19,028	
Total Expenses	769,106	830,622	899,891	
Net Operating Income	(668,704)	(751,983)	(874,374)	
Total INTEREST INCOME	37,795	37,795	37,795	
OTHER CONTRIBUTIONS	100,048	100,048	100,048	
Total SB-40 REVENUE	204,399	204,399	204,399	
STATE AID	326,681	326,681	326,681	
Unrealized Gain (Loss) on CDs	3,745	3,745	3,745	
Total Other Income	673,381	673,381	673,381	
Total DEPRECIATION	73,685	73,685	73,685	
Total Other Expenses	73,685	73,685	73,685	
Net Other Income	599,695	599,695	599,695	
Net Income	(69,008)	(152,288)	(274,678)	

Recycling Building SWOT Analysis

Strengths:

- Provides a safer and climate-controlled environment for our employees to work in while baling cardboard which currently takes place in the warehouse
- Provides a climate-controlled environment for our employees to work in while recycling dock foam which currently takes place outdoors
- Allows for dock foam to be processed indoors where the mess is contained and dock foam
- Increased exposure and community integration
- Improves public opinion as we are providing a valued and convenient service as well as keeping harmful materials out of our landfills
- Provides jobs for employees who prefer physical activity vs. sitting down to work
- Free advertising through City newsletter, MOSWMDT, news outlets
- Each recycling service generates leads for the others as well as leads for other business units
- Already have ergonomic shredding equipment purchased
- Grant opportunities through Solid Waste Management District, EIERA, etc.
- Stabilized market for the recycling value of densified EPS logs and HDPE
- Abundance of dock foam and aging floats on lake since 2008
- Additional loading dock gained to allow for staging of recycling trailers or less dock congestion
- Increased indoor storage for finished bales of recyclables, electronics, etc.
- Increased warehouse storage
- All services under one roof
- Space will be configured and plumbed so that it is versatile and usable for future business endeavors

Weaknesses:

- Lack of financial resources to fund entire project without draining LAI's reserves
- Increased utility bills to heat and cool new space and run additional equipment
- Increased insurance premium to cover building addition and new baler
- Loss of back deck break area
- Bus staging process will need to change
- Parking area lost
- Loss of Concrete investment made in courtyard area
- Additional equipment to maintain

- Recycling is not a profitable business, and community members expect to recycle for free

Opportunities:

- Provides space for refurbished horizontal baler which allows for growth in cardboard volume up to 300%
- Increases efficiency of cardboard processing
- More employees will be able to do the job as it will be less physically demanding
- Dock foam can be kept climate controlled so it can be processed year-round allowing for growth in volume processed
- Room to expand into additional waste streams such as aluminum or plastics in the future.
- Expand recyclables that are brought in by community members to reduce the expense we incur by having to pick up and haul in materials.

Threats:

- Competing shredding companies, specifically those offering on-site services
- Lack of financial resources if NAP credits are not awarded or SB-40 is unable to assist with construction costs
- Recycling end markets are always subject to change
- Elimination of 14c by the Department of Labor
- Tightening State budget squeezing DESE funding

RESOLUTION NO. 2026-38

REALLOCATION OF RESTRICTED FUNDS & SPECIAL FUNDING AGREEMENT

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, Section 205.968, Paragraph 1, defines the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources) as a "political subdivision" of Camden County.

WHEREAS, Section 67.030 RSMo states "The governing body of each political subdivision may revise, alter, increase or decrease the items contained in the proposed budget, subject to such limitations as may be provided by law or charter; provided, that in no event shall the total authorized expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. Except as otherwise provided by law or charter, the governing body of each political subdivision shall, before the beginning of the fiscal year, approve the budget and approve or adopt such orders, motions, resolutions, or ordinances as may be required to authorize the budgeted expenditures and produce the revenues estimated in the budget."

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to reallocate restricted funds for current and future use as set forth in Policy 29, Restricted and Unrestricted Funds.

2. The Board hereby authorizes $50,000 to be reallocated from the Restricted Office Machines & Equipment fund (accounting code 3080) to the Restricted Sheltered Workshop fund (accounting code 3040) for the specific purpose of the construction of a new recycling facility at Lake Area Industries, hereafter referred to as LAI, and the Board authorizes the Executive Director to initiate and sign a Special Funding Agreement with LAI as identified in Attachment "A" hereto.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ________________________
Chairperson/Officer/Board Member Date

____ ________________________
Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment "A" to Resolution 2026-38

LAI SPECIAL FUNDING AGREEMENT

THIS "LAI SPECIAL FUNDING AGREEMENT" ("Agreement"), entered into and effective this ______day of____________________20___, by and between the Camden County Senate Bill 40 Board, dba Camden County Developmental Disability Resources, a government body organized pursuant to Sections 205.968 through 205.972 of the Revised Statutes of Missouri ("Board"), and Lake Area Industries, Inc. ("LAI"), a not-for-profit Missouri corporation organized and operated under the provisions of Chapter 355 of the Revised Statutes of Missouri.

WHEREAS the Board, under the provisions of Section 205.970(3) of the Revised Statutes of Missouri, is empowered to contract to provide supports for Camden County disabled persons, as defined in Sections 178.900 and 205.968 of the Revised Statutes of Missouri, and for such purposes may expend the tax funds or other funds; and

WHEREAS LAI provides services and/or supports for Camden County persons with developmental disabilities as defined in Section 205.968 of the Revised Statutes of Missouri, and had previously submitted a complete Special Funding Request to the Board with the expected cost to LAI for the construction of a new recycling facility; and

WHEREAS the Board had previously approved to provide the funding in whole or in part as hereinafter set forth.

NOW THEREFORE, in consideration of the mutual promises, agreements and covenants herein contained, the Parties hereto agree as follows:

1. PROJECT TO BE FUNDED: LAI desires to initiate and procure the construction of a new recycling facility as set forth in its Special Funding Request submitted to the Board. The Board shall reimburse LAI for expenses as provided in Section 2 below.

2. FUNDING: The Board agrees to reimburse LAI for the construction of a new recycling facility. The total amount reimbursable for new recycling facility expenses shall not exceed $50,000.00 for the duration of this Agreement. Copies of checks for payments, invoices, estimates, bids, proposals, advertisements, and all required proof of compliance with the Board's Procurement Policy must be submitted to the Board prior to Board reimbursement for the expenses. If all funds approved by the Board in this Agreement have not been utilized by the term ending date of this Agreement, the Board may, at its own discretion, reallocate the remaining funds for other Board expenses or restrict the remaining funds for future Board expenditures. If additional funding is needed or there is an additional need for other funding, LAI shall submit a separate Special Funding Request to the Board for review.

3. PROCUREMENT REQUIREMENTS. LAI shall adhere to the Board's Procurement Policy 31 and any revisions to said Policy approved by the Board hereafter for expenses identified in this Agreement.

4. REPORTING: To ensure compliance with the terms of this Agreement, LAI agrees to provide monthly written progress reports and proof of compliance with the Board's Procurement Policy until all transactions are completed. LAI agrees to report incidents and/or suspicions of client abuse and/or neglect to the governmental body authorized to investigate pursuant to Missouri laws (e.g., RSMo. 210.115; 630.165; 660.255). LAI agrees to timely notify the Board that said incident(s) have been reported to the appropriate governmental body. LAI agrees to authorize the responsible governmental body to notify the Board of any substantiated allegations. LAI also agrees to report to the Board within ten (10) business days any information, incident, or investigation that relates to the subject matter of this Agreement, or that may impact LAI's performance of this Agreement or ability to do business.

5. AUDIT REPORT AND IRS FORM 990. LAI agrees to submit to the Board one (1) copy of its completed audit and filed IRS Form 990 within 60 calendar days after completion and filing, respectively. The audit must be completed annually and must be performed by an accountant or accounting firm licensed by the Missouri State Board of Accountancy in accordance with generally accepted accounting principles. The audit is to include a complete accounting for funds covered by this Agreement, by program, unless an exemption is approved by the Board. Payments under this Agreement may be suspended by the Board until LAI submits the completed audit or IRS Form 990, unless otherwise approved by the Board.

6. MONITORING. LAI agrees to permit the Board, the Executive Director of the Board, or designee, or any individual(s) or agency designated by the Board to monitor, survey, and inspect LAI's project, services, activities, programs, and client records, to determine compliance and performance with this Agreement, except as prohibited by laws protecting client confidentiality. In addition, LAI hereby agrees, upon notice of forty-eight (48) hours, it will make available to the Board or its designee(s) all records, facilities, and personnel, for auditing, inspection, and interviewing, to determine the status of the project, services, activities, and programs covered hereunder and all other matters set forth in this Agreement.

7. CONTINUANCE: This Agreement may be continued beyond its term expiration upon the mutual consent of the Parties hereto. Such continuations may be an effected addendum hereto reciting any changes or amendments to this Agreement and bearing the signatures of both Parties.

8. BOARD FUNDING POLICY: LAI agrees to abide by Board Policy 10 and any revisions to said Policy approved by the Board hereafter. If LAI does not adhere to the said Policy, such failure shall constitute a breach of this Agreement under Section 11 of this Agreement.

9. DISCRIMINATION: LAI agrees that it has adopted policies and practices to ensure that it will not discriminate either in employment or in the provision of services in violation of any applicable Federal, State, County, or Municipal laws.

10. FIDELITY BOND: LAI assures the Board that it has a blanket fidelity bond or other insurance policy on all officers, agents, employees, or other persons handling funds to be disbursed under this Agreement, written by a company approved to write fidelity bonds or other insurance policies and shall be in an amount equal to or greater than the total annual amount to be disbursed under this Agreement. Said bond or policy shall be effective for a period necessary in time to cover the purpose and intent of the Agreement and it shall fully protect the Board funds as disbursed. The Board or its designee(s) shall be furnished a copy of said bond or policy.

11. INDEMNIFICATION: In further consideration of payment made by the Board, LAI hereby agrees to indemnify and hold harmless the Board from any and all third party actions, causes of action, liabilities, fines, settlements, judgments, losses, or damages alleged or incurred to any individual person, firm, partnership, or corporation which arise out of, or relate to, or result from any act or omission of LAI, except to the extent that such result from, in whole or in part, the negligence, unlawful, or wrongful acts of the Board or any other person or entity acting in concert with the Board. This indemnification will cover all losses and damages incurred by the Board and will include necessary costs and expenses including, but not limited to, attorney fees.

LAI covenants to maintain in full force throughout the term hereof, at all its own cost and expense, continuous insurance adequate and acceptable against liability for injury or death of any person or persons and damage to property in or about the premises. Each such policy shall be issued by an insurer having a minimum Best Rating of B+ and will contain provisions that it cannot be canceled or amended, insofar as it relates to the premises, without at least thirty (30) days prior written notice to the Board. LAI shall provide to the Board on an annual basis a Certificate of Insurance documenting levels of insurance coverage.

12. BREACH OF AGREEMENT. LAI acknowledges that it has accepted covenants and obligations under this Agreement which are important to the health and safety of persons with developmental disabilities and necessary to satisfy the fiduciary responsibilities of the Board and understands that LAI's failure or refusal to abide by any such covenants and obligations would constitute a breach of this Agreement. In the event of a breach of this Agreement, the Board shall notify LAI in writing of the nature of any such breach and the corrective action that is required. LAI shall be provided a minimum of thirty (30) calendar days to cure such breach, unless the Board, in its sole discretion, determines that such breach is material in nature due to the circumstances, considering the economic, health, and other risks to the public and persons with developmental disabilities, in which case the Board may set an expedited period to cure such material breach. If LAI fails or refuses to cure a breach within the specified time, the Board may elect to suspend payments due under this Agreement until such breach is cured or may terminate this Agreement. Upon the curing of a breach prior to the termination of this Agreement, the Board shall promptly pay any unpaid invoice.

13. STANDARDS. LAI will comply with all Missouri, Federal, and local certification and/or licensing requirements and all applicable Federal, Missouri, and local laws. In addition, LAI is strongly encouraged to seek accreditation by the Commission on Accreditation of Rehabilitation Facilities (CARF) and any national, Missouri, or local accreditation body which provides accreditation for the types of programs and services provided by LAI.

14. CONFLICT OF INTEREST. LAI agrees that no member of its Board of Directors or any of its non-certified employees now has, or will in the future, have any conflicts of interest between themselves and LAI. This shall include any transaction in which LAI is a party, including the subject matter of this Agreement. Upon request, LAI shall provide the Board with "Conflict of Interest" disclosures and/or statements by each of its Board of Directors members and non-certified employees. "Conflict of Interest," as this term is used herein, shall be defined by Missouri law.

15. OVERPAYMENT. LAI shall reimburse the Board for any invoiced overpayments of the amounts listed in Section 2 if a Board review or annual audit reflects an overpayment. In the event LAI is financially unable to reimburse the Board for an overpayment, the Board shall have the option of: withholding the overpaid amount from the next scheduled payment as identified in this Agreement; withholding the overpaid amount from the next scheduled payment as identified in a separate or unrelated agreement; not entering into and executing a future agreement until the overpayment is reimbursed; or taking additional steps or actions to recover the overpaid amount(s).

16. GRANT OF SECURITY INTEREST. LAI hereby grants to the Board a security interest in all LAI's right, title, and interest in and to the property or project identified in this Agreement, whether held by LAI or any other person and whether such property or interest therein is now owned or existing or hereafter acquired or arising (collectively, the "Collateral").

17. FURTHER ASSURANCES. Except as otherwise set forth herein, LAI shall promptly execute and deliver all further instruments and documents, and take all further action, that may be necessary or desirable, or that the Board may reasonably request, in order to perfect and protect any security interest granted or purported to be granted hereby, or to enable the Board to exercise and enforce its rights and remedies hereunder with respect to any Collateral. Without limiting the generality of the foregoing, LAI shall execute and file such assignments, financing or continuation statements, or amendments thereto, and such other instruments or notices as may be reasonably necessary to perfect and preserve the security interests granted or purported to be granted hereby. LAI hereby authorizes the Board to file one or more financing or continuation statements, and amendments thereto, relating to all or any part of the Collateral, without the signature of LAI.

18. REPRESENTATIONS AND WARRANTIES. LAI represents and warrants to the Board that: (a) LAI's legal name is exactly as set forth on the first page of this Agreement; (b) LAI is the owner and has possession or control of the Collateral; (c) LAI has the exclusive right to grant a security interest in the Collateral; (d) the Collateral is free from liens, adverse claims, setoffs, default, prepayment, defenses and conditions precedent of any kind or character, except the lien created hereby; and (e) no financing statement covering any of the Collateral, and naming any secured party other than the Board, is on file in any public office.

19. COVENANTS. LAI agrees in general: (i) not to change its name, and as applicable, its chief executive office, its principal residence, or the jurisdiction in which it is organized and/or registered without giving the Board prior written notice thereof and (ii) not to change the places where Debtor keeps any Collateral without giving the Board prior written notice of the address to which Debtor is moving same.

20. MODIFICATION OR AMENDMENT. In the event either Party requests to make any modification or amendment to this Agreement, a request of the proposed modification or amendment must be submitted in writing to the Executive Director of the other Party no less than thirty (30) calendar days prior to the requested modification or amendment date and must be agreed to in writing by both Parties.

21. NOTICE. Any written notice or communication to the Board shall be emailed, mailed, or delivered to the Board at:

Camden County Developmental Disability Resources
P.O. Box 722 (mailed)
255 Keystone Industrial Park Drive
(delivered) Camdenton MO 65020
director@ccddr.org

Any written notice or communication to LAI shall be mailed or delivered to:

Lake Area Industries, Inc.
1720 North Business Route 5 (mailed and delivered)
Camdenton MO 65020
director@lakeareaindustries.org

22. TERM OF AGREEMENT: The term of this Agreement shall be August 15th, 2026, to August 31st, 2027.

IN WITNESS WHEREOF, the Parties through their authorized representatives executed this Agreement effective as of the date set forth above.

CAMDEN COUNTY SENATE INC. BILL 40 BOARD	**LAKE AREA INDUSTRIES,**
______________________ Signature	______________________ Signature
______________________ Print Name	______________________ Print Name
______________________ Date	______________________ Date

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-39

AMENDMENT TO CLC POS CONTRACT JANUARY 1ST TO DECEMBER 31st, 2026

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, The Camden County SB 40 Board has historically approved and authorized Amendments to Fiscal Year funding agreements with Service Providers for Camden County consumers when warranted and deemed necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", acknowledges the need to amend the Children's Learning Center, hereafter referred to as CLC, Purchase of Personal Assistant, Day Habilitation, and First Steps In-Home Services and/or Supports (POS) Agreement, January 1st, 2026, to December 31st, 2026, and authorizes the Executive Director to initiate and sign the Amendment to the POS Agreement with CLC as identified in Attachment "A" hereto.

2. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

______________________________ ____________________

Chairman Date

______________________________ ____________________

Secretary, Vice Chairman, or Treasurer Date

Attachment “A” to Resolution 2026-39

Contractor: **Children's Learning Center** **88 Third Street** **Camdenton, MO 65020**	*Contract Description:* ***CLC 2026 Purchase of Personal Assistant, Day Habilitation, and First Steps In-Home Services and/or Supports Agreement*** *Amendment Description**: Contract Amendment*** *Effective Date: August 11, 2026*

The above referenced contract between **Camden County Developmental Disability Resources (CCDDR)** and **Children's Learning Center (CLC)** is hereby amended as follows:

1. Sections 1 shall be amended as follows:

   1. SERVICES TO BE PERFORMED. CLC shall carry out the activities as set forth in the Fiscal Year (FY) 2026 Purchase of Children's Services and/or Supports (POS) Agreement Request for Camden County persons with developmental disabilities, and the Board shall purchase Personal Assistant, Day Habilitation, and First Steps In-Home services and/or supports from CLC for the cost of said services and/or supports as provided in Section 2 below. The total amount of Services and/or Supports purchased by the Board shall not exceed $335,840 for FY 2026.

2. This contract amendment is effective August 11, 2026. All other terms and conditions remain unchanged.

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In witness thereof, the parties below hereby execute this agreement.

Authorized Signature for CLC ____ Title ____ Date ____

Authorized Signature for CCDDR ____ Date ____
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CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-40

AMENDMENT TO IWYP POS CONTRACT JANUARY 1ST TO DECEMBER 31st, 2026

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, The Camden County SB 40 Board has historically approved and authorized Amendments to Fiscal Year funding agreements with Service Providers for Camden County consumers when warranted and deemed necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", acknowledges the need to amend the I Wonder Y Preschool, hereafter referred to as IWYP, Purchase of Personal Assistant and Day Habilitation Services and/or Supports (POS) Agreement, January 1st, 2026, to December 31st, 2026, and authorizes the Executive Director to initiate and sign the Amendment to the POS Agreement with IWYP as identified in Attachment "A" hereto.

2. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

______________________________	____________________
Chairman	Date
______________________________	____________________
Secretary, Vice Chairman, or Treasurer	Date

Attachment “A” to Resolution 2026-40

Contractor: **I Wonder Y Preschool** **340 Hwy 54** **Camdenton, MO 65020**	*Contract Description:* ***IWYP 2026 Purchase of Personal Assistant and Day Habilitation Services and/or Supports Agreement*** *Amendment Description****: Contract Amendment*** *Effective Date: August 11, 2026*

The above referenced contract between **Camden County Developmental Disability Resources (CCDDR)** and **I Wonder Y Preschool (IWYP)** is hereby amended as follows:

1. Section 1 shall be amended as follows:

   1. SERVICES TO BE PERFORMED. IWYP shall carry out the activities as set forth in the Fiscal Year (FY) 2026 Purchase of Children's Services and/or Supports (POS) Agreement Request for Camden County persons with developmental disabilities, and the Board shall purchase Personal Assistant and Day Habilitation services and/or supports from IWYP for the cost of said services and/or supports as provided in Section 2 below. The total amount of Services and/or Supports purchased by the Board shall not exceed $70,230 for FY 2026.

2. This contract amendment is effective August 11, 2026. All other terms and conditions remain unchanged.

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In witness thereof, the parties below hereby execute this agreement.

Authorized Signature for IWYP | Title | Date

Authorized Signature for CCDDR | Date
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Camden County Developmental Disability Resources

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-41

CHANGE IN MILEAGE RATE

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, 1 CSR 10-11.010 sets forth the maximum rate of mileage reimbursement for county officials and employees not to exceed the Internal Revenue Service (IRS) standard mileage rate less 3 cents per mile. Any change to the maximum rate is effective on July 1st of the year the IRS changes their standard mileage rate.

WHEREAS, IRS Notice 2026-10 originally set the standard mileage rate for transportation or travel expenses at 72.5 cents per mile for all miles of business use (business standard mileage rate) effective January 1st, 2026. However, the IRS issued Announcement 2026-11, modifying IRS Notice 2026-10 to implement a midyear increase to the standard mileage rate effective July 1st, 2026, to account for rising fuel costs.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", establishes the new mileage rate for employee reimbursement at 73.0 cents per mile to be retroactively effective July 1st, 2026.

2. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

______________________________________ ______________________

Chairperson/Officer/Board Member Date

______________________________________ ______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Resolutions 2026-42, 2026-43, 2026-44, 2026-45, 2026-46, 2026-47, 2026-48, & 2026-49

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-42

APPROVAL OF AMENDED POLICY #11

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend Policy #11, Agency Governance Review.

2. That the Board hereby amends and adopts Policy #11 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ______________________

Chairperson/Officer/Board Member Date

____ ______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-42

Policy Number:
11
Effective: September 18, 2017
Revised: August 13, 2020, July 8, 2021,
August 11, 2026

Subject: Agency Governance Review

PURPOSE:

Camden County Developmental Disability Resources (CCDDR) shall have a policy to periodically review its procedures, policies, plans, manuals, job descriptions, Bylaws, and program guidelines to ensure compliance with Federal, State, and local law and to ensure current best practices are being recognized by the agency.

POLICY:

CCDDR's Administrative Team shall review procedures, policies, plans, manuals, handbooks, job descriptions, and program guidelines on an annual basis and review issues arising in the agency's operations periodically as needed. The core members of the Administrative Team shall be the Executive Director, Targeted Case Management Supervisor(s), Targeted Case Management Director, Community Relations Director, and Compliance Director. Other staff may be assigned reviews as deemed necessary by the core members of the Administrative Team. The Board Chairperson, other Board members, and other staff may also be included in meetings, discussions, and strategies.

New policies, plans, manuals, handbooks, job descriptions, and program guidelines must be discussed by and approved through Resolution of CCDDR's Board of Directors at a Board meeting. Revisions to policies, plans, manuals, handbooks, and the Executive Director's job description must also be discussed by and approved through Resolution of CCDDR's Board of Directors at a Board meeting; however, new or revisions to agency procedures; revisions to all other previously Board-approved job descriptions, and revisions to previously Board-approved program guidelines can be approved and enacted by the Executive Director as deemed necessary so long as those revisions do not conflict or violate any Bylaws provision, policy, plan, manual, handbook, regulation, or law. The CCDDR Board of Directors may rescind or revise any procedure, policy, plan, manual, handbook, job description, or program guideline through discussion and approval of a Resolution at a Board meeting.

CCDDR's Board of Directors shall appoint Board members to the Agency Governance Committee each calendar year. This Committee shall be primarily charged with reviewing the agency Bylaws with the intent of ensuring the Bylaws remain in compliance with Federal, State, and local law and current best practices are being recognized. The Agency Governance Committee may also review, discuss, and make recommendations for changes to other Board governance materials.

The Executive Director shall review the Bylaws on an ongoing basis and determine if changes are necessary. Any Board member or the Executive Director may request a meeting of the Committee in the event any Board member or the Executive Director feels changes are needed. The Agency Governance Committee will then review the recommended changes and determine if the revisions are necessary. If deemed necessary by the Committee, the Bylaws revisions will be presented at a regularly scheduled Board meeting for review and discussion (aka "First Reading"). Any changes to the Bylaws may then be approved through a Resolution during the next or a separate regularly scheduled Board meeting (aka "Second Reading").

<u>REFERENCES:</u>

- CARF Standards Manual
- Robert's Rules of Order

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-43

APPROVAL OF AMENDED POLICY #19

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend Policy #19, Employee Succession.

2. That the Board hereby amends and adopts Policy #19 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ______________________

Chairperson/Officer/Board Member Date

____ ______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-43

Policy Number: 19 Effective: May 1, 2008 Revised: October 16, 2017, November 14, 2019, July 9, 2020 September 12, 2023, August 11, 2026
Subject: Employee Succession

PURPOSE:

Camden County Developmental Disability Resources (CCDDR) shall have policies in place that make for a smooth transition of organizational leadership.

POLICY:

A change in leadership is inevitable for all organizations and can be a very challenging time. Therefore, it is CCDDR's policy to be prepared for an eventual change in leadership – either planned or unplanned – to ensure the stability and accountability of the organization until such time as new leadership is identified. The CCDDR Board of Directors and Executive Director shall be responsible for implementing this policy. It is also the Board's policy to evaluate the organization's leadership needs to help ensure the selection of qualified and capable leaders who are representative of the community; a good fit for the organization's mission, vision, values, goals, and objectives; and have the necessary skills for improving the organization.

It is also CCDDR's policy to develop a diverse pool of candidates and promote from within the organization first. CCDDR shall also implement an external recruiting and selection process, while at the same time encouraging the professional development and advancement of current employees.

Executive Director

The CCDDR Human Resource Committee shall have primary responsibility for selecting a new Executive Director. The exiting Executive Director, if able to do so, shall assist the Human Resource Committee in developing and implementing the transition plan. The exiting Executive Director shall also assist in the transition process as directed by the Human Resource Committee.

In the event the CCDDR Executive Director is no longer able to serve in this position and/or cannot participate in the hiring of a successor, the following shall occur:

A. The interim executive leadership team shall be enabled and shall include:

1. Targeted Case Management Director
2. Community Relations Director
3. Compliance Director

The Board Chairperson shall name the primary point of contact for the interim executive leadership team. Should any of the interim executive leadership team positions be vacant at the time of succession, the Human Resource Committee shall appoint the appropriate employee(s) relative to the vacant position(s).

It shall be the responsibility of the CCDRR Human Resource Committee to implement the following transition plan:

A. Communicate with key stakeholders regarding actions taken by the Board in naming a successor and implementing the succession plan. The organization shall maintain a current list of key stakeholders who must be contacted, such as the Camden County Commission, government agencies, and other stakeholders.

B. Consider the need for consulting assistance (i.e., transition management or executive search consultant) based on the circumstances of the transition.

C. Review the organization's Strategic Plan and conduct a brief assessment of organizational strengths, weaknesses, opportunities, and threats to identify priority issues that may need to be addressed during the transition process and to identify attributes and characteristics that are important to consider in the selection of the next Executive Director.

D. Establish a time frame and plan for the recruitment and selection process.

Once the transition plan is in place, the CCDDR Human Resource Committee shall initiate the recruitment and selection process for a replacement Executive Director. This shall include the following:

- Determination of the need for any change in total compensation package for the vacant position
- Reviewing current job description
- Engaging services of a management selection firm, if deemed necessary
- Allow current employees to apply for the position
- Advertise the position in area/statewide newspapers
- Advertise the position within state associations (MACDDS, MO-ANCHOR, MARF, etc.)
- Advertise the position using Internet resources
- Review all resumés and applications
- Interview selected applicants
- Select a finalist and make an offer of employment contingent upon background screening requirements
- Conduct all preliminary background checks
- Approve the selected candidate (by the CCDDR Board of Directors)

Other Leadership Positions

It is CCDDR's policy to foster professional advancement and identify qualified candidates from within the organization who possess the skills and abilities necessary to be successful in other leadership positions. CCDDR embraces employee education, training, and cross training efforts so its employees can develop skills for future advancement opportunities. CCDDR will always consider promoting from within the organization first when other leadership positions become available. When other leadership positions become available, the Executive Director shall first review CCDDR's current list of qualified employee candidates. The Executive Director may appoint a qualified employee to fill the other leadership position in the interim. The Executive Director may also authorize the Compliance Director to internally post the other leadership position within the organization to solicit competitive applications for an interview process until the best and most qualified employee candidate is chosen. If appropriate and circumstances warrant the need to do so, the Executive Director may consult with employee candidates' supervisor(s), other leadership position's supervisor (if applicable), and/or the Compliance Director before and/or until a final decision is made. If a qualified employee candidate cannot be identified, CCDDR shall implement and execute an external recruiting and selection process until the best and most qualified applicant is chosen for the other leadership position.

REFERENCES:

- CARF Standards Manual

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-44

APPROVAL OF AMENDED POLICY #21

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend Policy #21, Corporate Compliance.

2. That the Board hereby amends and adopts Policy #21 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ______________________

Chairperson/Officer/Board Member Date

____ ______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment "A" to Resolution 2026-44

Policy Number: 21
Effective: May 1, 2008
Revised: April 20, 2009, April 19, 2010
October 16, 2017, May 18, 2021,
August 11, 2026

Subject: Corporate Compliance

PURPOSE:

Camden County Developmental Disability Resources (CCDDR) shall have a policy to follow ethical business practices and to comply with all applicable state and federal laws regarding waste, fraud, and abuse of public funds.

DEFINITIONS:

Fraud:

Fraud and other similar irregularities include but are not limited to:

- Claim for reimbursement of expenses that are not job-related or authorized by the current policies
- Forgery or unauthorized alteration of documents (checks, time records, independent contractor agreements, budgets, etc.)
- Misappropriation of agency assets (funds, securities, supplies, furniture, equipment, etc.)
- Improprieties in the handling or reporting of money transactions
- Authorizing or receiving payment for goods not received or services not performed
- Computer-related activity involving unauthorized alteration, destruction, forgery, or manipulation of data or misappropriation of agency-owned software
- Fraudulent logging and/or billing of Targeted Case Management services on behalf of the agency
- Misrepresentation of information on documents
- Any apparent violation of Federal, State, or local laws related to dishonest activities or fraud
- Seeking or accepting anything of material/monetary value from those doing business with the agency including vendors, consultants, contractors, lessees, applicants, and grantees

Employee:

In this context, employee refers to any individual or group of individuals who receive compensation, either full or part-time, from the agency. The term also includes any volunteer who provides services to the agency, which includes through an official arrangement with other related organizations.

Manager or Management:

In this context, manager or management refers to the CCDDR Executive Director, Compliance Director, Accounting Manager, TCM Director, TCM Supervisor(s), TCM Office Manager, Community Relations Director, or other supervisor or manager.

POLICY:

CCDDR receives federal Medicaid funds through its Targeted Case Management program. CCDDR also receives public funds through its tax levy. The agency has a responsibility to ensure ethical practices are followed regarding billing practices and other such matters to reduce the likelihood of fraud, waste, and abuse of federal, state, and local public funds. No employee, contractor, or Board member of CCDDR shall engage in any activity that constitutes financial fraud (falsification of items, reports, records for which funds are paid or received) in activities on behalf of or representing CCDDR. Annually, all Board members and employees will sign a Code of Ethics Statement agreeing to abide by the agency's Corporate Compliance Policy.

I. Corporate Compliance Officer

The Executive Director shall be the designated Corporate Compliance Officer (CCO) for CCDDR. The CCO is responsible for overseeing corporate compliance efforts; reviewing and recommending changes to agency policies, plans, manuals, job descriptions, procedures, or any other Board governance documents; overseeing administration of agency risk assessment relative to compliance issues and recommending changes in procedures as a result of risk assessment; developing and implementing internal audit procedures relative to corporate compliance issues; overseeing the implementation of corporate compliance training, including conducting of training sessions for staff; investigating matters related to corporate compliance issues, including employee, consumer, and/or payor complaints; and developing and implementing an employee feedback loop which encourages employees to report potential problems without fear of retaliation.

II. Written Policies and Procedures

A Code of Corporate Ethics has been written which details expected employee behavior covering various areas. In addition, the Employee Manual details policies and procedures expected to be followed by employees.

III. Auditing and Monitoring

Internal audit procedures have been developed to ensure billing of third-party payors will not occur until specific expectations have been met. The CCO is responsible for facilitating corporate compliance-oriented pre-billing audits for the Targeted Case Management program. These auditing procedures are detailed in the Billing section of this document. The board shall also receive an external independent audit each year by a certified public accountant to minimize the possibility of fraud, waste, and abuse of public funds.

IV. Training, Education, & Compliance Materials

In addition to an orientation program and an ongoing training and education program, Corporate Compliance Policy training and education is conducted on an annual basis. The CCO is responsible for facilitating these training programs.

V. Reporting Workplace Wrongdoing

Employees can report wrongdoing in a safe and confidential manner, and without fear of retaliation. If an employee is aware of any acts of wrongdoing, an employee is encouraged to discuss his or her complaint with their supervisor or the Compliance Director. If an employee is unable to discuss the complaint with their supervisor or Compliance Director, if the supervisor or Compliance Director is the source of the problem, or if the supervisor or Compliance Director condones or ignores the problem, the employee should immediately contact the Executive Director. If all alternatives are not satisfactory, the employee should immediately contact the Board Chairperson regarding his/her complaint.

In no circumstances is an employee required to confront the person who is the source of the complaint before notifying any of the individuals listed above.

Employees will be granted whistle-blower protection when acting in accordance with this policy. When informed of a suspected impropriety, neither the agency nor any person acting on behalf of the agency shall:

- Dismiss or threaten to dismiss the employee reporting the impropriety
- Discipline, suspend, or threaten to discipline or suspend that employee
- Impose any penalty upon that employee
- Intimidate or coerce an employee for that employee's role in reporting the suspected impropriety

This section is intended to protect employees from retaliation for reporting suspected improprieties. It shall not be construed as absolving an employee of responsibility for his or her own fraudulent activity; any such fraudulent activity shall be subject to disciplinary and/or legal action.

VI. Violations of the whistle-blower protection will prompt disciplinary action, up to and including termination.

Management Responsibilities

The agency will fully investigate any suspected acts of fraud, misappropriation, workplace wrongdoing, or other similar irregularities. An objective and impartial investigation will be conducted regardless of the position, title, length of service, or relationship with the agency of any party who might be involved in or becomes the subject of such investigation.

Management is responsible for being alert to and reporting fraudulent activity, workplace wrongdoing, and/or dishonest activities in their areas of responsibility.

Management should be familiar with the types of improprieties that might occur, and be alert for any indication that improper activity, misappropriation, or dishonest activity is or was in existence.

Management should not attempt to conduct individual criminal investigations, interviews, or interrogations. However, management is responsible for taking appropriate corrective actions to ensure adequate controls exist to prevent reoccurrence of criminal actions.

Management should support the agency's responsibilities and cooperate fully with other investigators and/or law enforcement agencies in the detection, reporting, and investigation of criminal acts, including the prosecution of offenders.

Management must give full and unrestricted access to all proper authorities, which includes necessary records and personnel. All agency workspaces including furniture, desks, desk contents, and computers, are not private and are open to inspection at any time.

In dealing with suspected dishonest or fraudulent activities, great care must be taken. Therefore, management should avoid the following:

- Incorrect accusations
- Alerting suspected individuals that an investigation is underway
- Treating employees unfairly
- Making statements that could lead to claims of false accusations or other offenses

In handling dishonest or fraudulent activities, management has the responsibility to:

A. Make no contact with the suspected individual to determine facts or demand restitution unless specifically directed to do so by the Executive Director or his/her designee. Under no circumstances should there be any reference to "what you did", "the crime", "the fraud", "the misappropriation", etc.

B. Avoid discussing the case, facts, suspicions, or allegations with anyone outside the agency, unless specifically directed to do so by the Executive Director.

C. Avoid discussing the case with anyone inside the agency other than employees who have a need to know. Relevant discussion and information should always be shared with the agency attorney and law enforcement personnel, if applicable.

D. Direct all inquiries from the suspected individual, or his or her representative, to the Executive Director unless otherwise directed. All inquiries by an attorney of the suspected individual should be directed to the agency attorney. All inquiries from the media should be directed to the Executive Director.

E. Take appropriate corrective and disciplinary action, up to and including termination.

VII. Investigation and Action

The Executive Director shall immediately be informed of suspected activity involving wrongdoing, fraud, or dishonest activity by supervisors and/or staff. The Compliance Director and/or Executive Director will determine how best to investigate the suspected activity. If evidence is uncovered showing possible wrongdoing, fraudulent activity, or dishonest activity, the Executive Director shall:

- Consult with the appropriate supervisor and Compliance Director or agency attorney (if necessary) to determine if disciplinary actions should be taken
- If applicable, consult with the agency attorney to determine if a law enforcement agency should be notified
- If applicable, report to the agency CPA in order to assess the effect of the illegal activity on the agency's financial statements
- If applicable, coordinate with the agency's attorney regarding notification to insurers and filing of insurance claims
- If applicable, take immediate action, in consultation with the agency attorney, to prevent the theft, alteration, or destruction of evidentiary records – such action shall include, but is not limited to:

    - Removing the records and placing them in a secure location, or limiting access to the location where the records currently exist
    - Preventing the individual suspected of committing the wrongdoing, fraudulent activity, or dishonest activity from having access to the records

The Executive Director, following a review of investigation results, will take appropriate action regarding employee misconduct. Disciplinary action may include suspension, termination, and/or referral of the case to law enforcement.

The agency will pursue every reasonable effort, including court ordered restitution, to obtain recovery of agency losses from the offender or other appropriate sources.

VIII. Responding to Search Warrants

A. If agents of the federal or state government present any Board member or employee of CCDDR with a search warrant seeking access to the organization's books, records, or documents, that person should immediately contact the Executive Director. If the Executive Director is unavailable, the Board Chairperson and/or other Board officer(s) shall be contacted.

B. The employee receiving the warrant should ask to see identification from each agent and get a business card from each agent present. The business cards should be immediately copied and transmitted by fax, email, or hand delivery to the Executive Director or Board Chairperson. The agents are required to provide a copy of the warrant.

C. The agents should also be asked for a copy of any affidavit supporting the search warrant. This must also be disclosed unless it is under seal. If the affidavit is obtained, it should be immediately faxed, emailed, or hand delivered to the Executive Director or Board Chairperson. If the agents state that the affidavit is under seal, that fact should also be immediately communicated to the Executive Director or Board Chairperson.

D. The search warrant will include an attachment listing items that can be seized and places that may be searched. If the agents try to go into areas that are not listed in the warrant, ask them to wait until legal counsel arrives. If they refuse to wait, do not interfere, but note which agents went into areas not specified in the warrant and exactly when that occurred.

E. The agents should be requested to provide an itemized list of any things taken away. They are required to give you a receipt.

F. If the agents take documents (including computer files), ask to make copies of those documents before they do so. They are not required to allow copies to be made and may refuse to do so.

G. PERSONS ON THE PREMISES are NOT required to speak with agents during the search, even if they are served with a subpoena, and should not do so except to the extent that it is necessary to comply with the search warrant. ANY PERSON PRESENT MAY DECLINE TO ANSWER ANY QUESTIONS ADDRESSED TO THEM BY AN AGENT.

H. The senior ranking employee(s) present should accompany the agents during the search and take careful notes of what they take, what they look at, who they talked to, and what questions were asked.

I. It is critical that no employee interferes with the agents during their search or prevents them from accessing anything listed in the search warrant. To do so could constitute obstruction of justice, which is a criminal offense.

IX. Responding to Subpoenas

A. In the event any CCDDR Board member or employee receives a court order, summons, administrative request, or subpoena requesting documentation or testimony regarding the organization’s business, clients, books, records, or documents, that person should immediately contact the Executive Director. If the Executive Director is unavailable prior to the response time set forth in the subpoena, the Compliance Director, Board Chairperson, and/or other Board officer(s) shall be contacted.

B. The organization shall comply with all court orders, summons, administrative requests, and subpoenas to the extent consistent with the Health Insurance Portability and

Accountability Act of 1996 (HIPAA) and other federal and state law applicable to the testimony, books, records, or documents sought (see Policy # 25-HIPAA Compliance).

C. The organization may disclose protected health information and other private business, employee, or client information during any judicial or administrative proceeding in response to an order of a court or administrative tribunal, or in response to a grand jury subpoena or a subpoena or summons issued by a judicial officer, to the extent expressly authorized by the order of the court, administrative tribunal, or judicial officer.

D. Several conditions must be met prior to the release of protected health information and other private business, employee, or client information, even when it is sought by law enforcement or by subpoenas, discovery requests, or other lawful process when such subpoenas, requests, or other lawful process is *not* accompanied by an order of a court or administrative tribunal. No Board member or employee should release information under such circumstances without approval of the Executive Director and, where deemed appropriate by the Executive Director, review by legal counsel.

X. Witnessing Signatures on Legal Documents

A. Employees may sign as a witness to signatures on CCDDR's Release of Information (ROI) forms only if the employee witnesses the client or guardian actually signing the ROI and there is no other third-party witness immediately available to witness the signature. Employees and Board members shall not sign as a witness to signatures on any other legal documents pertaining to persons served, their families, or stakeholders, except if acting within the capacity of the legally designated representative, primary relative, and/or legal guardian for a specific individual.

B. The witnessing of the Executive Director's, Board Chairperson's, or other authorized designee's signature on CCDDR contracts, purchase agreements, or other related instruments may be witnessed, if applicable and/or necessary, by the Compliance Director, Accounting Manager, other authorized agency administrative designee, and/or CCDDR's legal counsel.

REFERENCES:

- CARF Standards Manual
- CMS Guidelines
- Division of Developmental Disabilities Directives & Manuals
- Department of Mental Health Operating Regulations

Camden County Developmental Disability Resources

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-45

APPROVAL OF AMENDED POLICY #37

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend Policy #37, Transportation.

2. That the Board hereby amends and adopts Policy #37 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ______________________

Chairperson/Officer/Board Member Date

____ ______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-45

Policy Number:
37
Effective: May 18th, 2015
Revised: September 18th, 2017,
September 12th, 2019, August 11, 2026

Subject: Transportation

PURPOSE:

It is the responsibility of the Camden County Developmental Disability Resources (CCDDR) to protect the health and safety of all our clients who are being transported in employees' personal or CCDDR-owned vehicles. CCDDR has established requirements for staff transporting clients in personal and CCDDR-owned vehicles. On occasion, there may be situations where CCDDR employees must use their personal vehicles to transport clients. CCDDR's goal is to provide a transportation program and/or service that supports public or private transportation opportunities for people with developmental disabilities. Our agency wants to create better transportation for our clients in the communities in which they live.

POLICY:

CCDDR will make every effort to ensure qualified individuals with a developmental disability are not excluded from participation in or denied benefits of transportation services from CCDDR; however, circumstances may exist at any given time which would prevent CCDDR from providing transportation services. CCDDR requires that all local and state regulations be followed, including, but not limited to, wearing seat belts and adherence to speed limits. Employees must also follow guidelines described in the CCDDR Transportation Manual, CCDDR Employee Manual, and all CCDDR policies.

I. Title VI Assurances

CCDDR agrees to comply with all provisions prohibiting discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act of 1964 as amended, 42 U.S.C. 200d et seq., and with U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21.

CCDDR assures that no person shall, as provided by Federal and State civil rights laws, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity. CCDDR further ensures every effort will be made to ensure non-discrimination in all programs and activities, whether those programs and activities are federally funded or not.

CCDDR meets the objectives of the FTA Master Agreement which governs all entities applying for FTA funding including CCDDR and its third-party contractors by promoting actions that:

- Ensure that the level and quality of transportation service is provided without regard to race, color, or national origin
- Identify and address, as appropriate, disproportionally high and adverse effects of programs and activities on minority populations and low-income populations
- Promote the full and fair participation of all affected Title VI populations in transportation decision making

- Prevent the denial, reduction, or delay in benefits related to programs and activities that benefit minority populations or low-income populations
- Ensure meaningful access to programs and activities by persons with Limited English Proficiency (LEP)

CCDDR may receive state and/or federal funds through grants administrated by the Missouri Department of Transportation for both operating and capital. As a potential recipient of this funding, CCDDR is committed to assuring compliance with the Title VI Requirements for Federal Transit Administration Recipients as outlined in FTA circular 4702.1B

II. Qualifications for Position of Drivers for CCDDR-Owned Vehicles

A. Employees driving CCDDR-owned vehicles shall be properly licensed (Missouri state driver's license preferred and preferably a Class E Driver's License). Employees will furnish a copy of their driver's licenses to the Compliance Director or other designated Human Resource Officer upon their hiring date and upon the renewal of their licenses.
B. All employees are required to have a background check consisting of:

  - Illegal drug screen (Upon hire and randomly if shows probable cause)
  - FBI fingerprint check (fingerprints/criminal records check/sex offender registry check thru the Highway Patrol upon hire – the Missouri State Highway Patrol will automatically notify the Compliance Director or other Human Resources Officer designee of any state or national arrest)
  - Family Care Safety Registry (annually)
  - Driving history/MVR (annually)
  - Office of Inspector General (OIG United States Department of Health & Human Services (annually)

III. Responsibilities of Drivers of CCDDR-Owned Vehicles

A. The employee's safety is priority.
B. The employee driving the CCDDR-owned vehicle is responsible for the safe operation and condition of the vehicle.
C. It is the responsibility of each employee to fill out the mileage and report logs upon departure and return in the CCDDR-owned vehicle(s).
D. Employees must always wear a seatbelt and verify the passengers have their seat belts on.
E. The employee driving the CCDDR-owned vehicle is required to take CCDDR's credit card and fill up the vehicle with fuel when it reaches ½ of a tank.
F. Only authorized employees can drive and authorized people can ride in CCDDR-owned vehicles.
G. Always be polite and professional when transporting clients.
H. Never drive under the influence of alcohol, marijuana, illegal substances, controlled substances, or any other impairing substances of any kind.
I. CCDDR shall maintain the appropriate and minimum liability insurance coverage required by Missouri statutes. Employees driving CCDDR-owned vehicles must ensure the proof of insurance is always in the vehicle.
J. Employees may not alter the company vehicle(s) in any way without prior consent from the Executive Director.
K. CCDDR-owned vehicles must have copy of current insurance carrier guidelines regarding what

to do in event of an accident.

L. CCDDR-owned vehicles must have adequate first aid supplies, including a first aid kit that is checked annually and as necessary.
M. It is each employee's responsibility to maintain a current valid driver's license.
N. Never drive faster than the speed limit. If employees receive any citations, employees are responsible for all costs.
O. Never carry more passengers than available seating in the vehicle.
P. CCDDR-owned vehicles are used for CCDDR business only.
Q. Employees shall not transport a minor without written documentation from the parent/guardian of a minor, and if possible, the parent/guardian should accompany the minor who is being transported.
R. CCDDR-owned vehicle keys are to be placed in the designated storage area after the vehicle is parked and should always remain there when the vehicle is not in use.
S. In the event of an accident and/or injury while transporting a client in a CCDDR-owned vehicle, the employee will immediately notify the police and ambulance, if needed (and the employee is conscious and able), to report the accident and provide first aid as needed. The Executive Director, Compliance Director, and/or other designated Human Resources Officer must also be notified immediately (if the employee is conscious and able). If needed, a Workers Compensation Authorization for Medical Treatment form will be completed.
T. All accidents, regardless of professional medical attention, must be reported. Verbal notification of any serious occurrences should be immediately reported to the Executive Director, Compliance Director, and/or other designated Human Resources Officer.
U. If a driver receives a citation due to a vehicle accident and/or other traffic offense/moving violation, the driver will be responsible for all costs associated with the citation.
V. It is the responsibility of every employee to be informed of impending weather conditions and the daily forecast outlook. Employees will need access to updated news and weather reports to get this information. This includes all seasonal, inclement weather (snow, ice, thunderstorms, tornado, etc.). It is the employees' responsibility to call the Support Coordinator so they can contact the client and inform them of the situation. If the weather is questionable, don't go. It is better to be safe than sorry. The Executive Director may issue directives restricting client transportation services should inclement weather be present and/or forecasted.
W. Employees are required to review CCDDR's Transportation Policy and Manual annually.

IV. <u>CCDDR-Owned Vehicle Safety Checks</u>

A. Any vehicle problem is to be reported to the Compliance Director or Executive Director.
B. Check vehicle tires - the life of the tires depends on how the vehicle is driven. Excessive speed, braking, or acceleration will cause tires to wear away.
C. Always drive at a safe speed. A safe speed depends on a number of factors:

- Road Conditions: wide, straight, good/bad surface, good/bad vision, etc.
- Weather Conditions: dry, wet, bright, sunny, misty, raining, snow, fog, etc.
- Traffic Conditions: light or heavy flow of traffic, country, city, etc.
- Physical Condition of Drivers: relaxed, happy, tired, worried, aggressive, frustrated, etc.

D. Never use the vehicle if any maintenance warning light is on because it could be unsafe.

V. Responsibilities of Employees Transporting Clients in Their Personal Vehicles

A. The employee's safety is priority.
B. Employees are responsible for the safe operation and condition of the employees' vehicles.
C. It is the responsibility of each employee to report the mileage driven for CCDDR business purposes, including transporting clients, on the monthly employee expense form. Please note that transporting clients cannot be billed as a Targeted Case Management service.
D. Employees must always wear a seatbelt and verify the passengers have their seat belts on.
E. Always be polite and professional when transporting clients.
F. Never drive under the influence of alcohol, marijuana, illegal substances, controlled substances, or any other impairing substances of any kind.
G. Employees must have the minimum liability coverage as required by Missouri statutes.
H. Employees must ensure proof of insurance is always in the vehicle.
I. Employees must have adequate first aid supplies in their vehicles if transporting clients. A first aid kit can be obtained from the Compliance Director or other designated Human Resources Officer prior to transporting clients, if needed. The first aid kit can be returned afterwards.
J. Never drive faster than the speed limit. If employees receive any citations, employees are responsible for all costs.
K. Never transport more passengers than available seating in the vehicle.
L. Employees shall not transport a minor without written documentation from the parent/guardian of a minor, and if possible, the parent/guardian should accompany the minor who is being transported.
M. In the event of an accident and/or injury while transporting a client in an employee's vehicle, the employee will immediately notify the police and ambulance, if needed (and the employee is conscious and able), to report the accident and provide first aid as needed. The Executive Director, Compliance Director, and/or other designated Human Resources Officer must also be notified immediately (if the employee is conscious and able). If needed, a Workers Compensation Authorization for Medical Treatment form will be completed.
N. All accidents, regardless of professional medical attention, must be reported. Verbal notification of any serious occurrences should be immediately reported to the Executive Director, Compliance Director, and/or other designated Human Resources Officer.
O. If a driver receives a citation due to a vehicle accident and/or other traffic offense/moving violation, the driver will be responsible for all costs associated with the citation.
P. It is the responsibility of every employee to be informed of impending weather conditions and the daily forecast outlook. Employees will need access to updated news and weather reports to get this information. This includes all seasonal, inclement weather (snow, ice, thunderstorms, tornado, etc.). If the weather is questionable, don't go. It is better to be safe than sorry. The Executive Director may issue directives restricting client transportation should inclement weather be present and/or forecasted.
Q. Employees are required to review CCDDR's Transportation Policy and Manual annually.

VI. Driving Under the Influence

If employees drive under the influence of alcohol, marijuana, illegal substances, controlled substances, or other impairing substances, the legal penalties include the loss of your license, a fine, and/or incarceration. Employees will be terminated immediately if determined to be driving under the influence of alcohol, marijuana, illegal substances, controlled substances, or other impairing substances .

VII. Mobile Phone

The use of cell phones while driving a CCDDR-owned vehicle is prohibited. Employees' use of cell phones in employees' vehicles is also prohibited while transporting clients.

Camden County Developmental Disability Resources

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-46

APPROVAL OF NEW POLICY #50

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to create Policy #50, Artificial Intelligence.

2. That the Board hereby creates and adopts Policy #50 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____________________________________ ____________________

Chairperson/Officer/Board Member Date

____________________________________ ____________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment "A" to Resolution 2026-46

Policy Number: 50 Effective: August 11, 2026 Revised Date: N/A
Subject: Artificial Intelligence

PURPOSE:

Camden County Developmental Disability Resources shall have a policy that addresses the use of Artificial Intelligence (AI) when performing job duties. The policy will describe some acceptable uses of AI as well as unacceptable uses. Not every possible use of AI can be described in one policy. This policy can establish criteria used to evaluate unique situations as they arise.

DEFINITIONS:

AI: Any system, program, or platform capable of performing tasks that typically require human cognition. These tasks include learning, reasoning, problem-solving, understanding language, and recognizing patterns. Some AI can generate original content (text, images, video) in response to human prompts.

Protected Health Information (PHI): PHI is any health information that can identify a current or previous CCDDR client's past, present, or future health. This data also includes, but is not limited to, demographic information, record numbers, names, initials, addresses, phone numbers, emails, and biometric information, such as fingerprints, voiceprints, genetic information, and facial images.

Health Insurance Portability and Accountability Act (HIPAA) Compliant: The guarantee that an agency, information system, or software provides adequate protection as defined by law to the handling of PHI.

Confidential Employee Information: Information about a current or previous CCDDR employee that includes personal identifying details including, but not limited to, social security numbers, home addresses, dates of birth, disciplinary actions, performance reviews, background checks, accommodation requests, disability status, and medical details.

POLICY:

CCDDR employees may not use AI to generate any document, image, audio, video, and/or other similar agency record containing client PHI or confidential employee information, nor can it be used to record any meeting via audio, video, and/or transcript that involves discussions about client PHI and/or confidential employee information. In addition, CCDDR employees will not participate in meetings hosted by other agencies that use AI to record or transcribe meetings involving client PHI or confidential employee information. At this point in its development, AI platforms do not clearly meet the criteria for HIPAA compliance. Therefore, it is imperative that client PHI or confidential employee information not be part of any task that utilizes AI.

Acceptable uses of AI may include using AI to generate informational fliers and design logos or assisting with phrasing, grammar, or word choices, so long as client PHI or confidential employee information is not included. AI may be used to record training sessions, workshops, and meetings that do not contain client PHI or confidential employee information. Any use of AI must be approved by the Compliance Director or Executive Director.

Artificial Intelligence shall not be used to generate or create a client's Person-Centered Support Plan, Personal Resource Plan, Monthly/Quarterly Reviews, log notes, or any other document pertaining to the client's services. Any instance utilizing AI to create a document or other record containing a client's PHI or confidential employee information may result in disciplinary action, up to and including termination. Examples that may result in disciplinary action, up to and including termination, include, but are not limited to:

- Causing a security breach
- Violating this policy
- Violating other CCDDR policies and/or procedures
- Violating HIPAA laws/regulations
- Using AI to perform essential job duties
- Using AI for personal means on CCDDR devices

CCDDR retains the right to monitor employees for the use of AI platforms.

REFERENCE:

- CARF Standards Manual

Camden County Developmental Disability Resources

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-47

APPROVAL OF NEW POLICY #51

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to create Policy #51, Cell Phones.

2. That the Board hereby creates and adopts Policy #51 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ______________________
Chairperson/Officer/Board Member Date

____ ______________________
Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment "A" to Resolution 2026-47

Camden County Developmental Disability Resources

Policy Number: 51 Effective: August 11, 2026 Revised: N/A
Subject: Cell Phones

PURPOSE:

Camden County Developmental Disability Resources (CCDDR) shall have a policy that pertains to the CCDDR issued cell phones and, when necessary, the use of personal cell phones for CCDDR business. This policy describes the acceptable use of cell phones as well as the unauthorized uses. Cell phones can be a valuable tool for Support Coordinators and other staff but should be utilized within specific guidelines to ensure the protection of client rights, employee rights, confidentiality, privacy, CCDDR, and the Board of Directors.

DEFINITIONS:

<u>Protected Health Information (PHI)</u>: PHI is any health information that can identify a current or previous CCDDR client's past, present, or future health. This data also includes, but is not limited to, demographic information, record numbers, names, initials, addresses, phone numbers, emails, and biometric information, such as fingerprints, voiceprints, genetic information, and facial images.

<u>Health Insurance Portability and Accountability Act (HIPAA) Compliant</u>: The guarantee that an agency, information system, or software provides adequate protection as defined by law to the handling of PHI.

<u>Confidential Employee Information</u>: Information about a current or previous CCDDR employee that includes personal identifying details including, but not limited to, social security numbers, home addresses, dates of birth, disciplinary actions, performance reviews, background checks, accommodation requests, disability status, and medical details.

POLICY:

CCDDR issues its employees a cell phone that is owned and managed by CCDDR. CCDDR uses professional account management software that allows CCDDR to remotely enable, disable, and “wipe” (return phone to factory defaults) each CCDDR issued phone. This program also allows CCDDR to prohibit unauthorized software applications from being downloaded and internet sites from being accessed.

The CCDDR issued cell phone is to be used for CCDDR business purposes only. Employees should always turn off or silence any CCDDR issued or personal cell phone when asked to do so. In some situations, the Compliance Director or Executive Director may authorize the use of the CCDDR issued cell phone that would normally be considered unauthorized use or an employee’s personal cell phone if a CCDDR issued cell phone is not operable or available. Such use may be necessary to preserve or continue effective CCDDR operations or to protect the safety, security, or well-being of a CCDDR client or employee, so long as the use does not violate Federal, state, or local laws. Unauthorized use of a CCDDR issued cell phone includes, but is not limited to:

- Making personal calls or texts
- Downloading/Playing games
- Downloading/Playing music
- Downloading/Playing/Watching videos not related to the employee’s job responsibilities
- Accessing personal email
- Sending texts that contain PHI or confidential employee information without the use of CCDDR approved HIPAA-compliant encryption software for texting (this applies to personal cell phones approved to be used for CCDDR business as well)
- Including PHI or confidential employee information in phone call conversations where any unauthorized person(s) and/or the public can hear the conversation (this applies to personal cell phones approved to be used for CCDDR business as well)
- Accessing CCDDR SharePoint files, CCDDR OneDrive files, CCDDR’s accounting database, CCDDR’s TCM database, state owned/operated databases containing PHI (e.g. CIMOR, ConneXion, Mo HealthNet, etc.), and/or provider owned/operated databases containing PHI (this applies to personal cell phones approved to be used for CCDDR business as well)
- Accessing/Utilizing unauthorized software, databases, internet sites, social media sites, and/or other services
- Using for any reason while driving that violates state or local laws unless using hands-free or voice-operated communication methods acceptable under state or local laws (this applies to personal cell phones approved to be used for CCDDR business as well)
- Using the camera or microphone to record PHI or confidential employee information, unless the client/guardian or employee has provided written consent/approval to do so; however, the recorded information obtained must be immediately transferred to the appropriate CCDDR database or file and then immediately deleted from the cell phone after transfer (this applies to personal cell phones approved to be used for CCDDR business as well)
- Using in locations where cell phone use is explicitly prohibited (e.g. laboratories, courtrooms, etc. – this applies to personal cell phones approved to be used for CCDDR business as well)
- Downloading, uploading, texting, messaging, emailing, and/or storing/saving inappropriate, illegal, or obscene material (this applies to personal cell phones approved to be used for CCDDR business as well)
- Using in the commission of a crime or while carrying out illegal activity (this applies to personal cell phones approved to be used for CCDDR business as well)

Employees are expected to immediately report any damage to, malfunction of, or loss of the CCDDR issued cell phone to their supervisor, the Compliance Director, and/or the Executive Director. If it is determined that the damage, malfunction, or loss was due to any purposeful action of an employee, CCDDR may ask for restitution, and disciplinary action, up to and including termination, may be administered.

CCDDR retains the right to monitor employees for excessive or inappropriate use of a cell phone. Examples that may result in disciplinary action, up to and including termination, include, but are not limited to:

- Causing a security breach
- Violating this policy
- Violating other CCDDR policies and/or procedures
- Violating HIPAA laws/regulations

- Causing an accident by recklessly using the cell phone
- Using a CCDDR issued cell phone for personal business

CCDDR expects its employees to use their CCDDR issued cell phones prudently during working hours. When working remotely, the CCDDR cell phone should be used for all agency related communications when the use of a cell phone is necessary. Authorized activities also include installing CCDDR approved agency email platforms, installing CCDDR approved software, and accessing the internet to assist or inform clients/guardians. In the event personal cell phone use is authorized because a CCDDR issued cell phone is not operable or available and is necessary for continuing effective CCDDR operations, CCDDR may require the employee to temporarily install CCDDR approved agency email platforms and software. CCDDR will pay for any costs associated with temporarily installing CCDDR approved email platforms and software on a personal cell phone, and the employee will be reimbursed the approved CCDDR monthly reimbursement rate after submission of a monthly expense reimbursement form. The monthly reimbursement rate may be prorated based on the number of days the personal cell phone was used for CCDDR business purposes during any month.

REFERENCE:

- CARF Standards Manual

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-48

APPROVAL OF AMENDED TRANSPORTATION MANUAL

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend the Transportation Manual.

2. That the Board hereby amends and adopts the Transportation Manual (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

____ ________________________

Chairperson/Officer/Board Member Date

____ ________________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment “A” to Resolution 2026-48

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES

TRANSPORTATION MANUAL

Revised August 21st, 2017
Revised September 12th, 2019
Revised December 13th, 2022
Revised August 11th, 2026

MISSION STATEMENT

"To provide persons with developmental disabilities the necessary tools to achieve self-determined lives, while ensuring quality services."

EXECUTIVE DIRECTOR	ED THOMAS
BUSINESS HOURS	8:30 AM-4:00 PM MON.–FRI.
EMERGENCY NUMBER AFTER HOURS	573-469-5851
TARGETED CASE MANAGEMENT OFFICE LOCATION MAILING ADDRESS	255 KEYSTONE INDUSTRIAL PARK DRIVE CAMDENTON, MO 65020 PO BOX 722, CAMDENTON MO 65020
TELEPHONE NUMBER FAX NUMBER	573-317-9233 573-317-9332
ADMINISTRATIVE OFFICE LOCATION MAILING ADDRESS	100 THIRD STREET CAMDENTON, MO 65020 PO BOX 722, CAMDENTON MO 65020
TELEPHONE NUMBER FAX NUMBER	573-317-9233 573-317-9332

It is the responsibility of the Camden County Developmental Disability Resources (CCDDR) to protect the health and safety of all our clients who are being transported in employees' personal or CCDDR-owned vehicles. CCDDR has established requirements for staff transporting clients in personal and CCDDR-owned vehicles. On occasion, there may be situations where CCDDR employees must use their personal vehicles to transport clients. CCDDR's goal is to provide a transportation program and/or service that supports public or private transportation opportunities for people with developmental disabilities. Our agency wants to create better transportation for our clients in the communities in which they live.

RESPONSIBILITIES OF OUR DRIVERS

1. Drivers' safety is priority.
2. Drivers must always wear seatbelts and verify passengers are wearing seatbelts as well.
3. Drivers must always be polite and professional when transporting clients.
4. It is each driver's responsibility to maintain a current valid driver's license.
5. Drivers must ensure that proof of insurance is in the vehicle being driven.
6. Drivers must never transport more passengers than available seating in any vehicle.
7. The driver of any CCDDR-owned vehicle is required to take CCDDR's credit card and fill up the vehicle with fuel when it reaches ½ of a tank.
8. Drivers shall not transport a minor without written documentation or verifiable permission from the parent(s)/guardian(s) of the minor, and, if possible, a parent(s)/guardian(s) should accompany the minor who is being transported.
9. Do not drive under the influence. If an employee drives under the influence of alcohol, marijuana, illegal substances, controlled substances, or any other impairing substances, the legal penalties could include the loss of the employee's license, a fine, and/or incarceration. An employee will be terminated immediately if determined to be driving under the influence of alcohol, marijuana, illegal substances, controlled substances, or any other impairing substances while conducting CCDDR business or transporting CCDDR clients.
10. The use of cell phones while driving a CCDDR-owned vehicle is prohibited. Employees' use of cell phones in employees' vehicles is also prohibited while transporting clients.
11. Check vehicle tires - the life of the tires depends on how the vehicle is driven. Excessive speed, braking, or acceleration will cause tires to wear away. If any CCDDR-owned vehicle exhibits unsafe tire conditions, the vehicle shall not be driven. Immediately notify the appropriate the Compliance Director or Executive Director. If any vehicle being utilized by an employee that is not owned by CCDDR exhibits unsafe tire conditions, the employee shall not operate the vehicle while conducting CCDDR business or transport CCDDR clients until the vehicle's tire(s) are replaced or repaired.
12. Check the vehicle for any abnormalities which may affect the performance of the vehicle. If any CCDDR-owned vehicle exhibits abnormalities, the vehicle shall not be driven. Immediately notify the Executive Director or Compliance Director. If any vehicle that is not owned by CCDDR being utilized by an employee exhibits abnormalities, the employee shall not operate the vehicle while conducting CCDDR business or transport CCDDR clients until the vehicle is repaired.
13. If any CCDDR-owned vehicle begins exhibiting any abnormalities during operation, discontinue operation of the vehicle as soon as possible by immediately pulling over and parking the CCDDR-owned vehicle at the nearest, safest location. As soon as it safe to do so, notify the Executive Director or Compliance Director for further instructions. If any CCDDR-owned vehicle warning indicator is activated while in operation, discontinue operation of the vehicle as soon as possible by immediately pulling over and parking the CCDDR-owned vehicle at the nearest, safest location. As soon as it safe to do so, notify the Executive Director or Compliance Director for further instructions.
14. If any vehicle being utilized by an employee that is not owned by CCDDR exhibits any abnormalities or any

warning indicator is activated while in operation when conducting CCDDR business, discontinue operation of the vehicle as soon as possible by immediately pulling over and parking the vehicle at the nearest, safest location. As soon as it safe to do so, notify the Executive Director or Compliance Director. The employee shall not operate the vehicle while conducting CCDDR business or transport CCDDR clients until it is repaired. CCDDR is not responsible for the repairs and maintenance of vehicles not owned by CCDDR.

15. Always drive at a safe speed. A safe speed depends on several factors:

    - Road Conditions: wide, straight, good/bad surface, good/bad vision, etc.
    - Weather Conditions: dry, wet, bright, sunny, misty, raining, snow, fog, etc.
    - Traffic Conditions: light or heavy flow of traffic, etc.
    - Physical Condition of Driver(s): relaxed, happy, tired, worried, aggressive, frustrated, etc.

16. Drivers must never drive faster than the speed limit. If a driver receives a citation, the driver will be responsible for all costs associated with the citation.
17. CCDDR-owned vehicles must always have adequate first aid supplies in the vehicle, including a first aid kit that is inspected annually and as necessary. The CCDDR-owned vehicle is not to be operated if adequate first aid supplies are not in the vehicle. If any CCDDR employee transports a client(s) in a vehicle not owned by CCDDR, the employee must obtain and sign for a portable first aid kit with adequate first aid supplies from the CCDDR office. When the transport of a client(s) is completed, the employee shall return the first aid kit. The first aid kit must be checked upon return to ensure all adequate first aid supplies are present. If not present, a designated CCDDR employee shall replenish the supplies before the first aid kit is reissued to another employee.
18. In the event of a serious accident and/or injury, the driver will immediately call 9-1-1 if able to do so. In the event of a minor accident, the driver will notify the police and ambulance, if needed, to report the accident. The Executive Director, Compliance Director, and/or other designated Human Resources Officer must also be notified immediately (if the employee is conscious and able). If needed, a Workers Compensation Authorization for Medical Treatment form will be completed.
19. All accidents, regardless of professional medical attention, must be reported. Verbal notification of any serious occurrences should be immediately reported to the Executive Director, Compliance Director, and/or other designated Human Resources Officer.
20. If a driver receives a citation due to a vehicle accident and/or other traffic offense/moving violation, the driver will be responsible for all costs associated with the citation.
21. It is the responsibility of every driver to be informed of impending weather conditions and the daily weather forecast. This includes all seasonal and inclement weather (snow, ice, thunderstorms, tornado, etc.). It is the driver's responsibility to contact clients to inform them of inclement weather. Drivers should use common sense and good judgment when deciding to transport clients. If the weather is questionable, don't go! It is better to be safe than sorry! The Executive Director may issue directives restricting client transportation should inclement weather be present and/or forecasted.
22. Drivers are required to review CCDDR's Transportation Policy and Transportation Manual annually.

Report all CCDDR-owned vehicle maintenance issues immediately to the Executive Director or the Compliance Director so repairs can be initiated in a timely manner. CCDDR-owned vehicle keys are to be placed in the designated storage area after the vehicle is parked and should always remain there when the vehicle is not in use. Drivers must also complete the CCDDR-owned vehicle driving logs. It is the responsibility of each employee to report the mileage driven for CCDDR business purposes using the employee's vehicle, including transporting clients, on the monthly employee expense form. Please note that transporting clients cannot be billed as a Targeted Case Management service.

MEDICAL EMERGENCIES

CCDDR employees must follow the protocol below if they are not unconscious and able to do so:

1. Check the scene for any potential safety hazards.
2. Call 9-1-1.
3. Provide basic first aid to anyone who is injured.
4. Provide the following information to 9-1-1 operators:
   - Nature of medical emergency
   - Location of the emergency (address, building, highway, etc.)
   - Your name and phone number from which you are calling
5. Do not move the victim(s) unless it is necessary.
6. CCDDR personnel who have a current certification in CPR/First Aid are authorized to provide emergency assistance. If personnel trained in First Aid/CPR are not available, CCDDR personnel should attempt to provide the following assistance if needed:
   - Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids)
   - Clear the air passage using the Heimlich maneuver in case of choking
7. Stay with the victim(s) until help arrives.

IN CASE OF ACCIDENTS

CCDDR employees must follow the protocol below if they are not unconscious and able to do so:

1. Give the location and time to the 9-1-1 operator or dispatcher/call-taker.
2. Indicate the type of service required – police, ambulance, etc.
3. Call the CCDDR office if during business hours or call the Executive Director's or Compliance Director's cell phone if outside of normal business hours.
4. Do not move the vehicle unless instructed to do so by the police or other authorities.
5. Take notes if possible.
6. Fill out all appropriate/applicable Accident Report Forms as soon as possible.

DETAILS OF OTHER VEHICLES

CCDDR employees must follow the protocol below if they are not unconscious and able to do so:

1. Obtain the other driver's/drivers' name(s), address(es), and phone number(s).
2. Note the make, model, color, and the license plate of the other vehicle(s) involved.
3. Obtain the other driver's/drivers' vehicle insurance details.
4. Note any contributory factors about the other vehicle(s) (lights on or off, turn signal on or off, etc.)

OBSERVATIONS

CCDDR employees must follow the protocol below if they are not unconscious and able to do so:

1. Note any fixed objects relative to the incident.
2. Note the road conditions.

3. Note the traffic light's function at the time of the accident, if applicable (green, red, yellow, or inoperable).
4. Note the condition of any other vehicles that may be involved or might have been a contributing factor.
5. Note the conditions of the street lighting if the accident occurred at night (on, off, inoperable, present, or not present)
6. Note any other environmental conditions, if applicable (parking lots, parked cars, inoperable cars on the side of the road, etc.)

WITNESSES

If CCDDR employees are not unconscious and able to do so, they should obtain the names, addresses, and phone numbers of any witnesses:

- DIRECT: Sees the accident but not a passenger in one of the vehicles involved
- INDIRECT: Does not actually see accident, but notices a manner of driving or other relevant details

SPECIAL INTENTIONS

1. Do not admit error or liability to other parties.
2. Do not discuss the accident or any statements with the press or media.
3. Do not pose for photographs.

In the event of an accident, minor or serious, CCDDR requires a drug/alcohol test to be administered **immediately.** This can be done locally at Lake Regional Occupational Medicine, 54 Hospital Dr. Ste. 102, Osage Beach, MO 65065, telephone number 573-348-8045, from 8:00am – 4:00pm, Monday through Friday, or at the Lake Regional Hospital lab, 2nd floor, 54 Hospital Dr. in Osage Beach, MO, at any other time. Contact information for the lab is 573-348-8296. If the accident requires an emergency room visit, the test will be conducted in the emergency room. The CCDDR employee driving the vehicle may be suspended temporarily while awaiting results of the test. Any CCDDR employee refusal to take a drug/alcohol test will result in immediate termination.

CCDDR DICIPLINARY ACTIONS

If it is determined the CCDDR employee driver is at fault for any accident or medical emergency, the following disciplinary actions may be administered:

- Verbal Warning/Counseling – documentation goes in personnel file
- Written Warning/Reprimand – documentation goes in personnel file
- Suspension – documentation goes in personnel file
- Termination – termination may be immediate depending on known circumstances and/or severity of the infraction

REASONS FOR IMMEDIATE TERMINATION:

- Accidents that involve driver negligence
- Failure to report an accident
- Any accidents where alcohol, marijuana, illegal substances, controlled substance, or any other impairing substances are involved
- Refusal to perform drug/alcohol test

PURPOSE FOR ACCIDENT REPORT FORMS

The purpose for Accident Report Forms is to comply with insurance requirements and other regulatory compliance. The accurate and timely reporting of all accidents and injuries which are job related and/or on CCDDR premises is vital. The Workers Compensation Authorization for Medical Treatment, Accident Investigation Report, Client/Visitor Report of Injury, Witness Report of Accident, and any other required forms will be completed when any staff, volunteer, or intern incurs injury or potential injury on CCDDR premises or while conducting CCDDR business. The CCDDR Client/Visitor Report of Injury Form Is used when any client or visitor incurs injury on CCDDR premises or while being transported by a CCDDR employee in the performance of the employee's duties.

ACCIDENT REPORT FORMS

1. All accidents occurring on CCDDR premises or when conducting CCDDR business, regardless of professional medical attention, must be reported for Workers Compensation purposes.

   - Verbal notification of any serious occurrences should be immediately reported to the Executive Director, Compliance Director, and/or other designated Human Resources Officer
   - The Workers Compensation Authorization for Medical Treatment form must be completed by the Executive Director, Compliance Director, and/or other designated Human Resources Officer for employees who incur work related illness or injury
   - The CCDDR Client/Visitor Report of Injury form is completed for any client or visitor when any client or visitor incurs injury on CCDDR premises or while being transported by a CCDDR employee in the performance of the employee's duties

2. All Workers Compensation accident or injury forms must be completed by and/or sent to Executive Director, Compliance Director, and/or other designated Human Resources Officer within 24 hours of occurrence.
3. The Executive Director, Compliance Director, and/or other designated Human Resources Officer must immediately send the originals to CCDDR's current Workers Compensation insurance carrier.
4. The Executive Director, Compliance Director, and/or other designated Human Resources Officer is responsible for submission of the completed Workers Compensation forms.
5. The CCDDR Board of Directors must be informed of all serious accidents involving medical hospitalization, property damage, death, and any other accidents that would or could detrimentally affect the organization. It is the responsibility of the Executive Director or Compliance Director (if the serious accident or death involves the Executive Director) to immediately notify the Board Chairperson upon notification or discovery of serious accident involving medical hospitalization, property damage, death, and any other accidents that would or could detrimentally affect the organization and the Board of Directors.
6. The Executive Director or Compliance Director completes the Accident Investigation Report Form.

CAMDEN COUNTY SB40 BOARD OF DIRECTORS

RESOLUTION NO. 2026-49

APPROVAL OF PERFORMANCE MEASUREMENT & MANAGEMENT PLAN 2027-2029

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden County voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, plans, handbooks, manuals, and job descriptions and creates new Bylaws, policies, plans, handbooks, manuals, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camden County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to create the Performance Measurement and Management Plan for years 2027 to 2029.

2. That the Board hereby creates and adopts the Performance Measurement and Management Plan for years 2027 to 2029 (Attachment "A" hereto) as presented.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

_______________________________________ _______________________

Chairperson/Officer/Board Member Date

_______________________________________ _______________________

Secretary/Vice Chairperson/Treasurer/Board Member Date

Attachment "A" to Resolution 2026-49

Performance Measurement and Management Plan

2027 to 2029

Our Mission

"We provide persons with developmental disabilities the necessary tools to achieve self- determined lives, while ensuring quality services."

Our Core Values

1. We believe that our community thrives when all individuals become capable of participating in the spectrum of community life.
2. We respect and promote the recognition of individual dignity and self-worth.
3. We promote accountability to taxpayers with respect to the prudent use of tax funds and accountability to clients and families with regard to effectiveness and quality of services funded and/or provided.
4. We promote the concept of individual self-determination in planning and implementing services.
5. We recognize the value and synergy of partnering with affiliated agencies in working to better the lives of persons with developmental disabilities.

Our Objectives

Camden County Developmental Disability Resources (CCDDR) has a contract with the Missouri Department of Mental Health, Division of Developmental Disabilities (DMH/DDD), to provide Targeted Case Management (TCM) Services to the Medicaid-eligible residents of Camden County, and CCDDR provides TCM services for those who are not Medicaid-eligible residing in Camden County. CCDDR is seeking accreditation in Service (a.k.a. Support) Coordination (Governance Standards Applied).

CCDDR's objectives for TCM services are to:

- Ensuring all individuals with developmental disabilities living in Camden County can experience support coordination
- Offering the same support coordination service to every eligible applicant; regardless of age, race, financial/Medicaid status or any other affiliation
- Encouraging everyone served to seek and experience self-determination
- Encouraging community membership through employment, volunteerism, spiritual or recreational pursuits, and other community inclusive activities
- Participating with everyone served in an assessment process that results in person-centered planning
- Assisting everyone served in achieving personal goals through the procurement of services and providers, educational opportunities, and any other resource available; including, but not limited to, SSI, SSA, Medicaid and other government-based benefit programs.

Accountability, Quality Assurance, and Technology

Supervisory personnel accumulate and monitor performance-based data. The Compliance Director monitors training and screenings for employees as well as employee qualification compliance with the TCM contract guidelines. All data is maintained in each individual employee's file and summarized in historical records. Additional and ongoing training is provided on a regular basis and is usually conducted at periodic (usually quarterly) staff meetings and/or at other predetermined venues as well as DMH/DDD training webinars and events.

The Executive Director, TCM management team (the TCM Director, TCM Supervisors, and TCM Team Leaders), Community Relations Director, TCM Office Manager, and Compliance Director (aka Quality Assurance, or "QA", team) monitor compliance with DMH/DDD directives and other TCM contract requirements regarding the creation, implementation, and monitoring of the Person-Centered Support Plan (PCSP) planning process via monthly, quarterly, and annual quality assurance protocols established by CCDDR. QA tracking and other checklists are completed and kept for internal monthly, quarterly, and annual analysis by the QA team. The client database is monitored weekly for an accurate client count, weekly for case note and billing accuracy, monthly for monitoring reports, quarterly for performance measurement reports, and no less than annually for CCDDR and DMH/DDD service/support programs accuracy. This database also provides reports utilized to tabulate data on the outcome measurements and other agency expectations established by CCDDR to track efficiency, productivity, effectiveness, client satisfaction, and service access. Some raw data is entered into the database by each Support Coordinator as part of the annual planning process, and other elements are entered into the database by support personnel when new clients are found eligible, have their first planning meeting, and are assigned to a support coordinator. Other events are also entered by the support personnel, including (but not limited to) plan submission dates to appropriate parties involved, client assessment dates, survey submission and responses, discharge dates, and transfer dates. Finally, there are elements downloaded daily, weekly, and/or monthly from the DMH/DDD client database management system, such as Medicaid eligibility status, diagnosis, and other annual Medicaid compliant assessments.

CCDDR utilizes a web-based (aka "cloud-based"), custom client data management system. The TCM database (currently SETWorks) used by CCDDR is an adaptation of a commercially produced data management system, and, once the data is entered, offers a wide range of applications, reports, and information regarding the clients served by CCDDR. CCDDR continues to work closely with the software management company to improve and enhance reports collecting and tabulating data for the established outcome measurements, other defined agency expectations, and all other pertinent client data, including case notes. This program also allows CCDDR to directly bill MO HealthNet as well as records other pertinent data related to TCM services provided to clients who are not Medicaid eligible, and it regularly syncs with specific elements of the DMH/DDD client database management system (currently CIMOR) to ensure internal data matches DMH/DDD's information.

Reliability is demonstrated by controlling parameters in which data can be entered. Not all users can change or enter all data in CCDDR's database or in DMH/DDD's client database management system (CCDDR is responsible for entering some information into DMH/DDD's database). The use of drop-down lists and menus in CCDDR's database causes data to be consistent. Data reports can be requested utilizing a variety of filters in both databases and results can be checked by comparing reports to raw data. Regular downloads from the DMH/DDD client management system ensures that data is consistent between the two agencies. The QA team verifies and/or audits data on a monthly, quarterly, and/or annual basis before it is deemed accurate and formally adopted.

Financial data is recorded using online QuickBooks software via accounting staff. CCDDR uses the accrual method of accounting, and its fiscal accounting period is based on a calendar year (January 1st to December 31st). Invoices are coded and imputed as they are received, and journal entries are recorded and imputed to correctly reflect CCDDR's accounting principles. Financial reports are provided monthly to the Board of Directors and published publicly as well. Financial reporting shows categorical comparisons to each budgeted line item. CCDDR's objective is to remain within overall budgeted guidelines; however, CCDDR policy allows flexibility between financial categories to accommodate changing circumstances. CCDDR contracts with a Certified Public Accounting and Auditing agency to perform annual audits of its financials. Budget development is the responsibility of the Executive Director and the Budget Appropriations Committee of the Board of Directors. Budgets are presented in the fourth quarter of each year for the upcoming year, then adjusted accordingly to the identified and developing circumstances during the first half of its fiscal year. For example, the TCM rate, TCM payment allocation (based on the applicable approved fiscal year Missouri budget parameters), and other provisions in the TCM contract with DMH/DDD are reviewed annually. The contract period as of the date of this Plan's adoption is July 1, 2022, to September 30, 2026, and a subsequent contract period (currently being negotiated with DMH/DDD) will very likely be October 1, 2026, to June 30, 2028. The TCM payment allocation dictates payment for TCM services, and adjustments can impact actual TCM billings and collections, which will precipitate budget adjustments. In addition, agencies depending on grants from the Senate Bill 40 Board may also present unexpected operational shortfall and precipitate additional funding requests to maintain operations and supports provided to CCDDR clients, which also affect CCDDR's budgeted allocations.

CCDDR resource allocation and expenditures for direct agency contracted supports are based on a fee for service structure and recorded in Purchase of Services and/or Supports (POS) Agreements (aka "contracts"). CCDDR works with contracted support providers to establish a rate for providing services and supports to individuals with developmental disabilities attending or participating in specifically identified programs. These rates are then paid based on a defined unit of service or support provided. Base rates for ongoing annual contracts were established in 2015, which were based on comparisons to established DMH/DDD-approved Waiver rates for similar services. When justifiable and feasible, adjustments are made to the rates predicated on changes to the contracted agency's costs associated with providing the services or supports (which can include inflationary adjustments, increased costs associated with regulatory changes, and other economic factors) and anticipated tax revenues. Invoices are submitted (typically monthly) to CCDDR along with other required documentation to ensure services and supports are being provided as agreed and CCDDR expenditures are accountable. All POS Agreements allow CCDDR to perform audits and request additional supporting information or documentation if needed before payment is rendered, which ensures CCDDR's fiduciary responsibility to the Camden County taxpayers is preserved.

Community Assessments, Analysis, Outcomes, and Action Steps

CCDDR uses a variety of methods to gather information and data related to its clients and families served. Needs assessments and client surveys are performed periodically to gauge the desires and/or needs of CCDDR clients as well as follow-up assessments and surveys based on topical analysis from initial assessments and surveys. These assessments and surveys may be completed formally or informally in controlled groups, via agency-wide distributions (all clients/families/guardians), or in community-specific settings, depending on the circumstances or issues identified. Agency-wide assessments are typically performed every five years, and topics are generated based on follow-up from previous analysis, newly identified service gaps/barriers, and/or contemporaneous concerns, needs, deficiencies, or issues being identified within community, professional, and/or regulatory realms. Over the past five years, CCDDR has focused on developing/increasing competitive integrated employment opportunities, transportation service opportunities, access to affordable housing opportunities, support service availability/utilization, community education programs, and community collaborations/partnerships. CCDDR is conducting client needs assessments as of the date of this Plan's adoption. Results from past client needs assessments, Community Health Inclusion Index assessments, and other surveys as well as contemporaneous concerns, needs, deficiencies, or issues being identified within community, professional, and/or regulatory realms have predicated CCDDR's focus on community engagement activities and were the basis of CCDDR's 2026 to 2028 Strategic Plan. The past and preliminary results continue to reaffirm the need for CCDDR to continue focusing on developing/increasing competitive integrated employment opportunities, transportation service opportunities, access to affordable housing opportunities, support service availability/utilization, community education programs, and community collaborations/partnerships.

<u>Agency Outcome Measurements and Performance Indicators</u>

CCDDR continues to use a survey to evaluate Support Coordinator effectiveness. This survey is sent to the client/guardian when the annual PCSP is finalized. The goal is to have a 30% response rate for client/guardian feedback. Survey responses are compiled and categorized once received, and they are entered in the CCDDR database. Answers are tabulated to determine the percentage of responses to the survey categories specifically identified in the outcome measurements and compared to the established goals. Reports are completed and provided to staff and the Board of Directors periodically throughout the year and are based on the quarterly months of each calendar year (January to March, April to June, July to September, and October to December). The outcome measurements and agency goals for Support Coordinator effectiveness are:

1. Clients report their Support Coordinator made a difference in their lives. The goal is 80%.
2. Clients report they received information about abuse, neglect, exploitation, personal protection, and risk reduction. The goal is 100%.
3. Clients/Guardians report their Support Coordinator is available when needed. The goal is 90%.
4. Clients/Guardians report their Support Coordinator sees them frequently enough. The goal is 90%.
5. Clients/Guardians report they are satisfied with the services provided by their Support Coordinator and agency staff. The goal is 90%.
6. Clients report they contributed to the development of their PCSP. The goal is 100%.

(New) CCDDR will also include another section to the annual surveys. The section added will focus on the clients' immediate needs:

- ***Clients report there is an immediate need for:***
    - ***Access to Affordable Housing***
    - ***Access to Transportation Services***
    - ***Access to Employment Opportunities***
    - ***Access to Volunteer Opportunities***
    - ***Access to More I/DD Home & Community Based Supports and Services***
    - ***Access to More Assistive Technology***
    - ***Access to Education Opportunities***
    - ***Access to Food/Nutrition***
    - ***Access to More Health Care Services***
    - ***Access to Community Events/Recreation/Worship***
    - ***Access to Others not Listed***

CCDDR continues to monitor and report agency efficiency and productivity goals. Specific TCM functions completed are entered into CCDDR's database and categorized. Actual performance data is compared to the established goals and shared with staff and the Board of Directors periodically throughout the year and are also based on the quarterly months of each calendar year (January to March, April to June, July to September, and October to December). The agency efficiency and productivity categories and measurement goals are:

1. Monthly Reports will be completed by the end of the calendar month following the month being reported. The goal is 95%.

2. Quarterly Reports will be completed by the end of the calendar month following the applicable quarter. The goal is 95%.
3. The amount of time new DMH/DDD clients will be contacted by their Support Coordinator will be within 5 business days of their eligibility determination. The goal is 100%.
4. The amount of time the initial PCSP meeting is held for new DMH/DDD clients will be within 30 days of their eligibility date. The goal is 100%.
5. ***(New) The PCSP effective date for new DMH/DDD clients will be within 60 days of their eligibility date. The goal is 100%.***
6. All annual PCSPs will be completed and submitted no less than 21 calendar days prior to the annual implementation date. The goal is 95%.
7. All annual PCSPs will be completed and submitted prior to the annual implementation date. The goal is 95%.
5. Support Coordinator completion of CCDDR clients' annual and modified PCSPs submitted through CCDDR's internal QA process will be approved and not sent back to the Support Coordinator for corrections, revisions, or clarifications. The goal is 70%.
6. Support Coordinators' time spent will be billable time as much as possible. The goal is 80%.
7. ***(New) All Quarterly Report QA reviews will be completed by the end of the following calendar month after their due dates. The goal is 95%.***
8. ***(New) All Monthly Report QA reviews will be completed by the end of the following calendar month after their due dates. The goal is 95%.***
9. ***(New) All Annual PCSP QA reviews will be completed within 3 business days of the submission date for QA review. The goal is 95%.***
10. CCDDR will review its policies, procedures, plans, and other agency governance materials on an annual basis. The goal is 100%.

Client/Guardian survey questions and categories, as well as agency productivity and efficiency categories and their respective goals, may be modified periodically to ensure CCDDR services remain optimized based on contemporaneous stakeholder expectations and changes to regulatory compliance, including those identified in the DMH/DDD TCM contract and/or DMH/DDD regulations/guidelines. These measures are continuously monitored to ensure client/guardian input, client/guardian needs, client/guardian expectations, client/guardian satisfaction, agency productivity/efficiency, and agency compliance are recognized and recorded appropriately.

Management Plans

CCDDR adopts various management plans for documenting and assessing overall operational and service goals and improvements, and ongoing management plans are formally adopted by the Board of Directors. Progress updates are provided to staff and the Board of Directors on a regular basis, usually through verbal discussions, reviews, and updates in regularly scheduled meetings. Management plans are modified as needed and reviewed by the Administrative Team annually to ensure measures and expectations are recognized and to identify contemporaneous expectations for applicable operations, including governance and regulatory changes. The following management plans are ongoing and modified as needed:

- Accessibility Plan
- Agency Disaster and Pandemic Plan
- Cultural Competency and Diversity Plan
- Risk Management Plan
- Technology Plan
- Strategic Plan (Three-Year)

Additional management plans may be created and adopted at any time, depending on the circumstances, topics, issues, concerns, funding requirements, and/or desired achievements as identified. Some management plans may be temporary in nature and will specify a short-term desire and goal, which may or may not be memorialized in a formal written document. These types of management plans are usually targeted plans for immediate situations or are for a singular purpose identified within or a subsection of an ongoing management plan.

Bylaws, Policies, Manuals, Handbooks, Program Guidelines, Agency Procedures, and Job Descriptions

CCDDR's Bylaws, which are only modified as needed and approved by the Board of Directors, establish the agency's purpose, structure, and rules for organizational management. Policies and manuals reflect the official guidance for operations and services and are also formally reviewed and approved by the Board of Directors. Guidelines for CCDDR programs are initially reviewed and approved by the Board of Directors; however, program guidelines can be and are modified periodically by management to ensure program effectiveness, efficiency, and productivity. Procedures are derived from policies, manuals, handbooks, and program guidelines to ensure their effective execution and reflect best practices in management. Procedures are approved and enacted by management as needed; however, procedures do not change the purpose, premise, or meaning of any policy, manual, handbook, or program guideline. New job descriptions are formally reviewed and approved by the Board of Directors; however, existing job descriptions can be and are modified periodically by management to ensure accuracy as well as to maintain or improve employee and agency operational effectiveness, efficiency, and productivity.

Performance Improvement Plans

CCDDR utilizes the Administrative Team or specific subgroups thereof to review agency operations, analysis, assessments, and procedures. The core members of the Administrative Team shall be the Executive Director, Compliance Director, TCM Director, TCM Supervisor(s), and Community Relations Director; however, additional CCDDR staff may be included as deemed necessary, depending on the circumstances and/or topics. The Administrative Team meets periodically (usually quarterly) or as needed to review all operational activities and related governance documents, which can (and usually do) also prompt periodic staff meetings. The Administrative Team or specific subgroups thereof make recommendations for changes to policies, manuals, handbooks, program guidelines, and procedures. The Executive Director updates the Board of Directors regularly at monthly Board of Director's meetings, including presenting any applicable regulatory document changes needing Board discussion, consideration, and approval. All assessments are ongoing and performance improvement plans are developed as needed to improve service delivery, effectiveness, quality, and efficiency. The entire Administrative Team meeting minutes are recorded and stored for future reference and to document all discussions.

Meetings are held with all agency staff (aka "team meetings") on a regular basis (usually quarterly) or as needed. Ongoing agency governance changes, changes to regulatory guidelines, operational changes, training updates, specific staffing changes, and/or staff assignments are discussed and presented. Agency trend reports are also discussed to identify and/or address targeted training needs, deficiencies, improvements, and goals. Staff meetings are utilized for information sharing and brainstorming as well. CCDDR team meetings provide the opportunity to solicit valuable insight and input from all agency staff to identify and/or address any potential changes to client and/or agency environments. These sessions improve CCDDR services to its clients as well as maintain or improve employee and agency operational effectiveness, efficiency, and productivity. Specific client issues and concerns can also be discussed in team meetings so that ideas and resolutions can be solicited from all team members. Each employee brings a unique perspective to any given situation, and those perspectives are often put into action. Special guests and third-party agency representatives are also sometimes invited to participate in team meetings to provide presentations or updates on issues and/or topics affecting CCDDR's operations, compliance, and clients' services. CCDDR team meeting minutes are recorded and stored for future reference and for documenting all discussions.

Individual staff meetings and discussions are also held on a regular basis (no less than annually) or as needed. Individual staff meetings and discussions may also be held daily, weekly, monthly, or quarterly, depending on individual performance improvement plans or issues arising contemporaneously. These meetings are used to identify strengths and/or deficiencies in an employee's performance and to affirm or reaffirm employee performance expectations. Deficiencies identified can be succeeded by additional training as needed, and performance and/or supportive measures can be explained and/or implemented by management. Individual staff input is also solicited to establish a basis for performance analysis and to address any employee needs or expectations for successful implementation of employee performance improvement plans. Employee performance improvement plans will be documented if employee performance deficiencies are identified as critical to the employee's and/or agency's ongoing success.

2026 1st Quarter Performance Summary

2026 Agency Performance Measures

	Description	1st Qtr 2026	**YTD**	**Agency YTD Goal**	**Goal Met?**	**Y/E 2025**
Agency Performance	1. Monthly Reports Completed on Time	97.1%	**97.1%**	**95%**	**Yes**	**99.0%**
	2. Quarterly Reports Completed on Time	99.6%	**99.6%**	**95%**	**Yes**	**99.1%**
	3. New Clients Contacted by Their SC within 5 Business Days of Eligibility Determination	100.0%	**100.0%**	**100%**	**Yes**	**100.0%**
	4. New Clients' PCSP Meeting is Held within 30 Days of Eligibility Determination	100.0%	**100.0%**	**100%**	**Yes**	**100.0%**
	5. Annual PCSPs Sent to RSRO 21 Days Prior to Implementation	79.2%	**79.2%**	**95%**	**No**	**86.3%**
	6. Annual PCSP Completed by Effective Date	100.0%	**100.0%**	**95%**	**Yes**	**97.4%**
	7. PCSPs Submitted Through QA Process Passed	92.0%	**92.0%**	**70%**	**Yes**	**62.4%**
	8. Agency Average SC Billable Time vs. Time Worked	80.3%	**80.3%**	**80%**	**Yes**	**82.9%**
Client Surveys	9. Response Rates for Client/Guardian Satisfaction Surveys	43.1%	**43.1%**	**30%**	**Yes**	**33.0%**
	10. My SC Made a Difference in My Life	87.1%	**87.1%**	**80%**	**Yes**	**88.8%**
	11. I Received Information About Exploitation, Personal Protection, and Risk Reduction	90.3%	**90.3%**	**100%**	**No**	**95.5%**
	12. My SC was Available When Needed	93.5%	**93.5%**	**90%**	**Yes**	**94.4%**
	13. My SC Saw Me Frequently Enough	90.3%	**90.3%**	**90%**	**Yes**	**92.1%**
	14. I am Satisfied with Services Provided by My SC & CCDDR Staff	93.5%	**93.5%**	**90%**	**Yes**	**94.4%**
	15. I Contributed to the Development of My PCSP	93.5%	**93.5%**	**100%**	**No**	**95.5%**
Review	CCDDR will Review Policies, Plans, Manuals, etc. Annually	3.3%	**3.3%**	**25%**	**No**	

Support Coordination Report

CAMDEN COUNTY SB40 BOARD OF DIRECTORS
SUPPORT COORDINATION REPORT

June 2026

Client Caseloads

- Number of Caseloads as of June 30, 2026: 368
- Budgeted Number of Caseloads: 335
- Clients Currently with Medicaid: 82.61%
- Clients Medicaid Billable: 77.72%
- Pending Intakes: 5
- Approved Intakes: 2
- Transfers In: 1
- Transfers Out: 2
- Discharges: 0

Caseload Counts

Daniel Burrows – 32
Elizabeth Chambers – 36
Angela Fairchild – 31
Angela Graves – 36
Paige Jackson – 31
Ryan Johnson – 45
Jamie Merryman – 35
Christina Mitchell – 36
Patricia Strouse – 86*

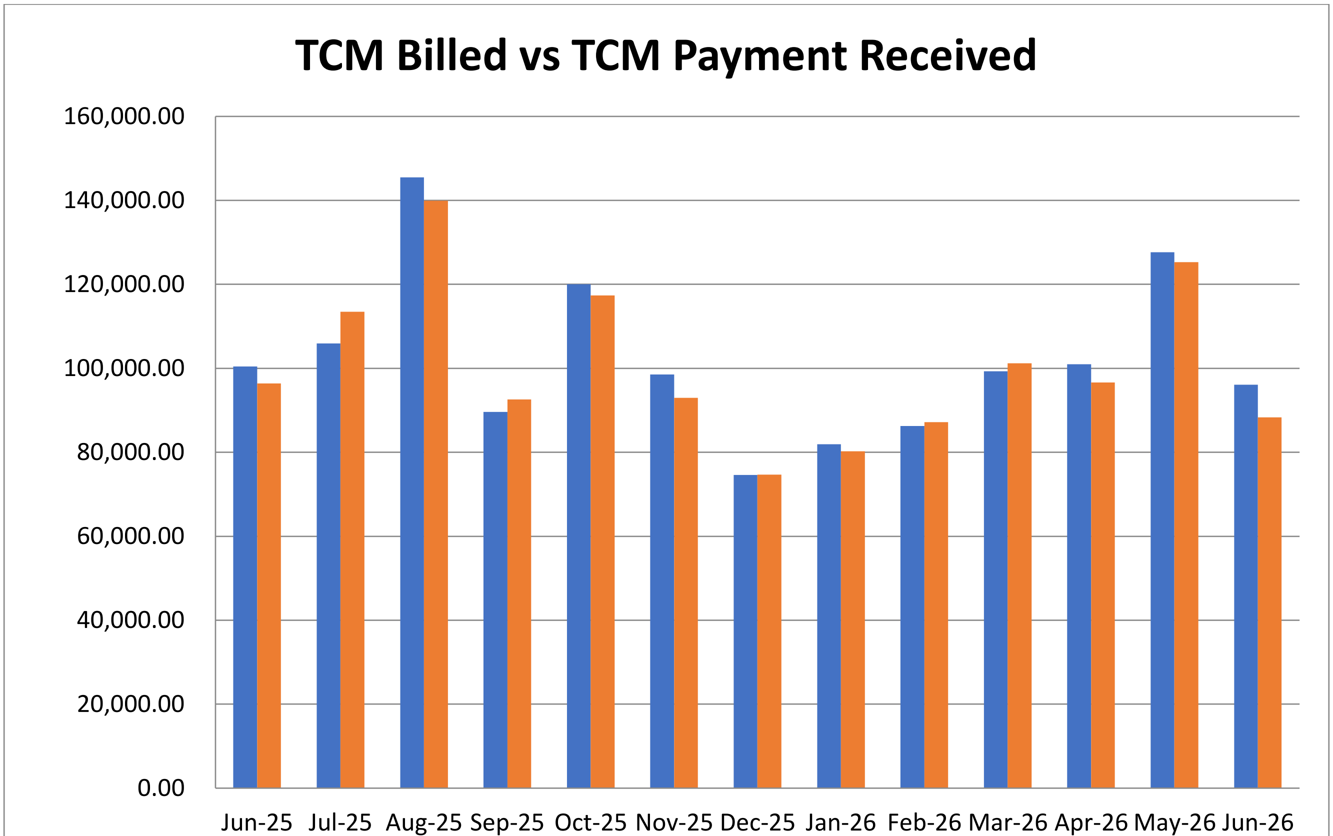
*Caseload Not Medicaid Billable and/or Not DMH/DDD Eligible
as of the End of the Month

Agency Economic Report (Unaudited)

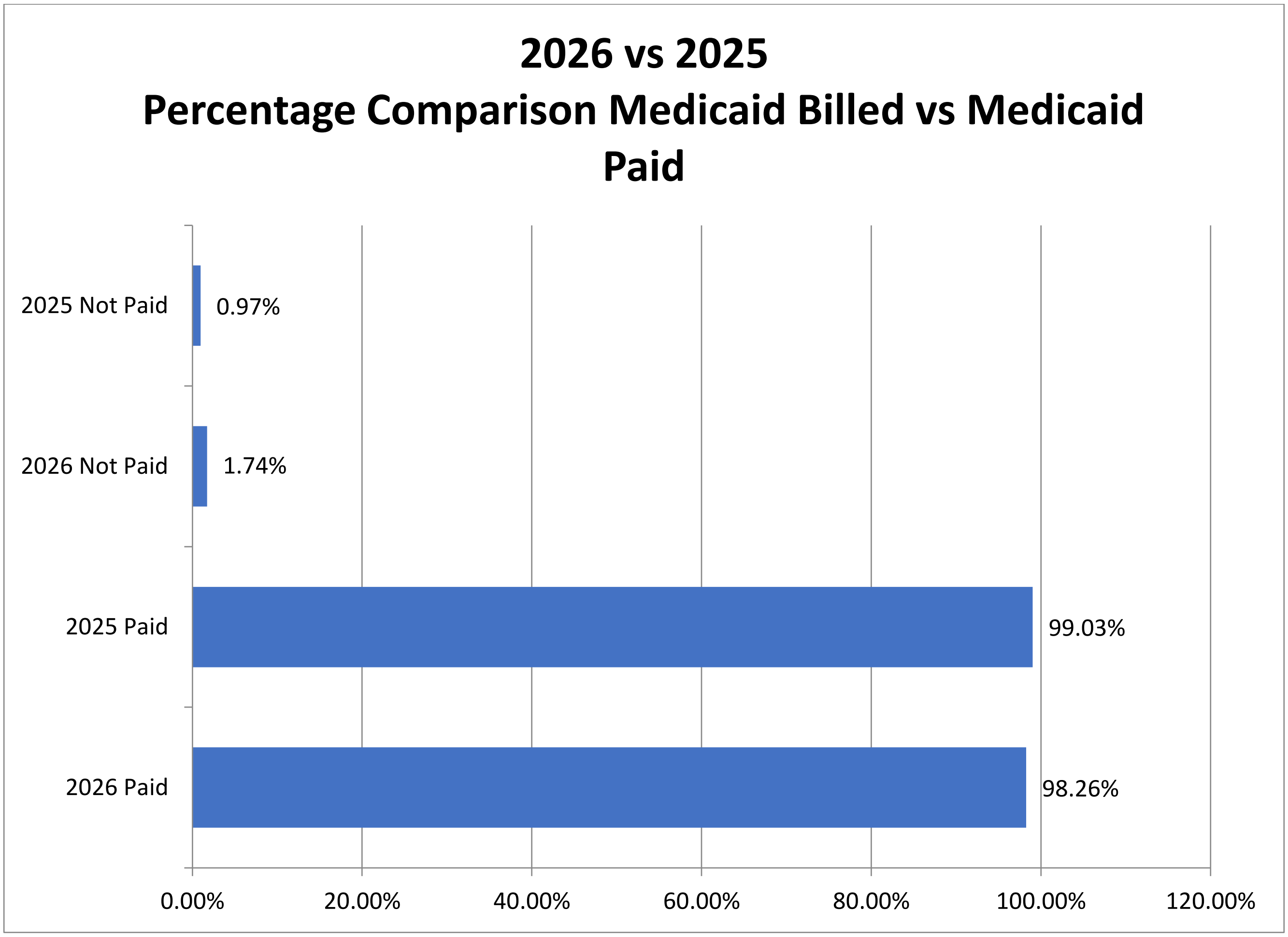
CAMDEN COUNTY SB40 BOARD OF DIRECTORS
AGENCY ECONOMIC REPORT

June 2026

Medicaid Targeted Case Management Income



	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Total Payable Billed	100,414.08	105,926.40	145,480.32	89,622.72	120,009.60	98,556.48	74,580.48	81,941.76	86,296.32	99,308.16	101,001.60	127,647.36	96,068.16
Total Payment Received	96,413.76	113,460.48	139,890.24	92,603.52	117,391.68	92,975.04	74,649.60	80,274.24	87,143.04	101,174.40	96,603.84	125,271.36	88,326.72


2026 vs 2025
Percentage Comparison Medicaid Billed vs Medicaid Paid
2025 Not Paid
0.97%
2026 Not Paid
1.74%
2025 Paid
99.03%
2026 Paid
98.26%
0.00%
20.00%
40.00%
60.00%
80.00%
100.00%
120.00%

Budget vs. Actuals: June 2026

	SB 40 Tax			Services		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
4000 SB 40 Tax Income	$9,926	$7,755	$2,171			$0
4500 Services Income			$0	$119,653	$109,872	$9,781
Total Income	**$9,926**	**$7,755**	**$2,171**	**$119,653**	**$109,872**	**$9,781**
Gross Profit	**$9,926**	**$7,755**	**$2,171**	**$119,653**	**$109,872**	**$9,781**
Expenses						
5000 Payroll & Benefits			$0	$83,527	$86,097	($2,570)
5100 Repairs & Maintenance	$0		$0	$515	$285	$230
5500 Contracted Business Services			$0	$9,704	$10,115	($411)
5600 Presentations/Public Meetings			$0	$490	$240	$250
5700 Office Expenses			$0	$962	$1,500	($538)
5800 Other General & Administrative		$25	($25)	$363	$3,050	($2,687)
5900 Utilities			$0	$234	$3,000	($2,766)
6100 Insurance			$0	$2,368	$2,400	($32)
6700 Partnership for Hope	$3,891	$3,905	($14)			$0
6900 CCDDR Programs & Services	$28,544	$29,930	($1,386)			$0
7200 Children's Programs	$33,669	$32,850	$819			$0
7300 Sheltered Employment Programs	$22,267	$26,010	($3,743)			$0
7900 Special/Additional Needs	$1,062	$628	$434			$0
Total Expenses	**$89,434**	**$93,348**	**($3,914)**	**$98,162**	**$106,687**	**($8,525)**
Net Operating Income	**($79,508)**	**($85,593)**	**$6,085**	**$21,491**	**$3,185**	**$18,306**
Other Expenses						
8500 Depreciation			$0	$6,342	$6,779	($437)
Total Other Expenses	**$0**	**$0**	**$0**	**$6,342**	**$6,779**	**($437)**
Net Other Income	**$0**	**$0**	**$0**	**($6,342)**	**($6,779)**	**$437**
Net Income	**($79,508)**	**($85,593)**	**$6,085**	**$15,149**	**($3,594)**	**$18,743**

Budget Variance Report

Total Income: In June, SB 40 Tax Program income was higher than projected, and YTD Services Program income was higher than projected.

Total Expenses: In June, overall SB 40 Tax Program expenses were lower than budgeted. The overage in Children's Services was because CLC's program participation rate was higher than anticipated, and the overage in Special/Additional Needs is because the Skillset services invoice was budgeted for July but was received and paid in June. Overall YTD Services Program expenses were lower than budgeted. Repairs & Maintenance were over budget due to higher than anticipated HVAC repairs/preventative maintenance costs, and the overage in Presentations/Public Meetings was because CCDDR bought supplies in preparation for transition fairs later this year.

Budget vs. Actuals: January to June 2026

	SB 40 Tax			Services		
	Actual	Budget	Variance	Actual	Budget	Variance
Income						
4000 SB 40 Tax Income	$1,171,559	$1,133,814	$37,745			$0
4500 Services Income			$0	$762,364	$668,378	$93,986
Total Income	**$1,171,559**	**$1,133,814**	**$37,745**	**$762,364**	**$668,378**	**$93,986**
Gross Profit	**$1,171,559**	**$1,133,814**	**$37,745**	**$762,364**	**$668,378**	**$93,986**
Expenses						
5000 Payroll & Benefits			$0	$542,799	$559,335	($16,536)
5100 Repairs & Maintenance	$0		$0	$2,971	$1,710	$1,261
5500 Contracted Business Services			$0	$60,608	$72,455	($11,847)
5600 Presentations/Public Meetings			$0	$1,164	$1,440	($276)
5700 Office Expenses	$0		$0	$7,132	$9,000	($1,868)
5800 Other General & Administrative		$150	($150)	$24,540	$23,850	$690
5900 Utilities			$0	$6,250	$18,000	($11,750)
6100 Insurance			$0	$14,207	$14,400	($193)
6700 Partnership for Hope	$19,702	$23,430	($3,728)			$0
6900 CCDDR Programs & Services	$175,818	$179,580	($3,762)			$0
7200 Children's Programs	$179,782	$177,100	$2,682			$0
7300 Sheltered Employment Programs	$131,490	$147,360	($15,870)			$0
7900 Special/Additional Needs	$2,261	$6,368	($4,107)			$0
Total Expenses	**$509,053**	**$533,988**	**($24,935)**	**$659,670**	**$700,190**	**($40,520)**
Net Operating Income	**$662,506**	**$599,826**	**$62,680**	**$102,694**	**($31,812)**	**$134,506**
Other Expenses						
8500 Depreciation			$0	$36,760	$40,674	($3,914)
Total Other Expenses	**$0**	**$0**	**$0**	**$36,760**	**$40,674**	**($3,914)**
Net Other Income	**$0**	**$0**	**$0**	**($36,760)**	**($40,674)**	**$3,914**
Net Income	**$662,506**	**$599,826**	**$62,680**	**$65,934**	**($72,486)**	**$138,420**

Budget Variance Report

Total Income: As of June, YTD SB 40 Tax Program income was higher than projected, and YTD Services Program income was higher than projected.

Total Expenses: As of June, overall YTD SB 40 Tax Program expenses were lower than budgeted. Children's Programs expenses were higher than budgeted due to higher than anticipated client participation in CLC services/supports. Overall Services Program expenses were lower than budgeted. Repairs & Maintenance were over budget due to higher than anticipated HVAC repairs/preventative maintenance costs, and Other General & Administrative expenses were over budget because the final invoice for the 2024 audit was not received and paid until January 2026 (budgeted for December 2025).

Balance Sheet as of June 2026

	SB 40 Tax	Services
ASSETS		
Current Assets		
Bank Accounts		
1000 Bank Accounts		
1005 SB 40 Tax Bank Accounts		
1010 SB 40 Tax Account (County Tax Funds) - First Nat'l Bank	$0	$0
1015 SB 40 Tax Reserve Account (County Tax Funds) - Central Bank	$0	
1020 SB 40 Tax Certificate of Deposit	$0	
1025 SB 40 Tax - Bank of Sullivan	$0	$0
1030 SB 40 Tax Reserve - Bank of Sullivan	$0	
1035 Heritage SB 40 Tax Account	$776,010	
1040 Heritage Money Market Account	$579,318	
Total 1005 SB 40 Tax Bank Accounts	**$1,355,328**	**$0**
1050 Services Bank Accounts		
1055 Services Account - Oak Star Bank (Formerly 1st Nat'l Bank)	$0	$0
1060 Services Certificate of Deposit		$0
1075 Services Account - Bank of Sullivan	$0	$0
1080 Heritage Services Account		$167,817
Total 1050 Services Bank Accounts	**$0**	**$167,817**
Total 1000 Bank Accounts	**$1,355,328**	**$167,817**
Total Bank Accounts	**$1,355,328**	**$167,817**
Accounts Receivable		
1200 Services		
1210 Medicaid Services		$68,524
1215 Non-Medicaid Services		$0
1220 Ancillary Services		$12,119
1225 TCM Support		$17,811
1230 Rent		$0
1235 Other Contracted Services		$3,380
Total 1200 Services	**$0**	**$101,834**
1300 Property Taxes		
1310 Property Tax Receivable	$1,237,308	
1315 Allowance for Doubtful Accounts	($21,689)	
Total 1300 Property Taxes	**$1,215,619**	**$0**
Total Accounts Receivable	**$1,215,619**	**$101,834**
Other Current Assets		
1389 BANK ERROR Claim Confirmations (A/R)	$0	$0
1399 TCM Remittance Advices (In-Transit Payments)	$0	$0
1400 Other Current Assets		
1405 Security Deposits		$300
1410 Other Deposits	$0	
1430 Deferred Outflows Related to Pensions		$162,900
1435 Net Pension Asset (Liability)		($59,288)
Total 1400 Other Current Assets	**$0**	**$103,912**
1450 Prepaid Expenses		$0
1455 Prepaid-Insurance	$0	$25,397
1470 Prepaid Transit Services	$0	
Total 1450 Prepaid Expenses	**$0**	**$25,397**
Total Other Current Assets	**$0**	**$129,309**
Total Current Assets	**$2,570,947**	**$398,961**
Fixed Assets		
1500 Fixed Assets		
1510 100 Third Street Land		$47,400

1511 Keystone Land		$14,000
1520 100 Third Street Building		$431,091
1521 Keystone		$163,498
1525 Accumulated Depreciation - 100 Third Street		($227,079)
1526 Accumulated Depreciation - Keystone		($52,343)
1530 100 Third Street Remodeling		$165,351
1531 Keystone Remodeling	$0	$956,762
1532 Osage Beach Office Remodeling (Leased Space)		$4,225
1535 Acc Dep - Remodeling - 100 Third Street		($116,141)
1536 Acc Dep - Remodeling - Keystone		($56,828)
1537 Acc Dep - Remodeling - Osage Beach Office		($4,225)
1540 Equipment	$0	$179,729
1545 Accumulated Depreciation - Equipment		($136,533)
1550 Vehicles		$0
1555 Accumulated Depreciation - Vehicles		$0
1560 Construction in Progress		$0
Total 1500 Fixed Assets	**$0**	**$1,368,904**
Total Fixed Assets	**$0**	**$1,368,904**
Other Assets		
1600 Right of Use Subscription		
1601 Information Technology (I.T.)		$32,606
Total 1600 Right of Use Subscription	**$0**	**$32,606**
Total Other Assets	**$0**	**$32,606**
TOTAL ASSETS	**$2,570,947**	**$1,800,471**
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
1900 Accounts Payable	$9,601	$5,186
Total Accounts Payable	**$9,601**	**$5,186**
Other Current Liabilities		
2000 Current Liabilities		
2004 Medicaid Payable		$0
2005 Accrued Accounts Payable	$0	$0
2006 DMH Payable	$0	
2007 Non-Medicaid Payable	$0	
2008 Ancillary Services Payable	$12,119	
2009 TCM Support	$17,811	
2010 Accrued Payroll Expense	$0	$0
2015 Accrued Compensated Absences	$0	$0
2025 Prepaid Services	$0	
2030 Deposits	$0	$0
2050 Prepaid Tax Revenue	$0	
2055 Deferred Inflows - Property Taxes	$1,128,016	
2060 Payroll Tax Payable		$0
2061 Federal W / H Tax Payable	$0	($144)
2062 Social Security Tax Payable	$0	$354
2063 Medicare Tax Payable	$0	$55
2064 MO State W / H Tax Payable	$0	($386)
2065 FFCRA Federal W/H Tax Credit		($3)
2066 FFCRA Health Insurance Credit		$0
Total 2060 Payroll Tax Payable	**$0**	**($124)**
2070 Payroll Clearing		
2071 Pre-tax W / H	$0	($100)
2072 Post-tax W / H	$0	$324
2073 Vision Insurance W / H	$0	$484
2074 Health Insurance W / H	$0	$106
2075 Dental Insurance W / H	$0	($65)

2076 Savings W / H		$0
2078 Misc W / H		$0
2079 Other W / H		$0
Total 2070 Payroll Clearing	**$0**	**$750**
2090 Deferred Inflows		$36,749
2091 Computer Lease Liability		$0
2092 Current Portion of Lease Payable		$0
2093 Less Current Portion of Lease Payable		$0
2095 Subscriptions (Current)		$12,480
Total 2000 Current Liabilities	**$1,157,946**	**$49,855**
Total Other Current Liabilities	**$1,157,946**	**$49,855**
Total Current Liabilities	**$1,167,547**	**$55,041**
Long-Term Liabilities		
2500 Long Term Liabilities		
2520 Subscription (Long-Term)		$40,518
Total 2500 Long Term Liabilities	**$0**	**$40,518**
Total Long-Term Liabilities	**$0**	**$40,518**
Total Liabilities	**$1,167,547**	**$95,559**
Equity		
3000 Restricted SB 40 Tax Fund Balances		
3001 Operational	$0	
3005 Operational Reserves	$579,318	
3010 Transportation	$0	
3015 New Programs	$0	
3025 Housing	$0	
3030 Special Needs	$0	
3035 Childrens Programs	$0	
3040 Sheltered Workshop	$0	
3045 Traditional Medicaid Match	$0	
3050 Partnership for Hope Match	$0	
3055 Building/Remodeling/Expansion	$5,952	
3065 Legal	$0	
3070 TCM	$0	
3075 Community Resource	$0	
3080 Office Machines & Equipment	$70,972	
Total 3000 Restricted SB 40 Tax Fund Balances	**$656,242**	**$0**
3500 Restricted Services Fund Balances		
3501 Operational		$109,161
3505 Operational Reserves		$0
3510 Transportation		$0
3515 New Programs		$0
3530 Special Needs		$0
3550 Partnership for Hope Match		$0
3555 Building/Remodeling/Expansion		$0
3560 Sponsorships		$0
3565 Legal		$0
3575 Community Resources		$0
3599 Other		$1,368,984
Total 3500 Restricted Services Fund Balances	**$0**	**$1,478,145**
3900 Unrestricted Fund Balances	$0	$43,876
3950 Prior Period Adjustment	$0	$0
3999 Clearing Account	$98,949	$102,659
Net Income	$662,506	$65,934
Total Equity	**$1,417,697**	**$1,690,614**
TOTAL LIABILITIES AND EQUITY	**$2,585,244**	**$1,786,173**

Statement of Cash Flows: June 2026

June 2026

	SB 40 Tax	Services
OPERATING ACTIVITIES		
Net Income	($79,508)	$15,149
Adjustments to reconcile Net Income to Net Cash provided by operations:		
1210 Services:Medicaid Services		($21,825)
1215 Services:Non-Medicaid Services		$0
1220 Services:Ancillary Services		$0
1225 Services:TCM Support		$0
1235 Services:Other Contracted Services		($1,064)
1455 Prepaid Expenses:Prepaid-Insurance		$3,481
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		$898
1526 Fixed Assets:Accumulated Depreciation - Keystone		$366
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		$723
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		$2,323
1545 Fixed Assets:Accumulated Depreciation - Equipment		$944
1601 Right of Use Subscription:Information Technology (I.T.)		$1,087
1900 Accounts Payable	($39,697)	($840)
2007 Current Liabilities:Non-Medicaid Payable	$0	
2008 Current Liabilities:Ancillary Services Payable	$0	
2009 Current Liabilities:TCM Support	$0	
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		$0
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		$0
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		$0
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		$0
2071 Current Liabilities:Payroll Clearing:Pre-tax W / H		($149)
2072 Current Liabilities:Payroll Clearing:Post-tax W / H		($15)
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		($6)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		($32)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**($39,697)**	**($14,107)**
Net cash provided by operating activities	**($119,205)**	**$1,042**
FINANCING ACTIVITIES		
3005 Restricted SB 40 Tax Fund Balances:Operational Reserves	$1,626	
3055 Restricted SB 40 Tax Fund Balances:Building/Remodeling/Expansion	($894)	
3501 Restricted Services Fund Balances:Operational		($18,190)
3599 Restricted Services Fund Balances:Other		($5,337)
3999 Clearing Account	($1,626)	$5,337
Net cash provided by financing activities	**($894)**	**($18,190)**
Net cash increase for period	**($120,099)**	**($17,148)**
Cash at beginning of period	$1,475,427	$184,966
Cash at end of period	**$1,355,328**	**$167,817**

Statement of Cash Flows: January to June 2026

	SB 40 Tax	Services
OPERATING ACTIVITIES		
Net Income	$662,506	$65,934
Adjustments to reconcile Net Income to Net Cash provided by operations:		
1210 Services:Medicaid Services		($31,640)
1215 Services:Non-Medicaid Services		$0
1220 Services:Ancillary Services		($377)
1225 Services:TCM Support		($9,517)
1235 Services:Other Contracted Services		($3,380)
1455 Prepaid Expenses:Prepaid-Insurance		$6,849
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		$5,389
1526 Fixed Assets:Accumulated Depreciation - Keystone		$2,196
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		$4,338
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		$13,421
1537 Fixed Assets:Acc Dep - Remodeling - Osage Beach Office		$6
1545 Fixed Assets:Accumulated Depreciation - Equipment		$4,889
1601 Right of Use Subscription:Information Technology (I.T.)		$6,521
1900 Accounts Payable	$1,957	($14,830)
2007 Current Liabilities:Non-Medicaid Payable	$0	
2008 Current Liabilities:Ancillary Services Payable	$377	
2009 Current Liabilities:TCM Support	$9,517	
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		$0
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		$0
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		$0
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		$0
2071 Current Liabilities:Payroll Clearing:Pre-tax W / H		($116)
2072 Current Liabilities:Payroll Clearing:Post-tax W / H		$46
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		$11
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		($346)
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**$11,851**	**($16,540)**
Net cash provided by operating activities	**$674,357**	**$49,394**
INVESTING ACTIVITIES		
1531 Fixed Assets:Keystone Remodeling	$0	($20,577)
1540 Fixed Assets:Equipment	$0	($16,228)
Net cash provided by investing activities	**$0**	**($36,805)**
FINANCING ACTIVITIES		
3005 Restricted SB 40 Tax Fund Balances:Operational Reserves	$379,318	
3055 Restricted SB 40 Tax Fund Balances:Building/Remodeling/Expansion	($27,579)	
3070 Restricted SB 40 Tax Fund Balances:TCM	($348,975)	
3080 Restricted SB 40 Tax Fund Balances:Office Machines & Equipment	$70,972	
3501 Restricted Services Fund Balances:Operational		$91,888
3599 Restricted Services Fund Balances:Other		$6,647
3900 Unrestricted Fund Balances	($136,007)	$52,926
3999 Clearing Account	$14,665	($223,796)
Net cash provided by financing activities	**($47,607)**	**($72,335)**
Net cash increase for period	**$626,750**	**($59,746)**
Cash at beginning of period	$728,578	$227,563
Cash at end of period	**$1,355,328**	**$167,817**

Check Detail SB 40 Tax Account: June 2026

Date	Transaction Type	Num	Name	Amount
06/01/2026	Bill Payment (Check)	1432	Professional Contractors & Engineers, Inc.	(8,948.00)
06/05/2026	Bill Payment (Check)	1433	Childrens Learning Center	(28,270.53)
06/05/2026	Bill Payment (Check)	1434	OATS, Inc.	(4,079.10)
06/05/2026	Bill Payment (Check)	1435	Catalyst Electric	(893.85)
06/05/2026	Bill Payment (Check)	1437	Lake Area Industries	(17,023.74)
06/12/2026	Bill Payment (Check)	1438	DMH Local Tax Matching Fund	(3,891.06)
06/12/2026	Bill Payment (Check)	1439	Camden County Senate Bill 40 Board	(29,930.00)
06/12/2026	Bill Payment (Check)	1440	Our Saviors Lighthouse Child & Family Development Center	(1,929.75)
06/12/2026	Bill Payment (Check)	1441	I Wonder Y Preschool	(5,794.89)
06/22/2026	Bill Payment (Check)	1442	Conaway Contracting	(8,000.00)
06/26/2026	Bill Payment (Check)	1443	Childrens Learning Center	(22,649.87)

Check Detail Services Account: June 2026

Date	Transaction Type	Num	Name	Amount
06/01/2026	Bill Payment (Check)	3320	MSW Interactive Designs LLC	(49.00)
06/01/2026	Bill Payment (Check)	3321	Anchor Point Advisory Group	(1,460.00)
06/01/2026	Bill Payment (Check)	3323	All Seasons Services	(560.00)
06/01/2026	Bill Payment (Check)	3322	Always Kool Mechanical LLC	(840.00)
06/01/2026	Expense	52126	Charter Communications	(130.00)
06/03/2026	Bill Payment (Check)	3324	Lori Cornwell	(3,493.12)
06/04/2026	Expense	5/20/26	Camden County PWSD #2	(17.56)
06/05/2026	Expense	6/5/2026	Connie L Baker	(1,556.22)
06/05/2026	Expense	6/5/2026	Myrna Blaine	(1,603.05)
06/05/2026	Expense	6/5/2026	Jeanna K Booth	(2,151.04)
06/05/2026	Expense	6/5/2026	Daniel Burrows	(1,505.07)
06/05/2026	Expense	6/5/2026	Elizabeth L Chambers	(1,359.25)
06/05/2026	Expense	6/5/2026	Angela Fairchild	(1,403.99)
06/05/2026	Expense	6/5/2026	Angela D Graves	(1,420.35)
06/05/2026	Expense	6/5/2026	Paige Jackson	(1,471.23)
06/05/2026	Expense	6/5/2026	Ryan Johnson	(2,026.22)
06/05/2026	Expense	6/5/2026	Jennifer Lyon	(2,106.61)
06/05/2026	Expense	6/5/2026	Jamie Merryman	(1,395.41)
06/05/2026	Expense	6/5/2026	Christina R. Mitchell	(1,578.68)
06/05/2026	Expense	6/5/2026	Patricia L. Strouse	(1,283.95)
06/05/2026	Expense	6/5/2026	Eddie L Thomas	(3,151.90)
06/05/2026	Expense	6/5/2026	Nicole M Whittle	(2,292.61)
06/05/2026	Expense	INV7105412493	GoTo Communications, Inc.	(650.10)
06/05/2026	Expense	06/05/2026	ADP TAX	(9,530.52)
06/05/2026	Bill Payment (Check)	3325	Paige Jackson	(185.12)
06/05/2026	Bill Payment (Check)	3326	Direct Service Works	(1,195.00)
06/05/2026	Bill Payment (Check)	3327	SUMNERONE	(4,383.10)
06/05/2026	Bill Payment (Check)	3328	Ryan Johnson	(161.34)
06/05/2026	Bill Payment (Check)	3329	Angela D Graves	(165.22)
06/05/2026	Bill Payment (Check)	3330	Nicole M Whittle	(210.31)
06/05/2026	Bill Payment (Check)	3331	Daniel Burrows	(67.87)

06/05/2026	Bill Payment (Check)	3332	Electronic Solutions of Lebanon	(80.00)
06/05/2026	Bill Payment (Check)	3333	Happy Maids Cleaning Services LLC	(180.00)
06/05/2026	Bill Payment (Check)	3334	Jamie Merryman	(148.74)
06/05/2026	Bill Payment (Check)	3335	Patricia L. Strouse	(111.89)
06/05/2026	Bill Payment (Check)	3336	Connie L Baker	(29.48)
06/05/2026	Bill Payment (Check)	3337	Elizabeth L Chambers	(153.30)
06/05/2026	Bill Payment (Check)	3338	Angela Fairchild	(191.62)
06/05/2026	Bill Payment (Check)	3339	Myrna Blaine	(46.90)
06/08/2026	Expense	06/08/2026	AT&T	(192.60)
06/12/2026	Bill Payment (Check)	3348	All American Termite & Pest Control	(115.00)
06/12/2026	Bill Payment (Check)	3349	Jeanna K Booth	(50.00)
06/12/2026	Bill Payment (Check)	3350	Christina R. Mitchell	(119.93)
06/12/2026	Bill Payment (Check)	3351	Always Kool Mechanical LLC	(435.00)
06/12/2026	Bill Payment (Check)	3352	City Of Camdenton	(87.89)
06/12/2026	Bill Payment (Check)	3353	Office Business Equipment	(418.17)
06/12/2026	Bill Payment (Check)	3354	Lake Area Industries	(50.00)
06/12/2026	Bill Payment (Check)	3355	Happy Maids Cleaning Services LLC	(120.00)
06/17/2026	Expense	07/31/2026	Principal Life Insurance Company	(218.82)
06/17/2026	Expense	5/19-6/17/26	Summit Natural Gas of Missouri, Inc.	(15.00)
06/18/2026	Expense	06/18/2026	Connie L Baker	(1,556.22)
06/18/2026	Expense	06/18/2026	Myrna Blaine	(1,603.04)
06/18/2026	Expense	06/18/2026	Jeanna K Booth	(2,151.04)
06/18/2026	Expense	06/18/2026	Daniel Burrows	(1,496.56)
06/18/2026	Expense	06/18/2026	Elizabeth L Chambers	(1,333.51)
06/18/2026	Expense	06/18/2026	Angela Fairchild	(1,380.47)
06/18/2026	Expense	06/18/2026	Angela D Graves	(1,420.35)
06/18/2026	Expense	06/18/2026	Paige Jackson	(1,453.35)
06/18/2026	Expense	06/18/2026	Ryan Johnson	(2,026.22)
06/18/2026	Expense	06/18/2026	Jennifer Lyon	(2,106.61)
06/18/2026	Expense	06/18/2026	Jamie Merryman	(1,395.39)
06/18/2026	Expense	06/18/2026	Christina R. Mitchell	(1,566.27)
06/18/2026	Expense	06/18/2026	Patricia L. Strouse	(1,283.94)
06/18/2026	Expense	06/18/2026	Eddie L Thomas	(3,151.91)
06/18/2026	Expense	06/18/2026	Nicole M Whittle	(2,292.60)
06/18/2026	Expense	06/18/2026	ADP TAX	(8,167.99)
06/18/2026	Bill Payment (Check)	3356	All Seasons Services	(1,220.00)
06/20/2026	Expense	1024727	Republic Services #435	(181.58)
06/26/2026	Bill Payment (Check)	3357	MSW Interactive Designs LLC	(49.00)
06/26/2026	Bill Payment (Check)	3358	SUMNERONE	(560.00)
06/26/2026	Bill Payment (Check)	3359	MO Consolidated Health Care	(17,555.59)
06/26/2026	Bill Payment (Check)	3360	Happy Maids Cleaning Services LLC	(120.00)
06/26/2026	Expense	6/24/26	Camden County PWSD #2	(23.39)
06/26/2026	Expense	7022026	AT&T	(612.00)
06/26/2026	Expense	06/26/2026	Aflac	(1,119.02)
06/30/2026	Expense	62126	Charter Communications	(130.00)
06/30/2026	Expense	June 2026	Globe Life Liberty National Division	(248.48)
06/30/2026	Check	SVCCHRG		(2.90)
06/30/2026	Expense	June 2026	Lagers	(5,536.84)

June 2026
Credit Card Statement

Central Bank | Commercial Payments

BankCard Services
P.O. Box 779
Jefferson City, MO 65102-9982

CAMDEN CO DD RES
CAMDEN CO DD RES
PO BOX 722
CAMDENTON, MO 65020 0722

************9588

Statement Summary

Total Amount Due	$76.18	**Due Date:**	07/27/2026
Current Payment Due:	$76.18	**Billing Date:** $1,094.30	06/30/2026 — SB40 Ref
Past Due Amount:	$0.00	**Credit Limit:** $1,445.28	06/30/2026 - SYCS Ref $10,000.00
Minimum Amount Due:	$76.18		

Account Summary

Previous Balance:	$1,514.26	**Annual Percentage Rate:**	0.00 %	
Purchases:	$2,539.58	**Days In This Billing Cycle:**	32	
Cash Advances:	$0.00	**New Cash Advances:**	$0.00	
Credits:	$0.00	**Cash Advance Fee:**	$0.00	
Payments:	($1,514.26)			
Other Charges:	$0.00		**Purchases**	**Cash**
Finance Charges:	$0.00	**Average Daily Balance:**	$0.00	$0.00
New Balance:	$2,539.58	**Monthly Periodic Rate:**	1.3042 %	1.7208 %
RW		**Nominal Annual Percentage Rate:**	15.65 %	20.65 %

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	**$2,539.58**
			PAYMENTS	**($1,514.26)**
06/12/2026	06/12/2026	75397356163022222222222	AUTOMATIC PAYMENT	($1,514.26)
		* * * * *		
		FOR CUSTOMER SERVICE PLEASE CONTACT US AT 1-800-472-1959.		
			CONNIE BAKER - *3515	**$392.22**
			PURCHASES	**$392.22**
06/10/2026	06/09/2026	55432866160202319478131	Amazon.com*6I5MU6173 SEATTLE WA	5720 $7.19
06/10/2026	06/09/2026	55432866160202319618645	AMAZON MKTPL*LO5L44GJ3 SEATTLE WA	5720 $45.66
06/10/2026	06/09/2026	55483826161025349124479	WAL-MART #0089 CAMDENTON MO	5610 $37.18
06/18/2026	06/17/2026	55432866168205179161954	Amazon.com*PP6BD44R3 SEATTLE WA	5720 $50.05
06/18/2026	06/17/2026	55432866168205252347561	Amazon.com*DV7XK5XD3 SEATTLE WA	5720 $156.12

CAMDEN CO DD RES ************9588

Post Date	Tran Date	Reference Number	Merchant Description		Amount
06/22/2026	06/18/2026	02305376170000602045912	USPS PO 2812420020 CAMDENTON MO	5725	$10.48
06/22/2026	06/18/2026	55483826170025857346679	WAL-MART #0089 CAMDENTON MO	5720	$22.67
06/26/2026	06/25/2026	05436846177400049285743	WM SUPERCENTER #89 CAMDENTON MO	5720	$62.87
			JEANNA BOOTH - *1306		**$1,347.04**
			PURCHASES		**$1,347.04**
06/11/2026	06/10/2026	55506296162782554276976	RICHARDSON'S CARPET LEBANON MO	5840 — 1531	$1,094.30
06/15/2026	06/12/2026	55432866163203350757877	BUSINESS.APPLE.COM CUPERTINO CA	5567	$15.84
06/15/2026	06/13/2026	82711166164500019356227	OPENAI *CHATGPT SUBSCR SAN FRANCISCO CA	5567	$20.00
06/23/2026	06/22/2026	82305096173500053830764	AMAZON MARK* 1F9AJ70G3 SEATTLE WA	5605	$139.95
06/24/2026	06/23/2026	55432866174207354304385	AMAZON MKTPL*M27SF9M13 SEATTLE WA	5605	$76.95
			EDDIE THOMAS - *9314		**$800.32**
			PURCHASES		**$800.32**
06/12/2026	06/11/2026	05436846162300249902336	PY *MISSOURI ASSOCIATI JEFFERSON CIT MO	5855	$225.00
06/12/2026	06/11/2026	82117556163500000265992	MO PUBLIC TRANSIT SAINT LOUIS MO	5855	$400.00
06/24/2026	06/24/2026	82711166175500010010895	CISCO* WEBEX SAN JOSE CA	5567	$175.32

Central Bank | Commercial Payments

BankCard Services
P.O. Box 779
Jefferson City, MO 65102-9982

CONNIE BAKER
CAMDEN CO DD RES
PO BOX 722
CAMDENTON, MO 65020

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Statement Summary

Total Amount Due	$0.00	Due Date:	07/27/2026
Current Payment Due:	$0.00	Billing Date:	06/30/2026
Past Due Amount:	$0.00	Credit Limit:	$2,000.00
Minimum Amount Due:	$0.00		

Account Summary

Previous Balance:	$0.00	Annual Percentage Rate:	0.00 %	
Purchases:	$0.00	Days In This Billing Cycle:	32	
Cash Advances:	$0.00	New Cash Advances:	$0.00	
Credits:	$0.00	Cash Advance Fee:	$0.00	
Payments:	$0.00			
Other Charges:	$0.00		Purchases	Cash
Finance Charges:	$0.00	Average Daily Balance:	$0.00	$0.00
New Balance:	$0.00	Monthly Periodic Rate:	1.3042 %	1.7208 %
		Nominal Annual Percentage Rate:	15.65 %	20.65 %

Post Date	Tran Date	Reference Number	Merchant Description		Amount
06/10/2026	06/09/2026	55432866160202319478131	Amazon.com*6I5MU6173 SEATTLE WA	5720	$7.19
06/10/2026	06/09/2026	55432866160202319618645	AMAZON MKTPL*LO5L44GJ3 SEATTLE WA	5720	$45.66
06/10/2026	06/09/2026	55483826161025349124479	WAL-MART #0089 CAMDENTON MO	5610	$37.18
06/18/2026	06/17/2026	55432866168205252347561	Amazon.com*DV7XK5XD3 SEATTLE WA	5720	$156.12
06/18/2026	06/17/2026	55432866168205179161954	Amazon.com*PP6BD44R3 SEATTLE WA	5720	$50.05
06/22/2026	06/18/2026	55483826170025857346679	WAL-MART #0089 CAMDENTON MO	5720	$22.67
06/22/2026	06/18/2026	02305376170000602045912	USPS PO 2812420020 CAMDENTON MO	5725	$10.48
06/26/2026	06/25/2026	05436846177400049285743	WM SUPERCENTER #89 CAMDENTON MO	5720	$62.87

* * * * *

THE ABOVE LISTED TRANSACTIONS HAVE BEEN TRANSFERRED TO THIS ACCOUNT'S ASSOCIATED CENTRAL BILL ACCOUNT. THE NET BALANCE WAS 392.22

* * * * *

Post Date	Tran Date	Reference Number	Merchant Description	Amount
		FOR CUSTOMER SERVICE PLEASE CONTACT US AT 1-800-472-1959.		

Deliver to Connie
Camdenton 65020

All ▾ Enter k

EN ▾

Hello, Connie
Account for Camden Count... ▾

Returns
& Orders

0

All | Prime Day | Business Essentials | Buy Again | Subscribe & Save | Restock your favorites for less | Lists ▾ | Prime Business ▾

Your Account › Your Orders › Order Details

Connie's Card
#5720

Order Details

Order placed June 8, 2026   Order # 113-8390427-3302627

Invoice

Ship to
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Payment method
Mastercard ending in 3515
View related transactions

Order Summary

Item(s) Subtotal:	$45.66
Shipping & Handling:	$0.00
Total before tax:	$45.66
Estimated tax to be collected:	$0.00
Grand Total:	**$45.66**

Placed by Connie Baker

Arriving Wednesday

LCL Compatible Toner Cartridge Replacement for HP 35A CB435A 2000 Pages High-Yield for LaserJet P1002 P1003 P1004 P1005 P1006 P1007 P1008 P1009 Laser Printer (Black 2-Pack)
Sold by: StarTech Office Supplies
$19.58
Buy it again

200 PCS Cabinet Door Bumpers Clear Rubber Self Adhesive Cabinet Stoppers Pads Sound Dampening Cupboard Door Bumpers Dots for Kitchen Drawers, Picture Frames, Furniture
Sold by: BAIPOK Direct
$7.59
Buy it again

SmartSign (Pack of 5) 12 x 9 inch "No Smoking" Sign with Symbol, Screen Printed, 10 mil Polystyrene Plastic, Red/Black on White, Made in USA
Sold by: SmartSign
$9.95
Buy it again

WISOPTUS 15PCS Correction Tape, 39.37ft Each, Fast, Clean, Opaque and Easy to Use Tear-Resistant Correction Tape Bulk Office or School Supplies, Blue, Red, Gray
Sold by: WISOPT
$8.54
Buy it again

Track package
Cancel items
Write a product review
Change Payment Method

Products related to your order

Sponsored

Order Details

Order placed June 8, 2026 Order # 113-9168934-2201869

Invoice

Ship to
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Payment method
Mastercard ending in 3515
View related transactions

Order Summary

Item(s) Subtotal:	$7.19
Shipping & Handling:	$0.00
Total before tax:	$7.19
Estimated tax to be collected:	$0.00
Grand Total:	**$7.19**

Placed by Connie Baker

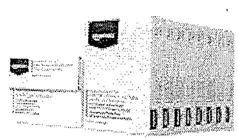
Arriving Wednesday

Sharpie Tank Style Highlighters, Chisel Tip, Fluorescent Green, Box of 12
Sold by: Amazon
$7.19
Buy it again

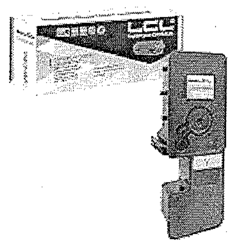
Track package
Cancel items
Write a product review
Change Payment Method

Buy it again View All & Manage

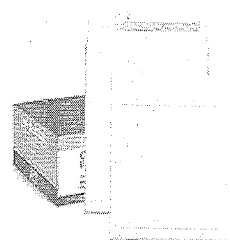
Page 1 of 8



Amazon Basics Multipurpose Copy...
221,441
30K+ viewed in past month
#1 Best Seller
-16% $39^97
($1.00/100 Sheets)
Typical: ~~$47.49~~
FREE Delivery **Friday, Jun 12**
Purchased Apr 2026



LCL Compatible Toner Cartridge Replacement for Kyocera TK5232 TK-5232 TK5232Y TK-523...
15
$16^58
FREE Delivery
Wednesday, Jun 10
Purchased Dec 2025



Eupako Catalog Mailing Envelopes 9x12 White Envelopes Self Seal 250 Pack for Organizing an...
342
$35^95 ($0.14/count)
FREE Delivery
Wednesday, Jun 10
Purchased Feb 2026

Tork Multifold Hand Towel, Natural, 100% recycled, FSC certified,...
6,417
20K+ viewed in past month
-24% $31^07
($0.78/100 Sheets)
List: ~~$40.65~~
FREE Delivery
Wednesday, Jun 10
Purchased Apr 2026
2 sustainability features

Deals trending on Amazon Business

Give us feedback @ survey.walmart.com
Thank you! ID #:7WS72YYX73

Walmart

WM Supercenter
573-346-3588 Mgr. PAUL
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 009026 TE# 26 TR# 01067

ITEMS SOLD 7
TC# 4195 5661 3350 6223 6141

GV BOWLZ TC	078742007870	F	2.17	N
8.1Z WT VEG	044000051090	F	3.74	N
MKS CILANTRO	194346020670	F	3.98	N
EVRYTHNG HMS	681131395430	F	2.87	N
MKS COOKIE	681131411710	F	5.87	N
GRAPES	194346218740	F	3.67	N
HMTRYCHS280Z	037600287510	F	14.83	N

SUBTOTAL	37.18
TOTAL	37.18
MCARD TEND	37.18
CHANGE DUE	0.00

MASTERCARD- 3515 I 1 APPR#03649C
37.18 TOTAL PURCHASE
REF # 616095167731
AID A0000000041010
TERMINAL # 22852119
*No Signature Required
06/09/26 15:55:44

89

CAMDENTON MO 65020-7057

1548510
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722

CAMDENTON MO 65020
Tax ID: 19364199
Members Cig. ID:
GOVERNMENT
GOVERNMENT, LOCAL

Single Purchase Exemption

Multi Jurisdiction
Uniform Sales & Use Tax Certificate

I certify that
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722
CAMDENTON MO 65020
is engaged as a registered
GOVERNMENT
and is registered with the below
listed states and cities within which
your firm would deliver purchases to

Connie's Card

Board Food
5610

amazon.com

Connie's Card

#5720

Details for Order #113-9058172-9905052

Order Placed: June 16, 2026
Amazon.com order number: 113-9058172-9905052
Order Total: **$156.12**

Not Yet Shipped

Items Ordered	**Price**
4 of: *Amazon Basics Multipurpose Copy Printer Paper, 20 lb, 8.5 x 11 Inches, 8 Reams (4,000 Sheets), 92 Bright White, Great fo r Crisp Ink Printing* Sold by and invoiced on behalf of: Amazon (seller profile) Business Price Condition: New	$39.03

Shipping Address:
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Shipping Speed:
Consolidated Shipping in fewest deliveries

Payment information

Payment Method:
MasterCard | Last digits: 3515

Billing address
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Item(s) Subtotal:	$156.12
Shipping & Handling:	$0.00

Total before tax:	$156.12
Estimated Tax:	$0.00

Grand Total:	**$156.12**

To view the status of your order, return to Order Summary .

amazon.com

Connie's Card
#5720

Details for Order #113-3128936-8813007

Order Placed: June 16, 2026
Amazon.com order number: 113-3128936-8813007
Order Total: **$50.05**

Not Yet Shipped

Items Ordered | **Price**

1 of: *Tork Multifold Hand Towel, Natural, 100% recycled, FSC certified, Compatible with H2 Dispensers, 16 packs x 250 sheets (MK520A)* — $31.07
Sold by and invoiced on behalf of: Amazon (seller profile)
Business Price
Condition: New

1 of: *Amazon Basics Tall Kitchen Drawstring Trash Bags, Sturdy, 13 Gallon, Unscented, 200 Count* — $18.98
Sold by and invoiced on behalf of: Amazon (seller profile)
Business Price
Condition: New

Shipping Address:
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:
MasterCard | Last digits: 3515

Billing address
Connie Baker
100 3RD ST #
P O BOX 722
CAMDENTON, MO 65020-7336
United States

Item(s) Subtotal:	$50.05
Shipping & Handling:	$0.00

Total before tax:	$50.05
Estimated Tax:	$0.00

Grand Total:	**$50.05**

To view the status of your order, return to Order Summary .

Give us feedback @ survey.walmart.com
Thank you! ID #:7WS8OYYZM1

Walmart

WM Supercenter
573-346-3588 Mgr. PAUL
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 009025 TE# 25 TR# 03359

ITEMS SOLD 3
TC# 7740 4132 6247 3593 1848

GV 40PK	078742279090 F	5.27	N
GV 40PK	078742279090 F	5.27	N
GV 10 PLT	078742349310	12.13	N

SUBTOTAL	22.67
TOTAL	22.67
MCARD TEND	22.67
CHANGE DUE	0.00

MASTERCARD- 3515 I 1 APPR#06216C
22.67 TOTAL PURCHASE
REF # 616943616501
AID A0000000041010
TERMINAL # 23075430
*No Signature Required
06/18/26 11:48:09

89

CAMDENTON MO 65020-7057

1548510
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722

CAMDENTON MO 65020
Tax ID: 19364199
Members Cig. ID:
GOVERNMENT
GOVERNMENT, LOCAL

Single Purchase Exemption

Multi Jurisdiction
Uniform Sales & Use Tax Certificate

I certify that
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722
CAMDENTON MO 65020
is engaged as a registered
GOVERNMENT
and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the fol...
Desc
LOCA

Connie's Card

5M20

UNITED STATES POSTAL SERVICE.

CAMDENTON
625 W US HIGHWAY 54
CAMDENTON, MO 65020-9998
www.usps.com
06/18/2026 10:58 AM

TRACKING NUMBERS
9589 0710 5270 0009 5678 84

TRACK STATUS OF ITEMS WITH THIS CODE
(UP TO 25 ITEMS)

TRACK STATUS BY TEXT MESSAGE
Send tracking number to 28777 (2USPS)
Standard message and data rates may apply

TRACK STATUS ONLINE
Visit https://www.usps.com/tracking
Text and e-mail alerts available

PURCHASE DETAILS

Product	Qty	Unit Price	Price
Mail Pickup Tracking #: 9200 1903 9429 3707 2338 01	1		$0.00
Mail Pickup Tracking #: 9361 2897 0506 5155 3672 91	1		$0.00
First-Class Mail® Letter Camdenton, MO 65020 Weight: 0 lb 0.80 oz Estimated Delivery Date Mon 06/22/2026	1		$0.78
Certified Mail® Tracking #: 9589 0710 5270 0009 5678 84			$5.30
Return Receipt Tracking #: 9590 9402 8896 4064 4330 81			$4.40
Total			$10.48

Grand Total: $10.48

Credit Card Remit $10.48
Card Name: MasterCard
Account #: XXXXXXXXXXXX3515
Approval #: 00447C
Transaction #: 510
AID: A0000000041010 Chip
AL: Mastercard
PIN: Not Required

TO REPORT AN ISSUE
Visit https://emailus.usps.com

All hazardous labels/markings on reused

Connie's Card

#5725

10 5270 0009 5678 84

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at *www.usps.com*

Camdenton MO 65020
OFFICIAL USE

Certified Mail Fee
$ $5.30

Extra Services & Fees *(check box, add fee as appropriate)*
☐ Return Receipt (hardcopy) $
☐ Return Receipt (electronic) $
☐ Certified Mail Restricted Delivery $
☐ Adult Signature Required $
☐ Adult Signature Restricted Delivery $

Postage
$ $0.78

Total Postage and Fees

CAMDENTON MO 65020
JUN 17 2026

Postmark Here

[redacted]

45 Day monitoring

Connie's Card

Give us feedback @ survey.walmart.com
Thank you! ID #:7WS8RJYXZV

Walmart

WM Supercenter
573-346-3588 Mgr. PAUL
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 009025 TE# 25 TR# 01803

ITEMS SOLD 6
TC# 5884 3064 1132 8644 7030

#5720

CLR CUTLERY	078742036920	7.68	N
CLR CUTLERY	078742004130	7.68	N
MOP REFILLS	041785998160	9.48	N
GV PREM 30M	194346053700	18.93	N
SPKL 6D PAS	030400222530	6.97	N
GV 10 PLT	078742349310	12.13	N

SUBTOTAL	62.87
TOTAL	62.87
MCARD TEND	62.87
CHANGE DUE	0.00

MASTERCARD- 3515 I 1 APPR#01725C
62.87 TOTAL PURCHASE
REF # UIIOEN745386
AID A0000000041010
TERMINAL # 23075430
*No Signature Required
06/25/26 11:27:51

89

CAMDENTON MO 65020-7057

1548510
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722

CAMDENTON MO 65020
Tax ID: 19364199
Members Cig. ID:
GOVERNMENT
GOVERNMENT, LOCAL

Single Purchase Exemption

Multi Jurisdiction
Uniform Sales & Use Tax Certificate

I certify that
CAMDEN COUNTY SENATE BILL 40 BOARD
PO BOX 722
CAMDENTON MO 65020
is engaged as a registered
GOVERNMENT
and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Central Bank | Commercial Payments

BankCard Services
P.O. Box 779
Jefferson City, MO 65102-9982

JEANNA BOOTH
CAMDEN CO DD RES
PO BOX 722
CAMDENTON, MO 65020 0000

************1306

Statement Summary			
Total Amount Due	$0.00	Due Date:	07/27/2026
Current Payment Due:	$0.00	Billing Date:	06/30/2026
Past Due Amount:	$0.00	Credit Limit:	$2,000.00
Minimum Amount Due:	$0.00		

Account Summary				
Previous Balance:	$0.00	Annual Percentage Rate:	0.00 %	
Purchases:	$0.00	Days In This Billing Cycle:	32	
Cash Advances:	$0.00	New Cash Advances:	$0.00	
Credits:	$0.00	Cash Advance Fee:	$0.00	
Payments:	$0.00			
Other Charges:	$0.00		Purchases	Cash
Finance Charges:	$0.00	Average Daily Balance:	$0.00	$0.00
New Balance:	$0.00	Monthly Periodic Rate:	1.3042 %	1.7208 %
		Nominal Annual Percentage Rate:	15.65 %	20.65 %

Post Date	Tran Date	Reference Number	Merchant Description		Amount
06/11/2026	06/10/2026	55506296162782554276976	RICHARDSON'S CARPET LEBANON MO SB 40	1531	$1,094.30
06/15/2026	06/13/2026	82711166164500019356227	OPENAI *CHATGPT SUBSCR SAN FRANCISCO CA		$20.00
06/15/2026	06/12/2026	55432866163203350757877	BUSINESS.APPLE.COM CUPERTINO CA	5567	$15.84
06/23/2026	06/22/2026	82305096173500053830764	AMAZON MARK* 1F9AJ70G3 SEATTLE WA		$139.95
06/24/2026	06/23/2026	55432866174207354304385	AMAZON MKTPL*M27SF9M13 SEATTLE WA		$76.95

* * * * *

THE ABOVE LISTED TRANSACTIONS HAVE BEEN TRANSFERRED TO THIS ACCOUNT'S ASSOCIATED CENTRAL BILL ACCOUNT. THE NET BALANCE WAS 1,347.04

* * * * *

FOR CUSTOMER SERVICE PLEASE CONTACT US AT 1-800-472-1959.

RICHARDSON'S CARPET

Acct 1531
SB 40 Tax

Jeanna's Card

28336 Highway 5
5 Miles Out N. HWY. 5
Lebanon, MO 65536 - Phone 417-532-5166

Estimate
70747

CUSTOMER CCDDR DATE 6/3/26

ADDRESS myrna@ccddr.org TERMS

Office (573) 317-9233

	Code	Width Length	Sq.Yards	Price	Total
Instock Carpet			80	7.99	799.20
Adhesive	2 bkts			60.00	120.00
Covebase			140	1.09	152.60
Cove adhesive	3 tubes			7.50	22.50

Sub-Total	1094.30
Sales Tax Exempt	~~59.23~~
Total	~~1153.53~~

RICHARDSON'S CARPET
28336 MISSOURI 5
LEBANON, MO 65536
417 532 5166

Cashier: Employee

Transaction 001650

Total $1,094.30

CREDIT CARD SALE $1,094.30
MASTERCARD 1306

Retain this copy for statement validation

10-Jun-2026 11:44:02A
$1,094.30 | Method: KEYED
MASTERCARD
XXXXXXXXXXXX1306
MANUALLY ENTERED
Reference ID 616100505480
Auth ID: 00685C
MID: ********1886
AthNtwkNm: MASTERCARD

Clover ID: VNWA2CWR5W9A0
Payment G36P1BTDSHKKP

Clover Privacy Policy
https://clover.com/privacy

Checked By
Received By
Customer Pickup ☐
Layer Pickup ☐
If Cut ☐

Ter… …n ordering. Balance due in 30 days.
After 3… …% per month will be applied to the bill

Receipt

BILLING PERIOD
May 12, 2026 - Jun 12, 2026

DATE
Jun 12, 2026

ORGANIZATION ID FOR DEVICE MANAGEMENT
78710098

ORDER ID
MZA7988G

DOCUMENT NO.
666146234970

BILLED TO
MasterCard 1306
Jeanna Booth
100 3RD St
Camdenton MO 65020-7336 USA

55677

	PRICE
iCloud with 50 GB of storage User Plan	$15.84

Subtotal	**$15.84**
Tax	**$0.00**
TOTAL	**$15.84**

Subscription	PRICE
iCloud with 50 GB of storage User Plan 16 users assigned for the entire month $0.99/user/month	$15.84

Subscription Subtotal	**$15.84**
Tax	**$0.00**

SUBSCRIPTION TOTAL $15.84

Manage your subscription at any time in Apple Business. For help with payments and billing, visit Apple Support.

Terms of Sale · Privacy Policy

Receipt

OpenAI

Invoice number BVLXJL17-0002
Receipt number 2237-3700-1929
Date paid June 13, 2026

OpenAI OpCo, LLC
1455 3rd Street
San Francisco, California 94158
United States
ar@openai.com

Bill to
Jeanna Booth
PO BOX 722
Camdenton, Missouri 65020
United States
director@ccddr.org

$20.00 paid on June 13, 2026

Description	Qty	Unit price	Amount
ChatGPT Plus Subscription (per seat) Jun 13–Jul 13, 2026	1	$20.00	$20.00

Subtotal	$20.00
Total	$20.00
Amount paid	**$20.00**

Acct 5567
SVCS - TCM

Payment history

Payment method	Date	Amount paid	Receipt number
Mastercard - 1306	June 13, 2026	$20.00	2237-3700-1929

amazon.com

Final Details for Order #113-8015014-8510640

Order Placed: June 22, 2026
Amazon.com order number: 113-8015014-8510640
Order Total: **$139.95**

Shipped on June 22, 2026

Items Ordered | **Price**

1 of: *Paper Folders with Pockets (100 Pack) Assorted Colors - Letter Size Two Pocket Folder, Premium Quality Bulk - Purple, Bl ue, Green, Red, Yellow, Orange & Black, by Enday* — $27.99
Sold by and invoiced on behalf of: EndayDirect (seller profile)
Seller Credentials: 889 Certification, Minority-Owned Business
Business Price
Condition: New

Shipping Address:
Jeanna Booth
PO BOX 722
CAMDENTON, MO 65020-0722
United States

Shipping Speed:
FREE Prime Delivery

Item(s) Subtotal:	$27.99
Shipping & Handling:	$0.00

Total before tax:	$27.99
Sales Tax:	$0.00

Total for This Shipment:	**$27.99**

Shipped on June 22, 2026

Items Ordered | **Price**

1 of: *Paper Folders with Pockets (100 Pack) Assorted Colors - Letter Size Two Pocket Folder, Premium Quality Bulk - Purple, Bl ue, Green, Red, Yellow, Orange & Black, by Enday* — $27.99
Sold by and invoiced on behalf of: EndayDirect (seller profile)
Seller Credentials: 889 Certification, Minority-Owned Business
Business Price
Condition: New

Shipping Address:
Jeanna Booth
PO BOX 722
CAMDENTON, MO 65020-0722
United States

Shipping Speed:
FREE Prime Delivery

Item(s) Subtotal:	$27.99
Shipping & Handling:	$0.00

Total before tax:	$27.99
Sales Tax:	$0.00

Total for This Shipment:	**$27.99**

Shipped on June 22, 2026

Items Ordered | **Price**

1 of: *Paper Folders with Pockets (100 Pack) Assorted Colors - Letter Size Two Pocket Folder, Premium Quality Bulk - Purple, Bl ue, Green, Red, Yellow, Orange & Black, by Enday* — $27.99

Payment information	
Payment Method: MasterCard | Last digits: 1306 **Billing address** Jeanna Booth PO BOX 722 CAMDENTON, MO 65020-0722 United States	Item(s) Subtotal: $139.95 Shipping & Handling: $0.00 ----- Total before tax: $139.95 Estimated Tax: $0.00 ----- **Grand Total: $139.95**
Credit Card transactions	MasterCard ending in 1306: June 22, 2026: $139.95

To view the status of your order, return to Order Summary .

Acct 5605

SVCS - TCM

amazon.com

Final Details for Order #113-7323480-2089823

Order Placed: June 22, 2026
Amazon.com order number: 113-7323480-2089823
Order Total: **$76.95**

Shipped on June 23, 2026

Items Ordered

Price

1 of: *instMerch Custom Sticker Roll Labels - Logo Stickers Customized Labels - Custom Stickers for Business Logo (Circle)* $76.95

Sold by and invoiced on behalf of: JD & E ECOM (seller profile)
Seller Credentials: 889 Certification, Classified Small Business - Gartner Standard
Business Price
Condition: New

Shipping Address:
Jeanna Booth
PO BOX 722
CAMDENTON, MO 65020-0722
United States

Shipping Speed:
Standard Shipping

Item(s) Subtotal:	$76.95
Shipping & Handling:	$0.00

Total before tax:	$76.95
Sales Tax:	$0.00

Total for This Shipment:	**$76.95**

Payment information

Payment Method:
MasterCard | Last digits: 1306

Billing address
Jeanna Booth
PO BOX 722
CAMDENTON, MO 65020-0722
United States

Item(s) Subtotal:	$76.95
Shipping & Handling:	$0.00

Total before tax:	$76.95
Estimated Tax:	$0.00

Grand Total:	**$76.95**

Credit Card transactions MasterCard ending in 1306: June 23, 2026: $76.95

To view the status of your order, return to Order Summary .

Acct 5605
Svcs - Tcm

Central Bank | Commercial Payments

BankCard Services
P.O. Box 779
Jefferson City, MO 65102-9982

************9314

EDDIE THOMAS
CAMDEN CO DD RES
PO BOX 722
CAMDENTON, MO 65020 0000

Statement Summary

Total Amount Due	$0.00	**Due Date:**	07/27/2026
Current Payment Due:	$0.00	**Billing Date:**	06/30/2026
Past Due Amount:	$0.00	**Credit Limit:**	$5,000.00
Minimum Amount Due:	$0.00		

Account Summary

Previous Balance:	$0.00	**Annual Percentage Rate:**	0.00 %	
Purchases:	$0.00	**Days In This Billing Cycle:**	32	
Cash Advances:	$0.00	**New Cash Advances:**	$0.00	
Credits:	$0.00	**Cash Advance Fee:**	$0.00	
Payments:	$0.00			
Other Charges:	$0.00		**Purchases**	**Cash**
Finance Charges:	$0.00	**Average Daily Balance:**	$0.00	$0.00
New Balance:	$0.00	**Monthly Periodic Rate:**	1.3042 %	1.7208 %
		Nominal Annual Percentage Rate:	15.65 %	20.65 %

Post Date	Tran Date	Reference Number	Merchant Description	Amount
06/12/2026	06/11/2026	05436846162300249902336	PY *MISSOURI ASSOCIATI JEFFERSON CIT MO	5855 $225.00
06/12/2026	06/11/2026	82117556163500000265992	MO PUBLIC TRANSIT SAINT LOUIS MO	$400.00
06/24/2026	06/24/2026	82711166175500010010895	CISCO* WEBEX SAN JOSE CA	$175.32

* * * * *

THE ABOVE LISTED TRANSACTIONS HAVE BEEN TRANSFERRED TO THIS ACCOUNT'S ASSOCIATED CENTRAL BILL ACCOUNT. THE NET BALANCE WAS 800.32

* * * * *

FOR CUSTOMER SERVICE PLEASE CONTACT US AT 1-800-472-1959.

Payment Receipt

Missouri Association of County Developmental
Disabilities Services
PO Box 632
Jefferson City, Missouri 65102

Issued to:

Ed Thomas
Camden County Developmental Disability Resources

Receipt Number: 3078079
Payment Date: 06/11/2026
Payment Method: Online - Paygage Credit Card

Order Date	Description	Invoice Total	Balance Due	Payment
06/11/2026	Event Registration - 2026 MACDDS Annual Conference, 10/07/2026 Member Attendee Registration	$225	0	$225

Please note that the deadline for refunds due to cancellation is 30 days prior to the event.

Total Amount $225

Acct 5855
SVCS - TCM

Phone: +1 8163968819 | Website: https://macdds.org/ | Email: jill@c2cpro.solutions

Powered By Glue Up
https://www.glueup.com

Missouri Transit Conference

The Broadway Hotel in Columbia, Missouri
Sep 02 2026 - Sep 03 2026

Invoice

Invoice No.	#1867706006065259
Invoice Date	June 11, 2026 08:07 [America/Chicago]

From

Missouri Public Transit Association

701 Market Street, Suite 275, St. Louis, MO 63101, United States
twood@mopublictransit.org

To

Ed Thomas

United States
director@ccddr.org

Ticket	Unit Price	Qty	Net Price	Discount	Tax Rate	Tax Amount	Total Amount
Early Bird Attendee Registration	400.00	1	400.00	0.00		0.00	400.00

Total Acct 5855 **USD 400.00**

svcs - Tcm

This invoice is paid

Thanks & Regards,

Missouri Transit Conference

INVOICE

TRANSACTION #: 161-03067389
Account #: A00019713
Account Name: Camden County Developmental Disability Resources

CISCO SYSTEMS, INC.
170 W TASMAN DR.
SAN JOSE, CA 95134

Invoice Information	
Invoice Date:	2026-06-23
Due Date:	2026-06-23

Bill To:
Camden County Developmental
Disability Resources
PO Box 722
Camdenton, Missouri 65020, United
States

Service To:
Camden County Developmental
Disability Resources
PO Box 722
Camdenton, Missouri 65020, United
States

Subscription Information	
Subscription ID:	A-S00003416

All Prices in USD

Service Detail

#	Service Name	Service Period	Qty	Unit Price	Sub-Total	Discount	Tax	Total
1	Meet Plan Annual *ONL-BUSINESS-A*	23-Jun-2026 to 22-Jun-2027	1	162.00	162.00	0.00	13.32	175.32
				Total	**162.00**	**0.00**	**13.32**	**175.32**

Tax Summary

Tax Info	Tax Rate	Tax Amount
Missouri	8.225 %	13.32

Grand Total 175.32

Acct 5567
svcs - Tcm

CREDIT CARD BEING CHARGED FOR INCREMENTAL AMOUNT

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Central Bank | Commercial Payments Card Management System

Customer Service Profile Logoff

Payment / Make Payment

Monday, July 13, 2026 5:10:32 PM ET

The following payment has been made and will post to your account.
Please note the tracking number for your records and reference should you need assistance with this payment.

Payment Date	07/13/2026 4:10 PM CT
Account Type	Business Checking
Bank Name	HERITAGE BANK OF THE OZARKS
Bank Routing Number	****9031
Bank Account Number	***4931
Payment Amount	$1,445.28
Payment Tracking Number	671289

BACK TO ACCOUNT MAINT. & STATEMENT

Download Adobe Acrobat Reader

Account Number: ************9588

CAMDEN CO DD RES
CAMDEN CO DD RES
PO BOX 722
CAMDENTON , MO 65020 0722

*** Account Status:** Open *** Available Balance:** $6,913.32 *** Credit Limit:** $10,000.00

* As Of 07/13/2026 5:09 PM EST

Statement Summary | Cardholder Summary | Transactions & Messages | Payment | Payment Bank Info

The following Bank information is on file for Payments:

Account Type	Bank Routing Number	Bank Name	Bank Account Number
Business Checking	*****9031	HERITAGE BANK OF THE OZARKS	***4931

Select one of the following payment options for the Payment Due Date of 7/27/2026:

- ○ Current Balance as of 07/13/2026 **$ 2,892.12**
- ○ Statement Balance as of 07/13/2026 **$ 2,539.58**
- ○ Minimum Payment Due as of 07/13/2026 **$ 76.18**
- ◉ Other Amount $ 1 445.28

- A payment entered by 6:30 PM CT will be reflected in your available balance in 1 business day.
- A payment entered after 6:30 PM CT will be reflected in your available balance in 2 business days.
- The dollar amount displayed in the payment field at 6:30 PM CT is the payment amount that will be processed.
- You can only make one payment per day. If multiple payments are made prior to 6:30 PM CT the system will only proce last payment.

Last payment amount was entered on 07/13/2026 4:10 PM CT for $1,445.28
Checking ***4931 Bank Routing *****9031
Your tracking number is 671289

Central Bank | Commercial Payments Card Management System

Payment / Make Payment

Tuesday, July 14, 2026 4:05:53 PM ET

×

The following payment has been made and will post to your account.
Please note the tracking number for your records and reference should you need assistance with this payment.

Payment Date	07/14/2026 3:05 PM CT
Account Type	Business Checking
Bank Name	HERITAGE BANK OF THE OZARKS
Bank Routing Number	****9031
Bank Account Number	***4938
Payment Amount	$1,094.30
Payment Tracking Number	671533

BACK TO ACCOUNT MAINT. & STATEMENT

PDF CSV

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Account Number: ************9588

CAMDEN CO DD RES
CAMDEN CO DD RES
PO BOX 722
CAMDENTON , MO 65020 0722

* Account Status: Open

* Available Balance: $8,325.14

* Credit Limit: $10,000.00
* As Of 07/14/2026 3:58 PM EST

Statement Summary
Cardholder Summary
Transactions & Messages
Payment
Payment Bank Info

The following Bank information is on file for Payments:

Account Type	Bank Routing Number	Bank Name	Bank Account Number
Business Checking	*****9031	HERITAGE BANK OF THE OZARKS	***4938

Select one of the following payment options for the Payment Due Date of 7/27/2026:

- ○ Current Balance as of 07/14/2026 **$ 1,621.40**
- ○ Remaining Statement Bala as of 06/30/2026 **$ 2,539.58**
- ○ Minimum Payment Due as of 07/14/2026 **$ 0.00**
- ◉ Other Amount $ 1 094.30

- A payment entered by 6:30 PM CT will be reflected in your available balance in 1 business day.
- A payment entered after 6:30 PM CT will be reflected in your available balance in 2 business days.
- The dollar amount displayed in the payment field at 6:30 PM CT is the payment amount that will be processed.
- You can only make one payment per day. If multiple payments are made prior to 6:30 PM CT the system will only proce last payment.

Last payment amount was entered on 07/14/2026 3:05 PM CT for $1,094.30
Checking ***4938 Bank Routing *****9031
Your tracking number is 671533